



always there

2018 Annual Report



FUNDAMENTAL PRINCIPLES

Humanity

The International Red Cross and Red Crescent Movement, born of a desire to bring assistance without discrimination to the wounded on the battlefield, endeavours, in its international and national capacity, to prevent and alleviate human suffering wherever it may be found. Its purpose is to protect life and health and to ensure respect for the human being. It promotes mutual understanding, friendship, cooperation and lasting peace amongst all peoples.

Impartiality

It makes no discrimination as to nationality, race, religious beliefs, class or political opinions. It endeavours to relieve the suffering of individuals, being guided solely by their needs, and to give priority to the most urgent cases of distress.

Neutrality

In order to continue to enjoy the confidence of all, the Movement may not take sides in hostilities or engage at any time in controversies of a political, racial, religious or ideological nature.

Independence

The Movement is independent. The National Societies, while auxiliaries in the humanitarian services of their governments and subject to the laws of their respective countries, must always maintain their autonomy so that they may be able at all times to act in accordance with the principles of the Movement.

Voluntary service

It is a voluntary relief movement not prompted in any manner by desire for gain.

Unity

There can be only one Red Cross or one Red Crescent Society in any one country. It must be open to all. It must carry on its humanitarian work throughout its territory.

Universality

The International Red Cross and Red Crescent Movement, in which all Societies have equal status and share equal responsibilities and duties in helping each other, is worldwide.

Our Vision

A resilient Fiji, free from vulnerabilities, where people are ready to offer impartial and voluntary assistance to those in need.

Our Mission

To build safe, healthy and resilient communities by working with our partners and empowering volunteers in humanitarian service and advocacy.

Our Values

The Fiji Red Cross is committed to the following values:

- The seven Fundamental Principles of the Red Cross and Red Crescent Movement
- Professionalism, transparency and accountability
- Teamwork and collaboration
- Innovation, learning, continuous improvement and growth
- Integrity, honesty and commitment
- Diversity and unity in our workforce and programmes
- Dignity and respect for all, including the elderly and those with disabilities
- Gender equality in our workforce and our programmes
- Safety, well-being and the rights of children protected at all times
- Taking time to celebrate the contribution of the Red Cross and Red Crescent Movement, its staff, volunteers and supporters

Our Commitment

The Fiji Red Cross makes the following commitment to the people of Fiji. We will:

- Promise a lifelong commitment to the people of Fiji
- Provide immediate assistance to those most in need
- Build the resilience and well-being of Fiji's vulnerable communities
- Value and work with local volunteers to respond to the needs of communities
- Involve local people by using community-centred and participatory approaches to our work
- Work in partnership with community, government and other civil society organisations
- Use humanitarian diplomacy and advocacy to achieve change at a policy and program level

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MESSAGE FROM THE PRESIDENT



I am honoured to have been afforded the privilege of serving as the President of the National Society for the last two years from June 2016. As an organization that provides humanitarian services to Fiji, we have an important role to play in meeting the needs of those made vulnerable due to natural disasters and at the same time build resilient communities that can withstand the stresses of disasters be it natural or man-made. I joined an enthusiastic group of capable staff, volunteers and a great National Board, all eager to enhance our role as the Fiji Red Cross Society.

For the last two years we have been focusing on the aftermath of Tropical Cyclone Winston and assessing ourselves as a National Society with our mandate as auxiliary to government. In order to serve Fiji better as a National Society and to move our Society forward, we need to focus on good governance and our volunteers. Good governance is essential if the society is to change in a way that will enable us to meet the challenges of the future.

In view of this, the National Board is currently undertaking a review of our organisational structure. We are working with our consultants Maxumise (Fiji) Pte Ltd and look forward to a good outcome to this review. I am confident that the new organisational structure will allow us to not only manage our society more efficiently, but will enable us to be a more effective partner with our government, stakeholders and volunteers.

We have lots of preparation to do for our future and need to use the new organization structure as an opportunity to take a serious stock of where we are and how we would like to grow as a National Society. We will have this opportunity in 2019 while developing our new strategic plan for 2020 to 2024. We cannot accomplish these in isolation and will

be seeking your input as staff, branch volunteers and stakeholders in the coming months on various aspects of the Society.

At the National Council in June 2019 my tenure as President of the Fiji Red Cross Society will end. I have thoroughly enjoyed my term as Fiji Red Cross President, especially our election in 2017 for a second term on the Governing Board of the International Federation of the Red Cross and Red Crescent Societies (IFRC). We also have an opportunity at the National Council to address the issue of the continual changes at Board level concerning the term of the Presidents. I am confident the National Council will consider the recommendations and make the appropriate decisions.

We are also committed to working on the preparation and drafting of a new constitution for our National Society. Our current constitution is over 11 years old and in need of revision. Happily, this exercise also provides us with an opportunity to modernize our constitution in line with new International Federation of the Red Cross and Red Crescent Societies guidelines.

We have come a long way in the last two years and I wish to express my sincere thanks and appreciation to my colleagues on the National Board for their support in governing the National Society, to the Director General and staff of the National Society for the good work we have done together and to our volunteers, branch executives and members who shared their lives as volunteers to meet the needs of the vulnerable. My congratulations to our next President and wish everyone a wonderful and a great year.

Thank you, Vinaka Vakalevu and Danyabhad,

William Wylie Clarke
National President

MESSAGE FROM THE DIRECTOR GENERAL



As a National Society we need to keep in step with how the world is developing around us. The Impact of "Climate Change" and the changing focus on "resilience building" together with the different conversations around "Localization" continue to challenge us as a National Society. We must decide how we will respond to these challenges and what our priorities should be so we can work together with our donors and partners to prepare ourselves and our communities to meet the challenges of our developing world.

2018 was a year of consolidation after the exciting and challenging years of 2016 and 2017 where we focused on our response and recovery work for Tropical Cyclone Winston. It was a year of learning and experimenting where we developed our Water, Sanitation and Shelter programs; integrating these programs together with our Health and Disaster programs to have an integrated vulnerability capacity assessment tool that covered these 4 critical areas. We are now ready to launch into new communities with this tool.

Our First Aid Program continues to reach new heights with 2018 surpassing the performance of 2017. This performance was done in the face of stiff competition. There are seven (7) other First Aid Course providers competing in this market. We conducted 28 community training; eight (8) more

than 2017, and more than 200 public and corporate training. More than 4,400 people were trained in First Aid and First Aid related courses in 2018 an increase of more than 800 people over 2017. We grossed more than \$230K and made a net profit of close to \$130K, a 44% increase from 2017. Our First Aid training program is now our biggest revenue earner supporting the National Society. The Safety team continues to display great leadership and teamwork in its work. Achieving outstanding performances in successive years is a marvellous record. The challenge would be to maintain this performance in 2019. One special achievement is the launch of our first iTaukei First Aid Manual in August 2018. We can now conduct training in the iTaukei language to our communities when required.

Our special thanks go to all our corporate customers and individuals who attend our Public First Aid training, thank you for choosing Fiji Red Cross to be your First Aid Trainer.

After a lapse of 15 years we finally re-launched our Red Cross Ball and what a night it was. Running a Ball in a competitive market was a real challenge but it was a great success with close to \$80,000 raised in that one night for the National Society. Everyone who attended the Ball enjoyed themselves with many reminiscing on the Red Cross Balls of the yesteryear. Our appreciation to all those who supported the Ball

and were present on the night, our major sponsors Westpac and Vodafone and all those who gave cash and in-kind. Congratulations to the Marketing and Events team who worked really hard to make the Ball the success it was. We look forward to a great event for 2019 and to all of you, to again come forward and support our major fundraising event of the year.

Our financial performance was again weak as we recorded a loss of \$44K for the year ending December 2018. An increase of \$7K from 2017. This was a disappointing result and it again underlines our vulnerability as an organisation. We must work together to communicate with our partners and donors the good work that we do for our Fijian Communities and for Fiji as a country and seek their support for the work we do. We must become innovative in seeking partnerships and identify ways we can increase our income to fund our work. Fiji needs a strong Red Cross Society. I look forward to a better result for 2019.

There is an exciting future ahead for the National Society with 2019 the year when we will begin preparations for our new 5 year strategic plan 2020 – 2024 to be launched in December 2019. We intend to base this on the new IFRC 2020 to 2030 Strategic Plan. The new plan will bring about many changes in the way we work and how we will help build a resilient Fiji. This is something we should all look forward to.

Finally it's time to say goodbye to the National Society. After 7 years of working with an organisation I have come to love and respect, it is difficult to leave but it's important to know when to leave and I am leaving because I understand that the time is right

for a new person to take up the leadership role and move the organisation forward to where it should be headed. I look forward to passing on this baton in 2019 to the new DG. I am happy to have brought the National Society to where we are today with the guidance of the National Board and the Finance Commission and look forward to the new vision and direction the National Society will move towards in the future. I am looking forward to a new phase in my life, that of a Fiji Red Cross Volunteer.

I would like to acknowledge and thank the Management team and staff, I have learnt so much personally from you all. It has been special to work with a team who consider humanitarian work as their life, many of you choosing to stay with us not because of the financial rewards but because of commitment to our work in the communities and our seven (7) fundamental principles. Thank you.

I would like to specially thank our Volunteers, whose commitment to humanity and the work of Fiji Red Cross cannot be faulted. I have learnt so much from you all. Thank you for your support and I look forward to joining you as a volunteer of Fiji Red Cross.

I also acknowledge the support of Government, Business and Corporate, Red Cross and Red Crescent Movement Partners, Communities, and the General Public. This strength and the extent and quality of our work, is based on your support. Thank you for your help and contribution.

Vinaka Vakalevu and God Bless you all

Filipe Nainoca
Director General

GOVERNANCE STATEMENT

The Fiji Red Cross Society was formed as a branch of the British Red Cross in 1952. It gained its recognition as a National Society in 1972 and international recognition in 1973 when it became the 118th member of the International Federation of the Red Cross and Red Crescent Societies. The 2008 Constitution and its ancillary Rules and Procedures provide the legal framework by which the Society operates and it ensures that both documents are strictly adhered to whilst keeping with good governance practices.

The National Council is the highest body within the Society and constitutionally meets once a year for its Annual General Meeting (AGM). The Council is responsible for the appointment of the Patron, Honorary Members, Auditor, Legal Advisers and elects the President, Vice President, Treasurer and other members of the National Board.

The National Council held its AGM on June 3rd, 2018. At the meeting, the audited 2017 Financial Accounts, presented by the National Board, were ratified and the 2017 Annual Report circulated to all present.

Mr. William Wylie Clarke continued his term as the President. KPMG was reappointed as independent auditors for the Society. The 2018 branch financials were also presented and accepted by the National Council.

The National Council also heard presentations from the Branches on activities undertaken over the past year and discussed ways in which they could strategically improve their services to the most vulnerable during both disasters and normal times.

The Fiji Red Cross Society Governance is made up as follows:

Patron:

His Excellency the President Major-General (Ret'd)
Jioji Konusi Konrote
CF, OF (Mil), MC, SBStJ, MSD, OMRI, NOC

National Board:

National President

Mr William Wylie Clarke (elected on 9 July 2016)

Vice President

Mrs Sala Toganivalu Lesuma (elected on 18 December 2018)

Treasurer

Mr Francis Chung (elected on 3rd June 2017)

Youth Commission Chair & Youth Rep

Mr Epeli Lesuma

Members

Mr. Vinod Patel (constitutionally retired on 2nd June, 2019)

Mr. Lakhan Kumar

Mr Praveen Naidu

Ms Meliki Tuinamuana

Mr. Tulsi Ram (elected on 2nd June, 2018)

Mr. Filipe Nainoca (Director General, Ex-Officio)

Finance Commision:

Chair

Mr Francis Chung

Members

Ms Josephine Yee Joy

Mr Digby Bossley

Mr Kip Hanna

Honorary Members

Mr Paul Jaduram

Dr. Robin Yarrow

Mr Sashi Singh

Adi Davila Toganivalu

Ratu Epeli Nailatikau

Mr. Nitin Gandhi



WILLIAM WYLIE CLARKE

"Volunteering for Red Cross is the best way I can think of to help the vulnerable and less fortunate in communities here and abroad. The Red Cross Movement's humanitarian work touches the lives of millions through its volunteers and staff and it is an honour to know and work alongside those of them I have the good fortune to meet".



SALA TOGANIVALU LESUMA

"I volunteer in service to my country, by contributing to a well-respected organization that builds resilient and safer communities".



FRANCIS CHUNG

"I do believe that it's all about trying to make a difference to the organization, the people in it and the people we serve. At Fiji Red Cross I see lots of opportunities and also find motivation to do just that".



EPELE LESUMA

"Young people are the hands, feet and muscle which mobilize to reach thousands before and immediately after a disaster. Our position at Governance is a recognition of the important role youth play in society".



LAKHAN KUMAR

"My interest has always been involved in the community service and I've learnt a lot with the very energetic board members and the team on this volunteer global movement which is very essential and supports those whose sufferings and vulnerability during terms of disaster".



MELIKI TUINAMUANA

"I am proud to be part of the Fiji Red Cross Society, an organisation which provides humanitarian support by helping vulnerable people to be more resilient".



PRAVEEN NAIDU

"My association with Red Cross for last two decades is for my desire in volunteerism and for the fact that I cherish Red Cross as being the only humanitarian organization actively engaged at all times without any expectation from those being served"

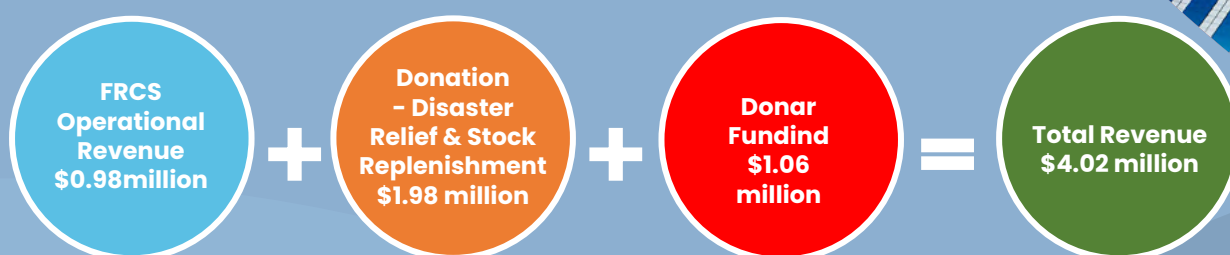


FILIFE NAINOCA

"I have enjoyed my 7 years as Director General for the Fiji Red Cross Society. I am happy to have brought the National Society to where we are today with the guidance of the National Board and Finance Commission and I am looking forward to a new phase in my life, that of a Fiji Red Cross Volunteer".

FINANCIAL REVIEW

The financial statements of the Fiji Red Cross Society incorporates both the core income generating operations and operations funded by our partners.

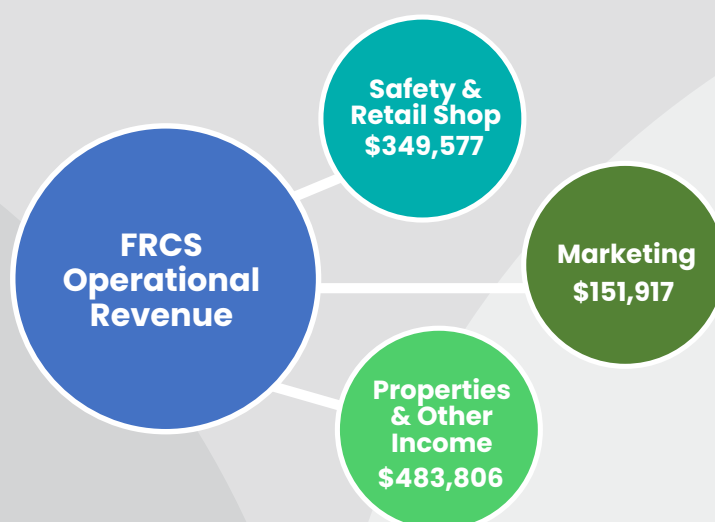


The Society reported a total revenue of \$4.02 million of which \$3.04 million relates to the funding provided by our partners to our operations into our communities. The society reported a deficit of \$44,811.

| | 2018 \$ | 2017 \$ |
|-----------------------------------|------------|------------|
| Revenue | 4,022,861 | 4,426,140 |
| Expenditure | 4,213,614 | 4,596,817 |
| Deficit from operating activities | (190,753) | (170,677) |
| Net Finance Income | 145,942 | 133,334 |
| Deficit for the year | (44,811) | (37,343) |

Operational Revenue Source

In this financial year, the society's business divisions continued to deliver against their objectives to help support the society's operational costs. The Society reported a total revenue of \$4.02 million of which \$0.98 million relates to revenue generated from the society's business divisions.



Our Safety & Retail shop finished the year with a surplus of \$161,892, an increase of \$53,885 from last year. This represents another successful year mainly through our strong delivery of First Aid courses; revenue from course fees increase of 32% from year 2017. The Society recognizes the growing market of First Aid training, and that maintaining a stable position in the market, requires significant investment. The Society has invested in resources to strengthen and upgrade its training tools in year 2019, to yield more positive results.

The Marketing department revived the Red Cross Charity Ball after a lapse of 15 years which generated revenue of \$109,147. The event was supported by sponsorships in cash and kind from corporate organizations and individuals which contributed to the overall success of the event; the Society intends to host this as a major event every year moving forward. Support from the general public and local business houses continues to be invaluable, our National Appeal income increased by 120% from year 2017, totalling to \$26,502 compared to \$12,034 in the previous year..

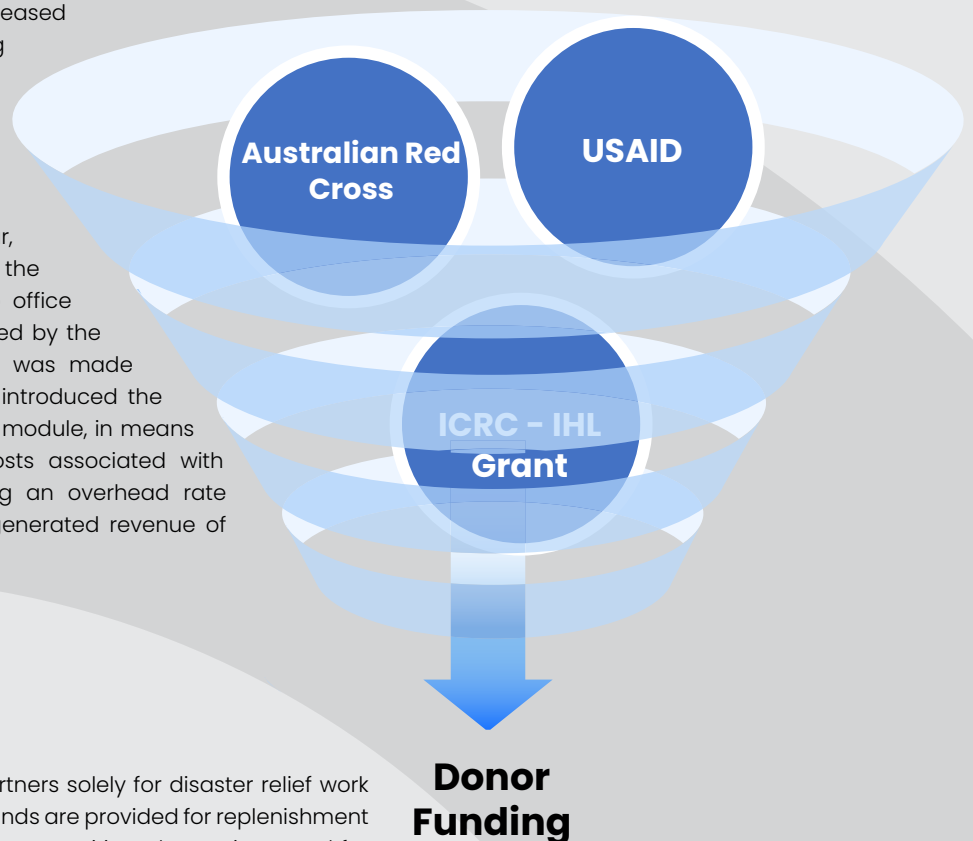
The Properties department generated rental revenue of \$119,636 during the year, a decrease of \$19,266 from the previous year; mainly due to office space that was being occupied by the TC Winston operations team was made vacant. However, the Society introduced the Shared Office & Services Cost module, in means of identifying the indirect costs associated with project delivery and charging an overhead rate to applicable donors which generated revenue of \$22,296.

Financial Support from our partners solely for disaster relief work totaled to \$1.98 million. These funds are provided for replenishment of Non-Food Items (NFIs) in our prepositioned containers and for response operations. The Society engaged in a Disaster Relief Emergency Funds (DREF) operation earlier in the year to respond to emergencies during Tropical Cyclone Keni. The experience from Tropical Cyclone Winston operation enabled a more efficient and effective response from our partners, volunteers and staff.

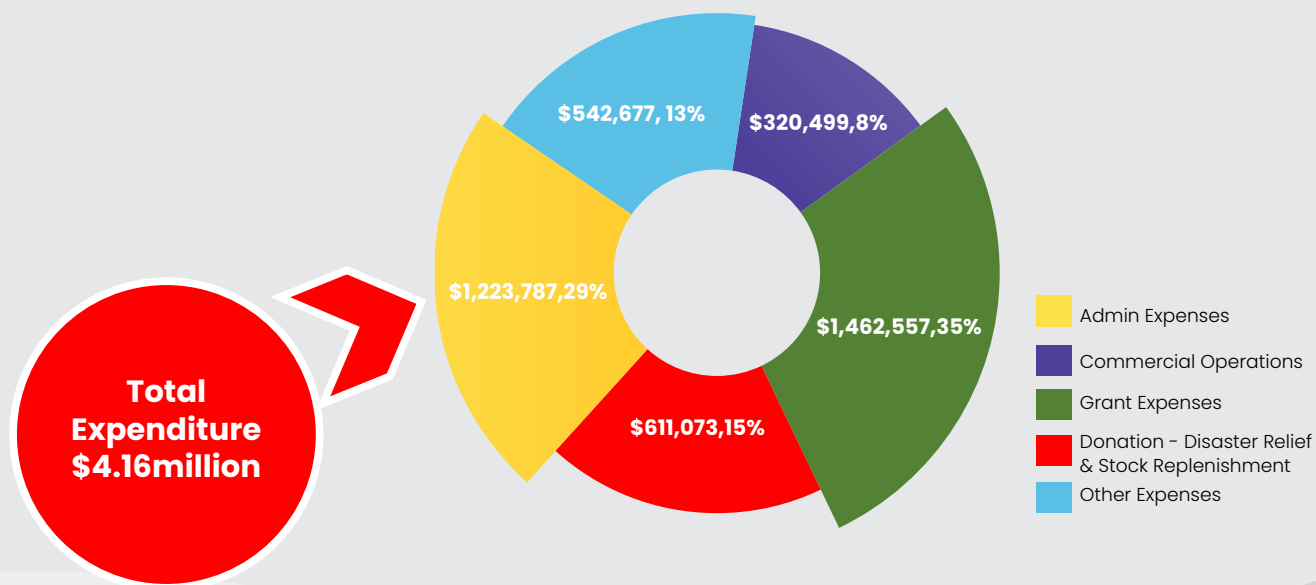
Our investment portfolio remains strong at \$4.32 million, compared to \$4.24 million in the previous year. The Society capitalized on the investment opportunities to obtain the best return on capital invested, which reflected an increase in investment income by 25%; totaling to \$144,552 compared to \$115,854 in the previous year.

Donor Funding Source

Revenue for Donor funded operations totaled to \$1.06 million, a \$0.46 million decrease from the previous year. Our revenue for donor funded operations can vary significantly year on year depending on level and type of funding available. Compared to year 2017, there has not been higher level of emergencies response operation or continuation of a similar operation, as such, reflecting a decline in donor funding.



Overall Expenditure



Acknowledgement

Total expenditure for the Society was \$4.16 million, including \$1.46 million and \$1.22 million expensed on donor funded activities and disaster relief & stock replenishment respectively. Expenditure for disaster relief and stock replenishment decreased by 57.5% as there was no significant disaster to require a large scale response.

Commercial operations cost compromise 8% of the total expenditure compared to 5% in the previous year. These include expenditure related to business divisions that generate income for the society and management of society's assets.

Administration cost made up 29% of total expenditure, slightly increased by \$53,420 compared to \$1.27 million in the previous year. These include expenditure that is critical in the everyday operation of the society, such as, human resources, finance, IT and other utility expenses..

The Society receives substantial support in the form of volunteering from various individuals. We consider this support invaluable and without which we would not have been able to deliver on core functions. The society also receives in-kind donations which are not reflected in the financial statements but contributed to our service delivery.

We would like to thank all of our volunteers, staff members and donors for their ongoing commitment towards us and empowering us to reaching out and helping the vulnerable people. We would also like to thank our Board Members and Finance Commission Members for their expertise and dedication towards the Society.

Disaster Management & Climate Change Programme

The building of resilient communities, entails a dedicated and sustained effort towards preparedness and response, in an integrated approach, during the non-disaster and disaster periods.

Objective/Outcome 1

Targeted communities are prepared to respond and reduce the impact of disasters and climate change

1.1 Installation of Early Warning System

The low cost, early warning system (EWS) using the Flagpole Colour Coded System and the River Level Gauge Colour Coded System were installed in the eleven (11) targeted communities. This was a joint effort of the FRCS and its communities which was important in addressing the "ownership" aspect of such development initiative

1.2. Evacuation Drill

Following the installation of the EWS, the Community Disaster Evacuation Drills (CDED) were conducted to ensure that community members understood the logical actions that were to be followed in the event of a disaster. The objectives of the CDED were;

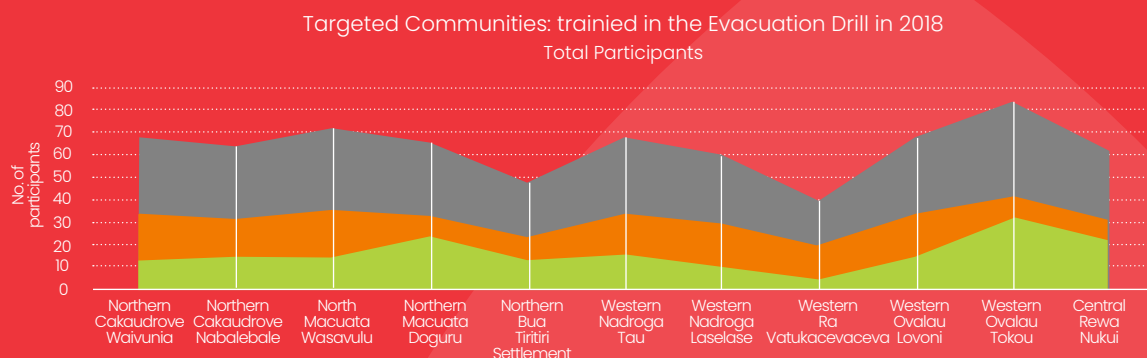
- To prepare the community on how to evacuate in the event of a disaster.

- To raise the awareness on the community's role and responsibilities before, during and after a disaster.
- To ensure the collaborative effort of the various stakeholders and partners during evacuation

1.3. Mitigation through Mangrove Planting

Coastline erosion is a usual occurrence in most seaside communities due to the effects of the rise in sea level and damaging wave action which is a resounding impact of climate change on our shores. In mitigating such impact, the team took the initiative towards coastline protection through the establishment of mangrove plants; 2,000 plants each, in two (2) selected coastal sites, namely in the Ra province and in the Lomaiviti province. Such low-cost activities ensured stakeholder participation and a useful educational platform in promoting self-sustainable resilience abilities in the communities.

Figure 1: The Flag Colour Coded System and River Level Gauge System



Community member in Muamua village, Vanuabalavu undergoes evacuation drill training



The flag colour coded system used during evacuation drill training



Veidrara (Ra Province) community members planting mangrove; supported by Rakiraki branch volunteers

Objective/Outcome 2

Fiji Red Cross Society reach to vulnerable communities strengthened and response time reduced

2.1. TC Josie and Keni Response:

The response to T.C Josie and T.C Keni was prompt, due to many factors such as the provision of Non-Food Items (NFIs) in the strategically prepositioned containers throughout the country. The ability to be pro-active and respond rapidly at critical moments is a hallmark of the FRCS's humanitarian assistance ability.

During operations for T.C Josie and T.C Keni, approximately 14,014 people were in the identified critically affected communities / locations indicated in the pie chart below. The chart indicates the affected population that were assisted, per location.

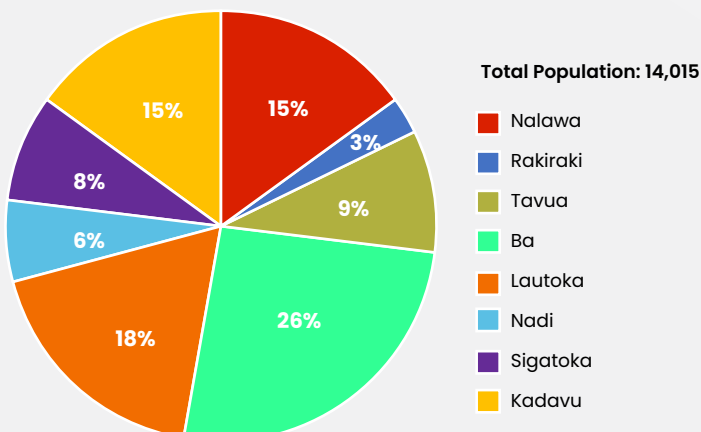


FRCS volunteer heading to Kadavu to assist communities affected by TC Keni



FRCS team preparing relief items to be distributed in the western division affected by TC Keni

Fig. 2 Population Assisted by Location



2.2. Non-Disaster Period Response (Fire Cases)

FRCS's work also involves responding in non-disaster periods to a variety and an undefined set of humanitarian needs within the wider scope of its role. The graph (Fig.3) below shows the different items issued in 2018 to families affected by misfortunes caused by fire.

- Briefing also ensure the effective coordination and awareness among stakeholders, to maintain inter agency cohesion and effectiveness. This entailed meetings, many interactions and testing of procedures

2.3. Pre- Cyclone Briefing

FRCS conducted pre- cyclone briefings in various locations to:

- strengthen the capacity of FRCS stakeholders and communities in the aspects of preparation and responding to disasters at a national, branch and community levels, and;

The graph indicated in Figure 4 is encouraging given the general national drive for more gender inclusiveness in the family and community efforts in matters of national importance. There was a general consensus of great appreciation expressed in regard to the awareness and usefulness of such pro-active initiative for the community.

Fig.3 Non-Food Items (NFI's) for victims of fire misfortunes in the indicated months in 2018

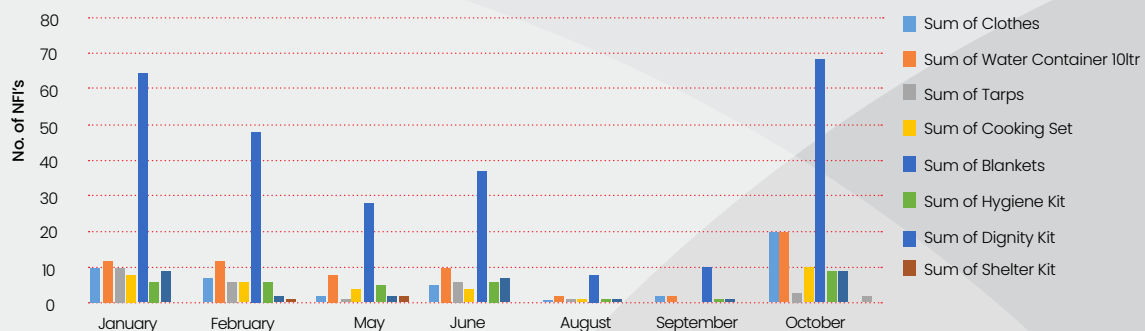
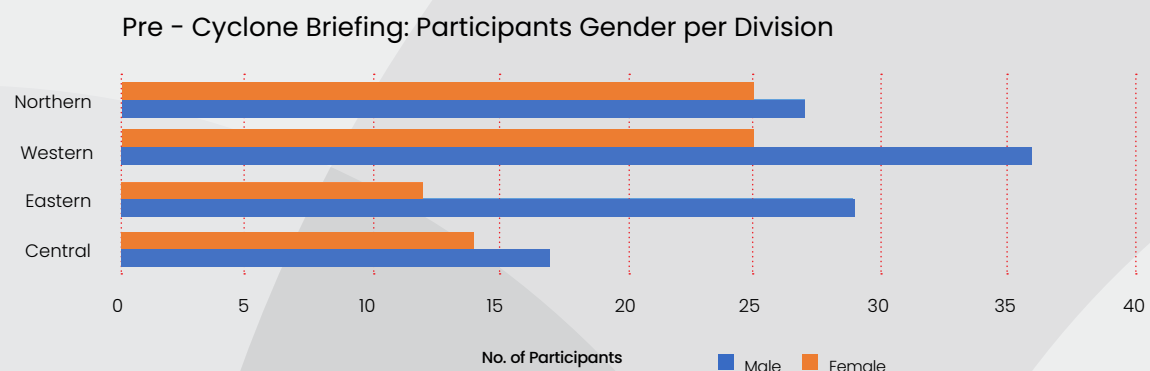


Fig. 4 Shown below: graph on participants by Division and Gender that attended FRCS's pre-cyclone briefing sessions



Objective/Outcome 3

Skills, motivation and commitment of staff and volunteers are strengthened

3.1 Volunteer Training:

A total of 18 branch volunteers from the northern division received training in health, disaster, youth, volunteer management and finance. Such capacity development contributes to building well structured, learning and sustainable society through stronger branches. It is envisaged that the enhanced capacities will result in the continuous improvement of humanitarian assistance in the communities.

3.2 Training: University of Sunshine Coast, Brisbane, Australia

A group of 15 candidates from the FRCS attended a course at the University of Sunshine Coast, Queensland, Australia, titled: "Strengthening Capability of Rural Health Practitioners to Respond to Disaster"

The course covered and shared a range of topics and experience such as:

- The way organizations such as Lifeline operated and responded during disaster and also looked at the services provided and how these were aligned with the Australian Disaster Management Framework. The possible parallels in the Fijian context, were considered;
- The important factors for consideration in the implementation of a project, such as : team work, influence, ethics, stakeholder management, communication, leadership, and problem solving;
- Writing a public campaign plan, using structured media releases;

- The importance of the health system and its role in services and preparedness during disasters; with focus on the PPRR model, i.e. Prevent, Prepare, Respond and Recover;
- The use of a design thinking approach for: faster and effective problem identification, generation of solution and opportunities, and the improvement in work processes.

3.3. Emergency Response Training (ERT)

The efficiency, effectiveness and the economical execution of response is critical to the success of humanitarian work. The demand on responders is such that having a diverse skill set is critical and will help volunteers in the various complex and demanding situations brought about by disasters.

A total of 40 participants, including 2 FRCS staff, took part in ERT training. Apart from First Aid, the training covered the following areas:

- Documentation of Initial Damage Assessment (IDA);
- Analysis of assessments made;
- Plan the distribution of Non-Food Items (NFI's);
- setting up of Emergency Operation Centre; compiling Situation Reports;
- Planning the mobilization of resources in times of response;
- Restoring family links;
- Emergency Water and Sanitation Hygiene (WASH)
- Emergency Shelter (Shelter)
- Negotiation skills and Map reading for safe and effective access in disaster affected areas



ICRC Regional Cooperation Officer, Ms Christine Reddy presenting on "Safe Access" during the Emergency Response Training



Emergency shelter training using tarpaulin and shelter tool kit



Evacuation drill conducted at Lavena village in Taveuni

Health & Care Programme

The Fiji Red Cross Society continued working towards improving the quality of life of people living in the identified vulnerable communities through its Health and Care Program.

Health & Welfare

Goal: Increased access to quality health and welfare services and the promotion of healthy lifestyles

The Health and Care program was integrated into the Community-Based Health and First Aid (CBHFA) program through FRCS community based volunteers and branch volunteers, working together with stakeholders from the target communities.

At branch level, volunteers were encouraged to continue working with their stakeholders to support low-cost activities to reach vulnerable groups and individuals. This included home visits to: the elderly; those who were chronically ill; to persons living with disability, mental illness, HIV&AIDS; and those with other special needs including post-hospital care.

There was an increase in referral cases of people in need of social welfare assistance. FRCS assisted with 30 wheelchairs and other ambulatory aids such as crutches, bed pans and Kermode's to 80 families, and clothes, mattresses and pillows to 120 families.

TB/HIV & AIDS

Fiji Red Cross Society continued to work closely with the Ministry of Health in the fight against TB and HIV co-infection and reached 3500 people in the identified needy communities.

BLOOD DRIVE

In a joint effort, the FRCS and its branches continued to advocate and promote the drive for blood donations in the various districts of the western division. The advocacy and promotion efforts reached 2400 people.

Climate Change & Health

Goal: To enhance the capacity of the Health sector to respond effectively to Climate Sensitive Diseases (CSDs) in Fiji.

The Climate Sensitive Diseases (CSDs) were addressed through house visits and health messaging on the transmission, prevention, and signs & symptoms of: Dengue fever, Leptospirosis, Typhoid and diarrheal illnesses. The emphasis on hand washing, food preparation, and the boiling of drinking water, were integral aspects in the education outreach. The Ministry of Health and Medical Services supported the FRCS in providing community educational material in the iTaukei, Hindi and the English languages. The total beneficiaries of the Climate Sensitive Diseases effort were 3 villages and 1 settlement, comprising of 161 households (805 people).

Community Based Health & First Aid (CBHFA)

Goal: Safe lifestyles and a reduction in accident related injuries and deaths among vulnerable communities

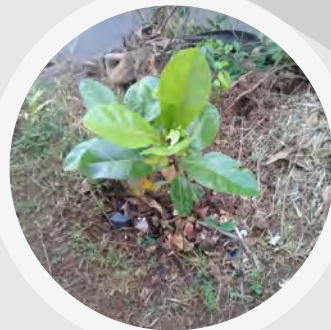
The Australian Red Cross's (ARC), Pacific Regional Community Based Health Program, continued to enhance the quality and the reach of the Fiji Red Cross Society (FRCS). This was done through programming to address the health needs of communities, and at the same time develop staff and volunteer skills in health promotion and behavior change communication.

After reviewing the program implementation, the FRCS saw the need to integrate all of its programs to improve service delivery in a more effective and efficient way by using the standardized Integrated Vulnerability and Capacity Assessment (IVCA) approach.

The approach focused on:

- Access to health
- Safe water and sanitation
- A sense of security and safety
- Food and nutrition
- Shelter
- Livelihood

The IVCA is a participatory approach, facilitating the communities to assess their vulnerabilities and capacity, to address risks such as natural hazards and disaster, in a holistic manner.



| FRCS volunteers planting mangroves along seaside

This demands an integrated and wide-perspective sensitive approach to community preparedness and resilience levels. The IVCA approach helps the community to:

- assess risks and hazards, and work out pro-active and reactive counter strategies;
- build stakeholder (communities, local authorities, humanitarian, and development organizations) cohesion and partnerships in a learning environment;
- identify risk-reduction activities to prevent or lessen the effects of expected hazards, risks and vulnerabilities, and;
- Develop an integrated community action plan (ICAP).

There was evidence of activities and effort from certain communities, of purposeful move to be independent in building their own resilience; with minimal support from the program:

Tiritiri Settlement

This is a farming community in the Bua branch's area of work, situated in a marshland near the sea. Flooding is a regular occurrence, despite the presence of a flood gate. Members of the community completed the repair and reconstruction of 0.5 kilometer of gravel road that serves as the main access to and through the settlement. In the road works, where two (2) culverts were needed, the community and the CBHFA program contributed a culvert each. Thirteen (13) households, comprising fifty (50 people), no longer have to walk through knee-deep water logged and muddy conditions. This also averts the direct contact with damp conditions that can increase the likely exposure to water borne diseases such as Leptospirosis.

With access improved, the trained community based volunteers were able to conduct their home visitations with greater ease.

Wasavulu Village

This village is under Labasa branch's area of work. The community together with branch volunteers completed the construction of a concrete footpath that runs throughout the village. This project was identified through the IVCA approach in 2014. A total of 36 households comprising 250 people benefitted from this community project. The community members no longer have to wade through muddy conditions during rainy weather conditions. There is likelihood of a decrease in the number of people getting injuries and contracting Leptospirosis.

Dogoru Village

This Village is also under Labasa branch's area of operation. The community of thirty four (34) households, addressed a long term rubbish management issue by digging new communal rubbish burial sites and new sites for compost to be used for their backyard gardening. This has addressed issues around health and food security.

Waivunia and Nabalebale

The two (2) villages are under Savusavu branch's area of operation. Both villages had improved on rubbish and compost management and have benefitted from their backyard gardens in terms of food security and income. The beneficiaries in the 2 villages were 120 households comprising 600 people.

Tau village

In Tau Village near Sigatoka, the community members worked together in partnership with the Ministry of Agriculture in Sigatoka and the FRCS to establish vegetable gardens. This project addresses health and food security. Total beneficiaries: 84 households and 420 people.



Members of the Tiritiri community completed the repair and reconstruction of 0.5 kilometre of gravel road that serves as the main access to and through the settlement



Wasavulu community together with branch volunteers completed the construction of a concrete footpath



Vegetable garden established by communities in Tau village, Sigatoka

Nukui Village

This is a sea-side village near Suva. The community members together with the branch volunteers managed to complete half of the village sea wall, by raising it by a metre (1 M) higher. The project addresses the impact of the sea surges and the likelihood of sea water entering the village and contaminating the fresh water supply. Total beneficiaries: 34 households comprising 250 people.

Nakorokula Village

In Nakorokula village near Sigatoka, the effort of the Community Based Volunteers in conducting NCD screening with the support of the Ministry of Health & Medical Services (MOHMS) resulted in no new cases of NCD recorded in 2018. Total beneficiaries: 54 households comprising 280 people.

Laselase Village

In Laselase village near Sigatoka, community members constructed two (2) incinerators, established a new and improved drainage system, and with corporate assistance from the Hotel Shangri-La, acquired a large rubbish bin. Total beneficiaries: 84 households and 420 people.

In Lomawai near Sigatoka, the village addressed a long drawn and frequent water shortage problem with the replacement of an obsolete water supply system.

Vatukacevaceva Village

In Vatukacevaceva near Rakiraki, the village worked in partnership with the Fiji Water Authority in constructing a Dam to improve its water storage and supply system.

In the villages of Wailotua, Lutu, Lovoni and Tokou, the community members completed constructing incinerators and cut-out empty 20 litre containers as bins for village rubbish collection management. Total beneficiaries: 4 villages with 259 households, comprising 1295 people.

Gender Equality Social Inclusion and Gender Based Violence Inclusive in Emergencies

There was continued support to Society staff and volunteers, to be sensitive and remain objective in the conduct and delivery of humanitarian work. The Gender Protection Technical Working Group (GPTWG) continued to strengthen its advisory function in ongoing programming, emergency response and recovery, and the mainstreaming of good processes across FRCS operations through the enhancement of dignity, access, participation and the safety of vulnerable and marginalized groups.

The White Ribbon Day celebration was held on Rabi Island in the Northern Division. The theme for 2018 was: "Orange the World": Hear Me Too, End Violence Against Women and Girls. The event was celebrated with the: Community Policing Unit, Ministry of Health and Medical Services, representatives from the Churches, Rabi Council of Leaders, and members of the 4 communities.

The Society provided training on Gender issues and the promotion of non-violence values to ensure that all target groups; female and male, were capacity empowered with knowledge to uphold non-violence values. Fiji Red Cross hopes to have a resilient island community that will take ownership of its communities. Total beneficiaries: 1328 people; 658 female and 670 male.



| Waivunia & Nabalebale villages backyard gardening



| Volunteers and villagers in Vatukacevaceva assist in the dam construction to improve its water storage and supply system

YouthProgramme

Youths hold a significant place in the Fiji Red Cross Society (FRCS), making up approximately 70% of volunteers and continue to be significant at the core of the delivery of programme activities and humanitarian assistance.

Red Cross Clubs:

Junior Red Cross Club

In line with outcome 1.3 of the FRCS Strategic Goal 1, the Youth programme has responsibility in building the capacity of young people in schools and out of school, on disaster preparedness, climate change adaptation and mitigation, healthy living, and first aid. The Junior Red Cross (JRC) Club program was re-established in 2014, boosting school registrations to 107 schools Fiji wide.

Whilst the program is currently run independently in schools, Fiji Red Cross continues to provide support where possible, through the dissemination of literature on the Red Cross and its principles, through awareness sessions on core program areas; on how to increase resilience and reduce vulnerabilities.

There are plans in place for the revision of the JRC Teacher's manual and refresher training for teachers in 2019. This is specifically aimed at increasing programme visibility in schools throughout the country.

Club 25

The Club 25 is run by FRCS branches, and in conjunction with the Ministry of Health, take the lead role in hosting Blood drives throughout the country. The Club, is an arm of the Youth Programme that raises awareness on the global reach of the Red Cross and Red Crescent Movements.

Youth Development:

National Youth Summit

In line with the FRCS strategic outcomes 1.3 and 2.2 pertaining to capacity building of people as catalysts for resilience building, the National Youth Summit was held in Fiji at the Centre for Appropriate

Technology and Development (CATD) campus at Nadave, on the 29th of May to the 2nd of June, 2018; the first since TC Winston of February, 2016. This was attended by forty five (45) youth volunteers, branch Youth officers from fifteen (15) of the sixteen

(16) branches, accompanied by two (2) youth volunteers from each branch.

The Youth Summit, which is usually held every two (2) years, enabled, amongst many issues on perspectives on volunteerism, the sharing of ideas and the lessons that were learnt from the T.C Winston experience, as a knowledge platform for better preparedness for the future.

To gauge the active participation of its volunteers in achieving the development components recognized in the International Federation of the Red Cross & the Red Crescent Societies (IFRC and RCS), the engagement strategy was:

that Youths were given the opportunity to lead and be active agents of change, in their societies; that Youths were equipped with the right training, skills and experience, to be good volunteers; and that Youths were to be direct benefactors of programmes and service delivery.

The Summit also provided an opportunity for the induction of Youth officers and volunteers in core program areas of the FRCS, such as Disaster, Health, Safety, Resilience and Recovery. The event also provided a platform to review the Youth and Volunteer policies, including the Volunteer Recruitment Process (VRP).

Sessions also included briefs from the Asia Pacific Migration Network (APMN) and also delved into the identification of low-cost activities outlined in the Branch Organizational Capacity Assessment (BOCA) Youth officers and volunteers to carry out at their respective branches. These activities have tentatively become the draft National Youth Action.



Students from 6 schools in Tailevu attended the World First Aid Day celebrations in Korovou



World Blood Donor Day celebration



Presentation from branches during the Youth Summit

Commissioners with a guide on youth activities for the year.

The election of the Youth Commission was held; drawing from nominee applications for vacant posts within the Commission. Three (3) posts were confirmed: one for the Western division, and two (2) for the Northern division. These positions provided an over-sighting role over development initiatives and general humanitarian work in the various branches and the wider peripheral geographical locations.

Youth Volunteerism

A total of seven hundred and eighty (780) volunteers were registered in the year 2018, with Youths accounting for approximately seventy percent (70%).

The Youth program facilitated consultations in fifteen (15) branches, on the review of the Youth policy and the Volunteer policy; wherein a total of 105 volunteers were consulted. The reviews focused specifically on the empowerment of volunteers to be able to vote into office, Youth officers as the seventh members of branch executives. Both policies were both endorsed by the Fiji Red Cross Board in December, 2018.

The Volunteer Recruitment Process (VRP) which was initially designed and planned in 2012, was also revisited, with the intention of strengthening the process for efficiency, effectiveness, quantifiable and quality outcomes.

The work on the VRP entailed wide consultations; culminating in the approval of the same by the FRCS in December 2018.

The celebration of the International Youth Day, on 12th August 2018 and the International Volunteer day, on 5th December 2018, also included the awarding of volunteers. To commemorate the occasions,

Fiji Red Cross celebrated the commitment of its volunteers at its National and Divisional offices. The event also included award nights for volunteers, and branch staff for their dedication and commitment throughout the year.

Youth Commission:

The Youth Commission, established in 2014, comprises Youth representatives from each division, and an elected Chairperson; who by virtue of the provision made in the FRCS Constitution, has a seat reserved in the National Board of the FRCS.

The Commission comprised of six (6) active seats, occupied as follows: Evia Cirivakabola and Akuila Tuinasau as Western Division Youth Commissioners, Luke Rarawa and Nunia Roko Ahkee as Northern Division Youth Commissioners, Emily Radua as Eastern Division Youth Commissioner, and Epeli Lesuma, the Central Division Youth Commissioner and the elected Youth Commission Chairperson.

Two (2) Youth Commission meetings held in 2018, resulted in the following:

The capturing of input from youth officers and youth volunteers from the 2017 National Youth Forum, Youth and Volunteer policy reviews;

The extension of the term of office for the Youth Commissioners from 2 years to 4 years, to ensure more certainty Programme planning and actions; The confirmation and induction of the newly elected Commissioners into the new roles.

The Commission's regional and international role, was reaffirmed by the election of the Commission Chair, to the position of Pacific Youth Network Chair, in the Asia Pacific Red Cross & Red Crescent Conference in Manila, Philippines, in November 2018.



The cutting of the cake during International Volunteers Day



Youth & volunteers meeting in Ba Branch



Youth Representatives meeting held in Nadi

Safety Programme

Fiji Red Cross Society ensures practical training is provided to communities and stakeholders to make sure that people are equipped with life-saving knowledge and skills, and the confidence to act when needed.

Safety Department

Goal: To reduce the risk and effect of accidents in Fiji and increase our commercial and safety – based activities.

Knowledge of life saving skill and having the confidence to act in an emergency can help save a life.

The Fiji Red Cross Society continually provides first aid training courses to ensure that help is nearby when needed so that injuries do not escalate unnecessarily.

FRCS has trained thousands of Fijians in different levels of first aid trainings and also positions itself as the main provider of first aid training in Fiji.

Yearly Comparison

| Course | 2018 | 2017 | 2016 | 2015 |
|------------------------------------|--------------|--------------|--------------|--------------|
| Pacific First Aid & CPR | 3559 | 3094 | 1990 | 2241 |
| Refresher CPR | 363 | 163 | 270 | 334 |
| First Aid & Water Safety | 107 | 64 | 101 | 153 |
| Mind That Child | 268 | 186 | 235 | 114 |
| First Aid in Situation of Violence | | | | 94 |
| People Saver | | 72 | 49 | 61 |
| Oxygen Administration | | 20 | 11 | 18 |
| Basic Sea Safety | 06 | | | |
| Cardio Pulmonary Resuscitation | 18 | | | |
| Outdoor First Aid | | | | 15 |
| Elementary First Aid | | | 2 | 5 |
| First Aid @ Sea | | | | 2 |
| First Aid Awareness | | 213 | 120 | 368 |
| Advance First Aid & CPR / AED | | | 18 | 3 |
| Pacific Sports First Aid | 42 | 19 | | 3 |
| Refresher First Aid & CPR | 61 | 33 | 16 | |
| Total | 4,424 | 3,864 | 2,812 | 3,411 |

First Aid Awareness

The Safety Department conducted First Aid Awareness free of charge for Communities, University, Schools, Sport groups, Volunteers, Youth Club, Church Group, NGO's.



Participant from Energy Fiji Limited practising adult CPR during the in-house training session.



Staff from Sheraton Resort practising Stable Side Position at Sheraton Resort.



Staff from Regent Electric Lautoka practising choking treatment for choking during the public session on first aid.

Pacific First Aid & CPR

The year 2018 was a very challenging year in the sense of the increased competition from the other First Aid training providers.

Despite the challenges we continued to provide training to the people of our nation. The department recognizes the importance of sharing updated first aid skills and knowledge to our partners through business, community and interested individuals. In addition, we value our partners and we ensure that we will continue providing to our best.

The department, consisting of four (4) full time instructors and an administration staff, certified 4,424 people throughout Fiji in year 2018; accrediting more people who can competently provide assistance and respond during the time of emergencies without any discrimination.

Community First Aid Training

The department conducted community First Aid training in 26 different communities. This was supported by our donors, USAID and Australian Red Cross under their respective projects. A total of 434 participants were involved.

List of communities

Nukulau, Narewa, Tubairata, Semo, Navidamu, Savusavu, Vatukarasa, Narocake, Navuso, Waivauna, Nabalebale, Wasavulu, Nokonoko, Vatukacevaceva, Lomawai, Nakorokula, Tau, Tuatua, Kade, Nadavacia, Vanuakula, Waiyevo, Lavena, Navawau, Boitaci, Muamua.

Pioneer Security Services

The department achieved another milestone by conducting Pacific First Aid & Cardiopulmonary Resuscitation (CPR) training for Pioneer Security Services. This was the first time for the security guards to be trained in First Aid. A total of 150 were trained from the Central, Western and Northern division.

New Zealand Red Cross Instructors Training

The year also saw a total of fifteen (15) staff and volunteers from the three divisions being trained in Pacific First Aid and Pacific First Aid Instructor (TOT) training conducted by New Zealand Red Cross.

World First Aid Day

The Safety team conducted People Saver First Aid Training at six different schools in Tailevu, hosted by Tailevu North College as a build up for World First Aid Day celebrations.

Schools that were involved in the training session are as follows:

- Namalata District School
- Ratu Filimoni Loco Memorial School
- Lodon Primary School
- Tailevu North College
- Ratu Kadavulevu School
- Queen Victoria School

Participants practising blanket lift during the community first aid training in Taveuni.

Student from QVS practising how to check for breathing during the people saver training



Participants practising blanket lift during the community first aid training in Taveuni.



Student from QVS practising how to check for breathing during the people saver training



NZRC Trainer demonstrating how to place unconscious breathing patient into Stable Side Position at Ministry of Civil Service Training Centre Nasase

NZRC Trainer demonstrating how to place unconscious breathing patient into Stable Side Position, at Ministry of Civil Service Training Centre Nasese

Total 94 people were trained.

Males – 49 Females – 45 Age group 12yrs to 54 years

The training instilled in the participants, basic skills to confidently act in times of emergency.

The World First Aid Day celebration was held on the 8th of September, 2018 at the Tailevu North College premises. The theme was 'First Response to Road Crashes'. The Fiji Red Cross Society together with other stakeholders such as the National Fire Authority, the Fiji Police Force and the Land Transport Authority, had displays focusing on safety and security measures to be exercised by both pedestrians and drivers.

iTaukei First Aid Manual Launch

The launch of the First Aid Manual in the iTaukei language on the 3rd of August, 2018 at the Fiji Red Cross Society National Office, marked a great achievement for the Society towards community based First Aid Training.



Group Photo with the FRCS President; William Wylie Clarke and Director General, Filipe Nainoca

IVCA training in Koro Island

Disaster Management Programme (Recovery)

Effective recovery is about people, physical structures, and the ability of people to be creative and resilient

General

The Recovery Program funded by the Australian Red Cross (ARC) was specifically to provide recovery assistance, following TC Winston in 2016. The Recovery team was able to implement the planned activities for the year through the support of the program team at National and Divisional levels. Volunteers gave their time, skills and knowledge to be part of the implementation of the required tasks.

The year, marked the implementation of new initiatives such as Messaging, wherein a more

personalised approach of conveying ideas and seeking clarification is done in smaller groups such

as family units. This has been effective in support of the mass advocacy approach. Other approaches used were the A3 flyers and the radio broadcast for information dissemination and communication.

Despite the challenges, the communities were able to demonstrate commendable preparedness during their response to tropical depression TD03F.

Shown below, the activities that were implemented.

| | Male | Female | PWD | Children | Total | |
|-------------------------|------------|------------|----------|----------|------------|-------------------------|
| Evacuation Drill | 98 | 91 | 1 | 0 | 189 | |
| Messaging | 20 | 20 | 0 | 0 | 40 | |
| Youth Engagement Tool | 38 | 9 | 0 | 0 | 47 | |
| Total | 156 | 120 | 1 | 0 | 276 | Reach Population |
| Stakeholders Engagement | | | | | | |
| Nalawa | 3 | 1 | - | - | 4 | 566 |
| Taveuni | 3 | 1 | - | - | 4 | 960 |
| Koro | 5 | 0 | - | - | 5 | 492 |
| Vanuabalavu | 7 | 2 | - | - | 9 | 420 |
| Total | 18 | 4 | 0 | 0 | 22 | 2438 |

Community Engagement

The year started with conducting initial engagement visits to six communities in the North, Western and Central Division. The visits were briefings on the planned activities and to foster an atmosphere of co-ownership of the plans.

Effective community engagement was a major contributing factor to the successful implementation; through activities such as: the Youth and family functions.



Community members in Muamua village participating in the evacuation drill



FRCS Staff, community based volunteers and stakeholders from Vanuabalavu at the conclusion of the evacuation drill Training in Boitaci



Community Based Volunteers (CBV) setting up the Flag pole for the Tuatua Early Warning System.

Assessment

Baseline Surveys and the Integrated Vulnerability Capacity Assessment (IVCA) on the eight Communities, were critical benchmarks to pivot the opportunities and strengths of these communities.

Such capacity, helped decide on the proactive and preparedness measures, including the early warning systems (EWS), needed to be installed and which Early Warning System to install for the communities.

Information from the IVCA was shared with the Stakeholders to strengthen collaboration and the directing of effort and resources.

Training

In the collaboration of volunteers, FRCS staff and the members of the identified eight communities, evacuation drills and the formation of disaster plans became critical components of the training program. This culminated in the activation of the respective community Disaster Committees; a positive move, reflecting the support for new capacity in the communities. The facilitators emphasized the pursuit of gender balance, equality and impartiality.

Messaging

This mode of advocacy proved to be effective due to its relatively personalized and confidential approach, wherein there is more free and open flow of information and clarification. This is opposed to the usual and more convenient and efficient advocacy and communication method with the masses in a communal set up, where confidentiality may not be a luxury or a possibility. Messaging was used to have discussions on the Evacuation drill and the Community disaster preparedness and response plan.

Youth Engagement

The Youth engagement assessment and planning system, implemented in four communities namely: Navakawau, Lavena, Boitaci and Muamua helped youth identify the top three issues affecting young people in the communities and assisted in the development of action plans. Youth led activities for the respective communities were also developed.

Branch Engagement

During the implementation of activities in the communities, volunteers from the Suva, Taveuni and Nalawa branches, were on hand to provide support to the communities in Vanuabalavu, Koro and other locations.

Through such engagement, the capacity within the volunteer base, was enhanced.

Stakeholder Engagement

Stakeholder engagement contributed to the successful implementation of programs in the communities. Stakeholders such as the relevant line Government Ministries, and closely linked agencies, help in the appraisal and selection of communities.

SHELTER / WASH Components

The focus was on helping communities build houses that were more resilient to natural disasters. Water Sanitation & Hygiene

(WASH) in integration with Shelter, helped communities practice and maintain good hygiene, ensure availability and sustainable management of water and sanitation systems.

The Recovery team was able to successfully implement foundational activities for the identified communities. This was possible with the support of other programs, and volunteers; in an integrated approach.



Youth presenting discussion points during training in Lavena and Navakawau



Youth volunteering community projects in Lavena



Vanuakula Communal Toilet Project

Community Engagement

The important issues were discussed with the communities, were about the integrity of the building structures, the

water harvesting capacity, availability of clean drinking water, safe sanitation, and good hygiene practice.

The aim was to leave the communities with complete projects as well as the assurance that basic knowledge on Shelter and WASH components were instilled and put into practice.

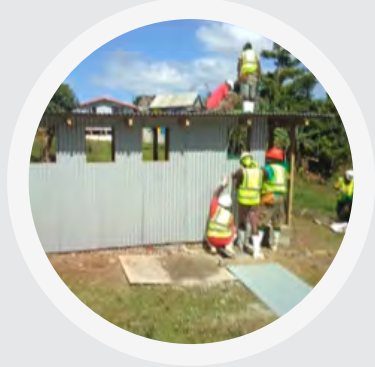
The efforts also included Build Back Safer (BBS) demonstration techniques, communal toilet structures, household sanitation assistance, spring water protection, rain water harvesting, better walkways, and the refurbishment of evacuation centres.



| Vanuakula Communal Toilet Project

Communal Toilet Projects

Initial Construction



| The Initial Construction for the Vanuakula Communal Toilet Project

Final Construction



| The Final Construction for the Vanuakula Communal Toilet Project

Messaging and Implementation

The communities were distributed with Build Back Safer (BBS) booklets as part of messaging during the period of implementation. These booklets were meant to enhance the understanding of BBS concepts whilst demonstration was in progress.



| Community member in Muamua village in Vanuabalavu conducting the roof tie down process as part of messaging the implementation concepts



| The installing of roofing screws as part of the Build Back Safer concept



| Strapping connections demonstration

The following table indicates the communities and the respective projects that were successfully implemented.

| DIVISION | DISTRICT/ ISLAND | COMMUNITY | PROJECTS/IMPLEMENTATION |
|----------|---------------------|-----------|----------------------------------|
| WEST | Nalawa | Nadavacia | Communal Toilet |
| | | | BBS demonstration |
| | | Vanuakula | Spring Water Protection |
| | | | Communal Toilet |
| | | | Household Sanitation Assistances |
| | | | Walkway Construction |
| | | | BBS Demonstration |
| EASTERN | Koro Island | Kade | Communal Toilet |
| | | | Household Sanitation Assistance |
| | | | Evacuation Centre Refurbishment |
| | | | Spring Water Protection |
| | | Tuatua | Evacuation Centre Refurbishment |
| | | | Communal Toilet Refurbishment |

Psycho-Social Support (PSS) Component

PSS was an integral part of the recovery process, focussing on the healing and management of traumatised persons affected by unfortunate events, such as natural disaster or even incidents during non- disaster periods. The general approach is to address gaps or disconnects in basic human need areas such as personal emotions, belongingness, and connectivity with family or society, mending of individual and family structures; needed for the swift and firm return to normalcy.

PSS was a huge challenge, however the integrated approach with other programs in the communities, made work much easier.

The table below shows the breakdown of the number of participants for assessments, training and messaging conducted in eight communities.

| | Male | Female | Total |
|------------------|------|--------|-------|
| IVCA | 75 | 98 | 173 |
| PSS Messaging | 45 | 70 | 115 |
| Gender Messaging | 45 | 70 | 115 |
| NCD Training | 26 | 42 | 68 |
| Total | 146 | 210 | 356 |



Spring Water Protection, Vanuakula Village, Nalawa, in the Province of Ra (Northwest Viti Levu- Western Division)



Participants during the IVCA exercise in Navakawau village, Taveuni (Northern Division)



FRCS Staff and volunteers carrying out the baseline survey as part of the IVCA in Tuatua village, Koro Island (Eastern Division)



Participants after the completion of the IVCA in Kade village, Koro Island (Eastern Division)

Psycho-Social Support Messaging

Communities were able to identify their current status in terms of recovery. Knowing this information helped the FRCS team understand the community in terms of resilience. It was evident that there was still a great need for thorough training in PSS, as individuals were, at varying degree, still traumatized by the wrath of TC Winston in 2016.

NCD Training Component

At the completion of the IVCA training for the communities, diabetes was one of the prioritized diseases.

With the support of the Health Team, NCD training and screening was conducted in 4 communities. The team also received positive feedback from the training, wherein people better understood the importance of better health, lifestyle and behavior.

Gender and Child Protection Policy Training Component

The Fiji Red Cross team conducted Gender messaging for communities in Taveuni, Koro and Vanuabalavu while Child Protection Policy training, was conducted for CBVs in Vanuabalavu.



Fiji Red Cross Health Coordinator conducting NCD training in Navakawau village, Taveuni (Northern Division)



Screening in Navakawau and Lavena villages, Taveuni



Group work and discussion in the two Taveuni communities

Building Resilient **Communities in Fiji**

The BRCF project has an overarching view and also helps to integrate the efforts of specific programs; filling in the gaps and resourcing areas in need of strengthening.

Project Goals

To reduce the vulnerability of communities in the Western Division of Fiji and increase the capacity of the Fiji Red Cross Society to support integrated disaster management.

The above mentioned aspiration entails, strengthening branch development and capacity; strengthening the volunteer base, capacity and management, reorganising the FRCS to a more robust entity, with a revamped capacity both in human capital and organisational ability. Such is the need for an information system for research, monitoring, evaluation, and planning purposes, to support operational and strategic efficiency and effectiveness, in the management of FRCS's entire humanitarian environment.

Project Activities

FRCS Strategic Goal 1: Strengthen the resilience of communities and respond to the needs of the vulnerable during times of disaster and emergency.

Outcome 1: Increased capacity and resilience of target communities in disaster preparedness

Since the confirmation of the Integrated Vulnerability Capacity Assessment in 2017, the project embarked towards the implementation of the activities, identified and developed through this assessment. An output of the move, was the development of the Community Action Plan (CAP); a collaboration between FRCS as a facilitator, the communities concerned, and to certain extent, the input of stakeholders. The key focus and coverage of the plans were in key areas that supported a basic, yet robust standard of living that would put the communities in good position to be more resilient. Such, were in the areas of health, disaster preparedness, gender, WASH and shelter. The two basic approaches were foundational, and motivational support.

Cross Function Support

Disaster Management

Support was given to the Disaster Management team during the Emergency Response Training (ERT) wherein 39 staff and volunteers were facilitated with logistical assistance. This is an annual activity supported by the project, to support disaster preparedness.

Operation structures

The Operations team was supported with the shelving of containers at the FRCS national office, and at the other two locations, Vunidawa and Pacific Harbour. The safe keeping of our NFI's (Non Food Items) in the prepositioned containers is crucial in maintaining quality of the NFI's.

Branch (CBHFA program)

The island of Rabi benefited from an NCD intervention conducted by Fiji Red Cross Staff. Volunteers and community members in 4 villages were screened in the exercise. The first phase was spearheaded by Fiji Red Cross Health Coordinator and Health Officer Northern Division. The same also involved the screening of community members in Buokonikai and Tabiang on the Island of Rabi.

The second phase was carried in conjunction with the Ministry of Health nurse based on Rabi Island to conduct the screening in Uma and Tabwewa.

Gender

Gender champions were identified and formed the Technical Working Group (TWG); meeting periodically on a quarterly basis. The TWG is instrumental in the implementation of gender related issues in the humanitarian activities in the respective divisions. An example is the joint implementation of the 'White Ribbon' and HIV & AIDS activities on Rabi Island in December 2018.



FRCS staff conducted health screening in Rabi Island



Evacuation drill conducted in Wailotua Community



First Aid Kit distributed in Fulaga, village in Lau

Outcome 2: Enhanced capacity of the FRCS to deliver community based disaster management programs.

Branch Executive Induction:

In the month of March 2018, branch executives, elected from the branch AGM's, were taken through an Executive Induction program, held over 3 days at the Centre for Appropriate Technology Development (CATD) at Nadave, in Tailevu. The induction covered areas relating to Programs, Governance, Youth, and Finance.

The recommendation to hold this event came through the Divisional office's to support the new branch executives, in their respective new roles.

Branch Support (Office Equipment Support):

Branches continue to be supported in establishing the branch office; including the initial furnishing of such items as office tables, chairs, including filing cabinets. The branches that have benefited are Rakiraki, Nalawa, Savusavu, Rabi, Bua and Lakeba.

Volunteer Recruitment Process:

The implementation of the Volunteer Recruitment Process continued to gather momentum and with the excitement of finally getting this initiative to a start. The team consisting of the Youth Coordinator, the BRCF Senior Project officer, the Disaster Management Officer, and the Volunteer Management Officer, set out the implementation plan for 2019 after it was approved by the National Board.

Rotuma BOCA Trip:

The Rotuma Branch was visited in November 2018 by a team, led by the Divisional Service Coordinator West, accompanied by the Health Officer West, and the Disaster Management Officer West. The team carried out the following activities on Rotuma:

- Branch Organizational Capacity Assessment (BOCA) exercise for Rotuma Branch
- Branch AGM
- Pre cyclone briefing
- IVCA follow

Outcome 3: FRCS has an effective program learning on building resilient communities.

Overseas Engagement

The BRCF Senior Project Officer, attended a Logistic Review workshop, held in Kuala Lumpur, Malaysia. The ideas from the workshop would be implemented to strengthen FRCS's Logistics capabilities in the support of the delivery of humanitarian assistance.

Reorganization of the File Server

This exercise will help FRCS to have a centralized information centre, with a more systematic way of uploading, searching, and retrieval of information. A continuing challenge is for the release of information from personal devices and official laptops, to enable better analysis and reporting. The intended scope of the system, is wide and overarching, to also facilitate a robust planning, monitoring, and an evaluation system.

The next phase of development is to have an analytical capability based on a wide range of "what if" scenarios. A physical registry/ library is needed, to back-up all hard copy documents.



Evacuation drill at Vio Island

Human Resources **Report – 2018**

“Hire for passion first, experience second, and credentials third”

– Paul Alof

Total - 337
Males - 203 Females - 134

Our People

Another year passed by where our people, very passionate and hardworking delivered our services to the many communities impacting lives of the most vulnerable. We started the year with 48 staff and ended with 52 staff.

This report is a reflection of our key activities for the year 2018.

Training and Development

"Fiji Red Cross Strengthening Capability of Regional and Rural Health Practitioners to Respond to Disaster"

The Fiji Red Cross Society was a proud recipient of Department of Foreign Affairs and Trade (DFAT) sponsored Program titled, "Fiji Red Cross Strengthening Capability of Regional and Rural Health Practitioners to Respond to Disaster". This course was hosted by the University of Sunshine Coast in Australia.

A group of 15 candidates, comprising 7 Fiji Red Cross staff and 8 volunteers attended and found the training beneficial and applicable.

Occupational Health & Safety

Workplace Renewal Certification for 2018 under the Health and Safety At Work Act 1996 was received. The OHS Committee conducted an evacuation briefing on Friday, 15th of June, 2018 for the National Office staff followed by a full evacuation drill later.

A Fire Wardens training was also provided to five staff by the National Fire Authority.

Revised Human Resources Manual

The HR Manual has been revised by the HR Committee; headed by the HR Team. The revised Manual is currently being reviewed by Governance and is expected to be approved soon.

Our Future Plans

Being the Strategic Business Partner for our National Society we envision to concentrate on professional development in the years ahead as we need to pace up with the changing world.

We hope to engage in peer to peer learning opportunities with our Partners, the International



A proud recipient of the DFAT sponsored Program titled, "Fiji Red Cross Strengthening Capability of Regional and Rural Health Practitioners to Respond to Disaster"

Branch **Report** – 2018

“The heart of a volunteer is never measured in size, but by the depth of the commitment to make a difference in the lives of others” – DcAnn Hollis

BRANCH EXECUTIVES

| Branch | President | Vice President | Secretary | Treasurer |
|----------|---------------------------|---------------------|---------------------|--------------------|
| Ba | Tevita Evo | Emosi Sikuri | Luisa Doughty | Nacanieli Tavisoro |
| Bua | Amrit Lal | Dip Narayan | Hirday Kumar | Jag Lal |
| Labasa | Adi Asenaca Katonivualiku | Sikeli Vuniwaqa | Umesh Chand | Sotia Tuipolotu |
| Lautoka | Kelera Batibasaga | Rebecca Kubunavanua | Panapasa Tilley | Luisa Ana |
| Levuka | Patricia Wong | Selata Sevakasiga | Paul Wong | Emele Bouteria |
| Nadi | Titilia Valentine | Julekha Mustafa | Mere Buadromo | Tekoniti Kabunara |
| Nalawa | Ratu Josaia Niudamu | Ashok Kumar | Kolinio Nuve | Liku Luseta |
| Rabi | Teatu Rewi | Taneri Tabuariki | Raijeli Tevita Waqa | Tekoniti Kabunara |
| Rakiraki | Popiliu Nawaidranu | Asesela Takatiko | Marama Rokara | Rosemary McIndoe |
| Savusavu | Epeli Tukania | Saula Ledua | Asenaca Manalovo | Katarina Lagilagi |
| Seaqaqa | Iloi Rabuli | Litea Yacalevu | Marica Sabuka | Nirma Kumari |
| Sigatoka | Makelesi Laqai | Aporosa Raibiri | Laisana Gudru | Mesulame Kurisoqo |
| Suva | Rahul Sami | Mariam Makanji | Sovaki Rabuku | Vani Buadromo |
| Taveuni | Renata Cinavilakeba | Salote Ligaiviu | Anita McGoon | Vera Talemainavesi |
| Tavua | Rajendra Raghlu | Bal Sudha | Rishita Devi | Ravinesh Prasad |

Suva branch volunteers assisted with the YWCA Kindergarten clean up



GRASSROOTS SERVICE DELIVERY

Northern Branches

The Northern branches continue to aspire to the vision of the FRCS through building healthy and resilient communities by working with our partners and empowering volunteers in humanitarian service and advocacy.

The 6 Branches continue to pave the way in humanitarian work with activities carried out in a community based approach. This is aligned to the strategic goals of the national society which are achieved through low cost branch activities, and National Society funded program activities.

The branches are supported by strategically based community volunteers, who are well trained, enthusiastic volunteers, who reach out to assist the more vulnerable s in terms of Disaster, Health and Safety in their locality and surrounding communities.

Furthermore, the Northern division branches have established working relationship with local stakeholders, such as the Ministry of Health, National Fire Authority of Fiji, the Provincial council, and District Officers to name a few, that have encouraged the messaging of resilience through conducting awareness sessions in the various localities in a collaborative approach.

Western Division

The year was focused particularly on Branch Development – Capacity Building.

The Branch Organisation Capacity Assessment (BOCA) for the 7 branches indicated that urgent addressing, was needed around the core capacities to exist, governance, finance, administration, volunteer recruitment, and retention.

The start of 2018 saw the Divisional Road show in January set the platform for volunteer registrations within the first six weeks of the calendar year, discussions on vacant positions, subsequent nominations together with sessions on the FRCS Constitution and rules and procedures.

A western division induction training for its Executives, saw all seven branch executives converge at Nadave to undergo a three-day intensive coverage of Programs, Finance and Administration sessions, question and answer time, facilitated by Middle and Senior management.

The 21 Executives and 3 branch administrators came back with a wealth of knowledge on how to run their respective branches.

Numerous trainings ensued in the division in the areas of finance for Treasurers, National Office generated Youth Capacity building exercises, and vigorous trainings led by Programs in capacity building the volunteers on community visit dynamics.

There was keen awareness of the work of the Fiji Red Cross Society in the Division and testament to that, was how each branch was able to work in close collaboration with the district Emergency Operation Centre's.

Through the strong networking of branch executives, a Western Front Committee, made up of executives from the seven branches was formed.

The committee, chaired by Ba Branch President was able to host the Emergency Response Training Class of 2018 at the Fiji Red Cross Society Lautoka Hall and then planned and executed the two-day Western Division camp and awards night hosted at Nokonoko Village.

Lautoka Branch won the inaugural Nainoca Shield, Ba won the upcoming Branch award, Panapasa Tilley won the Youth Award, and Rakiraki branch Administrator Seruvuama Naulago won the outstanding volunteer of the year award.

The Divisional Office sincerely thanks the support of all branch executives, their volunteers for giving up their personal time & resources, wealth and knowledge in building resilient communities in their respective areas of operation.

Labasa Branch
clean-up campaign
at the branch



IFRC Secretary General
Mr As Sy flanked by Suva
Branch volunteers



Marketing Report – 2018

The Society is committed to partnering with organisations that respect our humanitarian values and want to support our work. In working with our corporates and partners from all over Fiji and internationally, our vision for improving the lives of vulnerable people through the power of humanity is brought to life.

Annual Charity Ball

One of our proudest achievements in 2018 was the revival of the 2018 Annual Charity Ball, which was held at the Grand Pacific Hotel. This event took place after a lapse of 15 years and captured more than 250 guests. Fiji Red Cross Society Director General Filipe Nainoca said the funds collected during this event would assist in strengthening the Red Cross role as a humanitarian service provider. He also acknowledged all the sponsors for their support and those who were present at the ball.

World Red Cross Day

BSP Bank supported the Red Cross Art Competition to mark the World Red Cross Day

World Red Cross Day is an annual event in which the International Red Cross and Red Crescent celebrate the bravery and achievements of our volunteers and staff.

For the first time in Fiji Red Cross Society's history, an Art Competition was organized based on the theme 'Smile'. The competition was sponsored by the Bank of South Pacific (BSP) and targeted the Primary and Secondary Schools. The society received 130 entries from schools all over Fiji and presented 3 winners. The Fiji Red Cross Society would like to express its sincere appreciation to BSP for its support in sponsoring the event.

Head of the International Federation of the Red Cross (IFRC) Secretary General Visit to Fiji Red Cross Society

The Fiji Red Cross Society welcomed the Secretary General of the International Federation of the Red Cross (IFRC) Mr. Elhadj As Sy on his first visit to the Fiji Islands in March, 2018 on a 4 day tour.

Mr As Sy was accorded a traditional iTaukei ceremony of welcome at the Fiji Red Cross Society national office, Suva. He had the opportunity to meet youths, volunteers, branch executives, Board members and staff of at the Fiji Red Cross Society..

As part of his visit to Fiji, the IFRC Secretary General also had the opportunity to visit a community where he was shown work done by Fiji Red Cross in the community

It was a great honour for the villagers of Narocake in the district of Noco, in the Rewa province to be selected for this.

Apart from meeting local Red Cross officials and volunteers, Mr. As Sy met with government officials and local leaders.

He also had an audience at the University of the South Pacific with students where he discussed and emphasized about the work of the international relief agency and the important role young people played in the humanitarian space.



Invited guests during the Fire & Ice Charity Ball



World Red Cross Day Art Competition supported by BSP Bank.



Fire & Ice Charity ball

National Appeal

The annual appeal for Fiji Red Cross happens every year and this year saw Fiji Red Cross Society branches throughout Fiji, shaking cans and looking for members of the public to donate to the Fiji Red Cross.

The FRCS staff and volunteers were out on the streets from the 1st to the 30th of September shaking cans and calling on the people of Fiji for their kind financial support towards the Annual National Appeal.

Funds collected would assist the organization in helping the vulnerable and providing immediate relief in times of emergency and disaster.

As part of the national appeal, there was a thrift sale which included the sale of shoes, cargo shorts and second hand clothes.



Street Appeal 2018



IFRC Secretary General
Mr As Sy visit to Fiji



Disaster Management
Coordinator, Maciu Nokelevu
shaking cans during the national
appeal month in Suva



always there

On behalf of the Fiji Red Cross Society, we would like to thank you for supporting the Red Cross Fire n Ice Charity Ball held at the Grand Pacific Hotel on 7th July 2018. The event was very successful thanks to your kind support.

Special Thank You to our;

Gold Sponsors - Westpac Banking Corporation (Fiji) and Vodafone Fiji

Media Partner - The Fiji Times Limited

Supportive Sponsors - Art & Soul, Castaway Island Fiji, Fiji Meat Limited, Fiji Water, Goodman Fielder International (Fiji) Limited, Grand Pacific Hotel, Hafrani "Aisea Konrote", Hupfeld Hoerder, Michael Mausio, Naturally Fiji, Pasifika Communications, Punjas & Sons Limited, Pure Fiji, Quality Print Limited, Tanoa Group of Hotels, Treasure Island Resort, Value City and Zilda Collection.

We would also like to acknowledge and thank all individuals, organisations, corporate bodies and businesses who took their time out to be part of the Fire n Ice Charity Ball.

For those of you who supported and didn't make it to the event, thank you. Your contribution towards this event will strengthen Fiji Red Cross Society's role as a humanitarian service provider and will maintain our capacity to offer humanitarian assistance throughout Fiji.

For an event that has been dormant for 15 years, funds raised at this event surpassed our expectations and we thank everyone who made this possible. It is important that Fiji has a strong National Red Cross Society and have the capacity to respond from any of our 16 Red Cross Branches located throughout Fiji. Your contribution will greatly assist this capacity and support us meeting our commitment to be "Always There".

Thank you and we look forward to your continuous support.

See you again 6th of July 2019

Mr Filipe Nainoca
Director General
Fiji Red Cross Society

Mr William Wylie Clarke
National President
Fiji Red Cross Society

Westpac

vodafone



International Humanitarian Law and Humanitarian Values

The Provisions in the International Humanitarian Law (IHL) protects people who are not part of any conflict, whether they are civilians, wounded soldiers or prisoners of war.

At the Fiji Red Cross Society (FRCS) we continue to raise awareness on the importance of IHL to our volunteers through our Dissemination and Media workshop.

The Fiji Red Cross Society in association with the International Committee of the Red Cross (ICRC) conducted workshops for the Western and Northern Branch volunteers. The participants were able to learn and appreciate the importance of IHL within the RCRC Movement and how the National Society encompasses it. The National Society aims to hold this workshop every year.



Dissemination and Media workshop conducted in Nadi

International **Cooperation**

Federation of Red Cross and Red Crescent Societies (IFRC) and the International Committee of Red Cross (ICRC) and other National Societies.

10th Asia Pacific Regional Conference

The Fiji Red Cross Society Youth Commission Chair, Epeli Lesuma had the opportunity to work alongside leaders, experts and volunteers from other countries, during the Protection Gender Inclusion (PGI) & Community Engagement Accountability (CEA) session at the 10th Asia Pacific Regional Conference in Manila, Philippines.

The session aimed to bring to attention the importance of PGI & CEA in all aspects of National Societies' programmes & policies.

The Pacific Leaders Forum was held alongside as a side event, attended by 13 Pacific National Societies. Our National Society was represented by our President Mr William Wylie Clarke, together with our Youth Commission Chair, Mr Epeli Lesuma and our Director General, Mr Filipe Nainoca.

Regional and International Youth Forums:

In recognition of the Red Cross and Red Crescent (RCRC) Movement global influence, the FRCS is aligned to ensuring that there is an increased visibility of the Fiji Red Cross Society role across the

region and within the movement. This is pursued through the Youth Programme, in the engagement at theregional and global forums .

International Youth Exchange Program (IYEP) – Japan

The International Youth Exchange Programme was held from the 15th to the 26th of November, 2018 in Japan. National Societies were able to share experiences across many issues.

Fiji was represented at this event by its Youth Coordinator and a JRC member; a year eight (8) student from Ratu Nacagilevu Memorial School in Kadavu. The peer to peer networking, provided an opportunity to learn from other National Societies.

Asia Pacific Regional Conference, Asia Pacific Youth Forum – Manila, Philippines

The Asia Pacific Regional Conference was held alongside the Asia Pacific Youth Forum in Manila, Philippines. The FRCS Youth Commission Chair attended these events, alongside the FRCS President and Director General.

The theme for the forum was 'Empowering young humanitarians in a fast-changing world; a relevant learning forum, as volunteer attraction and retention. These are also issues of concern; closely linked to the delivery of an efficient, effective, and an economical humanitarian service.



FRCS Youth Commission Chair, Epeli Lesuma attended the Asia Pacific Regional Conference, Asia Pacific Youth Forum which was held in Manila, Philippines



FRCS President, William Wylie Clarke and Director General Filipe Nainoca attended the Asia Pacific Regional Conference which was held in Manila

FIJI RED CROSS SOCIETY FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

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STATEMENT BY THE NATIONAL BOARD

FOR THE YEAR ENDED 31ST DECEMBER, 2018

On behalf of the National Board of Fiji Red Cross Society ('the Society'), we state that in our opinion the accompanying financial statements of the Society, set out on pages 4 to 14 are drawn up so as to present fairly the state of affairs of the Society as at 31 December 2018 and the results of the Society, its changes in funds and its cash flows for the year then ended.

Societymembers

The names of the Society's members in office during the year and up to the date of this report are:

Society members

William Clarke (Chairman)
Vinod Patel
Lakhan Kumar
Sala Toganivalu Lesuma
Meliki Tuinamuana
Praveen Naidu
Epeli Lesuma
Filipe Nainoca - Director General, Ex-Officio
Francis Chung
Tulsi Ram

Appointed

23rd May 2015
31st May 2014
23rd May 2015
9th July 2016
9th July 2016
9th July 2016
18th August 2016
1st June 2012
3rd June 2017
2nd June 2018

Resigned

2nd June 2018

Dated at Suva this 7th day of May 2019.

Signed in accordance with a resolution of the National Board.



William Clarke
President



Francis Chung
Treasurer



Independent auditors' report To the members of Fiji Red Cross Society

Report on the audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Fiji Red Cross Society ("the Society") which comprise the statement of financial position as at 31 December 2018, the statements of income, changes in funds and cash flows for the year then ended, and notes, comprising significant accounting policies and other explanatory information as set out in notes 1 to 23.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements give a true and fair view of the financial position of the Society as at 31 December 2018, and of its financial performance and its cash flows for the year then ended in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs).

Basis for Qualified Opinion

Income from sources other than specific grants, donation – disaster relief stock replenishment, rental income, sale of inventory and amortization of deferred income, are significant sources of revenue for the Society. The Society has determined that it is impracticable to establish sufficient controls over the collection of these revenues prior to entry into its financial records.

Accordingly, as the evidence available to us regarding revenue from these sources was limited, our audit procedures with respect to income from sources other than specific grants had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion whether income from sources other than specific grants, donation – disaster relief stock replenishment, rental income, sale of inventory and amortization of deferred income is complete.

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with International Financial Reporting Standards for Small and Medium-sized Entities, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.



Independent auditors' report To the members of Fiji Red Cross Society (continued)

Auditors' Responsibilities for the Audit of the Financial Statements (continued)

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing (ISAs) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

7 May, 2019
Suva, Fiji

KPMG
KPMG

Chartered Accountants

STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | Note | 2018 \$ | 2017 \$ |
|--|------|------------------|------------------|
| Revenue | 2 | 3,770,598 | 4,255,399 |
| Cost of sales | | (53,021) | (97,789) |
| Gross Profit | | 3,717,577 | 4,157,610 |
| Other income | 3 | 252,263 | 268,530 |
| Administrative expenses | 4 | (34,234) | (30,558) |
| Other expenses | 6 | (4,126,359) | (4,566,259) |
| Results from operating activities | | (190,753) | (170,677) |
| Finance income | 7 | 145,942 | 133,334 |
| Deficit before tax | | (44,811) | (37,343) |
| Income tax expense | 1(i) | - | - |
| Deficit for the year | | (44,811) | (37,343) |

The statement of income is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 14.

STATEMENT OF CHANGES IN FUNDS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

General fund

Balance at the beginning of the year

Deficit of income over expenditure

Balance at the end of the year

Disaster relief fund

Balance at the beginning of the year

Surplus of income over expenditure

Balance at the end of the year

Capital reserve

Balance at the beginning of the year

Balance at the end of the year

| | 2018 \$ | 2017 \$ |
|--------------------------------------|------------|------------|
| Balance at the beginning of the year | 484,263 | 521,606 |
| Deficit of income over expenditure | (44,811) | (37,343) |
| Balance at the end of the year | 439,452 | 484,263 |
| Balance at the beginning of the year | 3,453,058 | 3,453,058 |
| Surplus of income over expenditure | - | - |
| Balance at the end of the year | 3,453,058 | 3,453,058 |
| Balance at the beginning of the year | 139,999 | 139,999 |
| Balance at the end of the year | 139,999 | 139,999 |

The statement of changes in funds is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 14.

STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | Notes | 2018 \$ | 2017 \$ |
|--------------------------------------|-------|------------------|------------------|
| Current assets | | | |
| Cash and cash equivalents | | 298,098 | 666,731 |
| Term deposits | 9 | 4,326,796 | 4,249,267 |
| Trade receivables | 10 | 140,720 | 420,149 |
| Inventories | 11 | 242,345 | 272,305 |
| Other assets | 12 | 8,639 | 7,132 |
| Other receivables | 13 | 74,365 | 57,718 |
| Total current assets | | 5,090,963 | 5,673,302 |
| Non-current assets | | | |
| Property, plant and equipment | 14 | 613,941 | 724,522 |
| Total non-current assets | | 613,941 | 724,522 |
| Total assets | | 5,704,904 | 6,397,824 |
| Current liabilities | | | |
| Trade and other payables | 15 | 239,948 | 106,823 |
| Project advances | 16 | 1,091,100 | 1,767,612 |
| Deferred income – donated assets | 17 | 85,591 | 108,377 |
| Employee entitlements | 18 | 27,019 | 34,639 |
| Total current liabilities | | 1,443,658 | 2,017,451 |
| Non current liabilities | | | |
| Deferred income – donated assets | 17 | 228,737 | 303,053 |
| Total non-current liabilities | | 228,737 | 303,053 |
| Total liabilities | | 1,672,395 | 2,320,504 |
| Net assets | | 4,032,509 | 4,077,320 |
| Society's funds | | | |
| General fund | | 439,452 | 484,263 |
| Disaster relief fund | | 3,453,058 | 3,453,058 |
| | 8 | 3,892,510 | 3,937,321 |
| Capital reserve | | 139,999 | 139,999 |
| | | 4,032,509 | 4,077,320 |

The statement of financial position is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 14.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|------------------|--------------------|
| Cash flows from operating activities | | |
| Cash receipts from donors and customers | 3,513,870 | 3,911,800 |
| Cash payments to suppliers and employees | (3,931,952) | (5,111,914) |
| Interest received | 133,437 | 116,937 |
| Net cash used in operating activities | (284,645) | (1,083,177) |
| Cash flows from investing activities | | |
| Net investments in term deposits | (77,529) | 358,620 |
| Payments for property plant and equipment acquired | (6,459) | (43,000) |
| Proceeds from sale of plant and equipment | - | 63,900 |
| Net cash used in investing activities | (83,988) | 379,520 |
| Net decrease in cash and cash equivalents | (368,633) | (703,657) |
| Cash and cash equivalents at beginning of year | 666,731 | 1,370,388 |
| Cash and cash equivalents at end of year | 298,098 | 666,731 |

The statement of cash flows is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 14.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

1 Summary of significant accounting policies

General information

Fiji Red Cross Society ("the Society") is a Society domiciled in Fiji. The financial statements were authorised for issue by the National Board on 7th May, 2019.

Set out below is a summary of the significant accounting policies adopted by the Society in the preparation of the financial statements.

a) Basis of preparation and accounting policies

The financial statements have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities (IFRS for SMEs) as issued by the International Accounting Standards Board. The financial statements are presented in Fiji Dollars, which is the Society's functional currency and have been rounded to the nearest dollar.

The financial statements have been prepared on the basis of historical costs and do not take into account changing money values or current valuations of non-current assets.

The accounting policies have been consistently applied and are consistent with those of the previous year.

b) Cash and cash equivalents

Cash and cash equivalents comprises of cash on hand and at bank.

c) Foreign currency transactions

Foreign currency transactions are translated to Fiji dollars at the rates of exchange ruling at the date of transactions. Amounts receivable and payable by the Society at balance date in foreign currencies are converted to Fiji dollars at the rates of exchange ruling at that date.

Foreign exchange differences arising on translation are recognised in profit or loss.

d) Trade and other receivables

Trade and other receivables are stated at their amortised cost less allowance for impairment losses. The collectability of debts is assessed at balance date and specific allowance is made for any impairment.

e) Term deposits

Term deposits with financial institutions are measured at amortised cost. Interest income is recognised in profit or loss using the effective interest method.

f) Inventories

The Society holds inventories of donated items from various organisations as well as purchased inventories. Purchased inventories, which comprise medical welfare and safety inventories, are recorded at the lower of cost and net realisable value. Cost has been assigned to inventory quantities on hand at balance date using the weighted average cost method.

g) Property, plant and equipment

(i) Acquisition

Property, plant and equipment are measured at cost less accumulated depreciation and impairment losses.

Property, plant and equipment are depreciated over their estimated useful lives. The straight line method of depreciation is used and depreciation rates have been applied as follows:

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

1 Summary of significant accounting policies (continued)

(g) Property, plant and equipment (continued)

(i) Depreciation

| | Rate |
|-----------------------------------|------------|
| Building | 2.5%-10% |
| Furniture, fittings and equipment | 10%-33.33% |
| Motor Vehicles | 20% |

Freehold land is not depreciated.

(iii) Impairment of assets

At each reporting date, property, plant and equipment is reviewed to determine whether there is any indication that the assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

(h) Trade and other payables

Trade and other payables are stated at amortised cost.

(i) Income tax

In accordance with Part 7 sub-section 2 of the Income Tax (Exempt Income) Regulations 2016, the Society is exempt from income tax.

(j) Deferred income

Deferred income represents grants and the value of assets donated or acquired as a condition of donated funds and affiliation fees received in advance. Donated assets are capitalised and deferred income recorded for the same amount. The deferred income is initially amortised over the expected useful life of the asset and reviewed on completion of the project to determine whether any remaining deferred income should be released. Grants and affiliation fees are recognised as income as described in Note 1(i) below.

(k) Employee entitlements

The obligation for employee entitlements relating to amounts expected to be paid to employees for annual leave is measured as the leave earned but unpaid as at balance date.

(l) Income recognition

Revenue from sale of goods comprises revenue earned from the sale of first aid kits, medical equipment and ambulatory equipment. Sales revenue is recognised when collectability is probable and on delivery of the goods to the customer. Course fees are recognised as the related courses are provided. Grant revenue comprises amounts received and receivable from various donor organisations and is initially deferred in Project advances and recognised in income in the period in which related expenses are incurred. Rental income is recognised on a straight line basis over the lease term.

Income from donations is generally recognised when received. When there are conditions attached to the donation, the income is recognised as the conditions are met.

(m) Project advances

Project advances represents grants received or receivable. A grant that does not impose specified future performance conditions on the Society is recognized in profit or loss when the grant proceeds are receivable. A grant that imposes specified performance conditions on the Society is recognized in profit or loss only when the performance conditions are met. Public donations are recognized in profit or loss unless they relate to specific disasters for which a related performance condition is either explicitly or implicitly implied, in which case the donations are considered to be treated in the same way as grants with specific performance conditions. Grants received before the revenue recognition criteria are satisfied are recognized as a liability. Grants are measured at the fair value of the asset received or receivable.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

1 Summary of significant accounting policies (continued)**(n) Comparative information**

Comparative information has been restated where necessary to achieve consistency in disclosure with current financial year amounts.

| 2 Revenue | 2018 \$ | 2017 \$ |
|--|--------------------|--------------------|
| Red Cross Ball | 109,147 | - |
| Amortization of deferred income | 111,907 | 118,085 |
| Course fees | 231,189 | 187,084 |
| Annual national appeal | 26,502 | 12,034 |
| Grant Revenue | 1,060,031 | 1,521,441 |
| Rental income | 119,636 | 138,902 |
| Sale of inventory | 110,916 | 119,757 |
| Donation - Disaster relief and stock replenishment | 1,984,860 | 2,138,370 |
| General donations | 16,410 | 19,726 |
| | 3,770,598 | 4,255,399 |
| 3 Other income | 252,263 | 268,530 |
| Sundry income | 252,263 | 268,530 |
| 4 Administrative expenses | | |
| Auditors' remuneration - audit fees | 7,150 | 7,150 |
| - other services | 1,924 | 4,957 |
| Printing, postage and stationery | 21,312 | 11,989 |
| Rates | 3,848 | 6,462 |
| | 34,234 | 30,558 |
| 5 Personnel expenses | | |
| Salaries and wages | 952,902 | 1,003,833 |
| FNPF contribution | 90,175 | 94,103 |
| | 1,043,077 | 1,097,936 |
| 6 Other expenses | | |
| Advertising and staff recruitment | 6,194 | 11,842 |
| Bank fees | 1,451 | 1,576 |
| Cleaning | 8,439 | 5,528 |
| Depreciation expense | 131,843 | 131,343 |
| Electricity and water | 29,302 | 18,983 |
| Grant expenses | 1,462,557 | 1,336,740 |
| Donation-Disaster relief and stock replenishment | 611,073 | 1,438,668 |
| Insurance | 31,138 | 31,417 |
| Personnel expenses (refer note 5) | 1,043,077 | 1,097,936 |
| Repairs and maintenance | 19,836 | 9,975 |
| Telephone, facsimile and internet | 45,767 | 36,911 |
| Training and travel | 65,044 | 110,573 |
| Vehicle running expenses | 127,961 | 27,318 |
| Other expenses | 542,677 | 307,449 |
| | 4,126,359 | 4,566,259 |

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|------------------|------------------|
| 7 Finance income | | |
| Interest income | 145,942 | 119,025 |
| Exchange gain | - | 14,309 |
| | <u>145,942</u> | <u>133,334</u> |
| 8 Capital reserve | | |
| Capital reserve | <u>139,999</u> | <u>139,999</u> |
| The capital reserve arose from the sale of building in Rodwell Road, Suva a number of years ago. | | |
| 9 Term deposits | | |
| Current | <u>4,326,796</u> | <u>4,249,267</u> |
| | <u>4,326,796</u> | <u>4,326,796</u> |
| Term deposits are for a period of up to 12 months and are invested at rates between 0.25% to 6% per annum. | | |
| 10 Trade receivables | | |
| Other trade receivables | 143,327 | 422,756 |
| Less: allowance for impairment | <u>(2,607)</u> | <u>(2,607)</u> |
| | <u>140,720</u> | <u>420,149</u> |
| Trade receivables is made up of: | | |
| Trade receivables | <u>73,644</u> | <u>53,513</u> |
| Project advance receivable: | | |
| TB | - | 16,457 |
| ICRC - IHL | 51,221 | 23,049 |
| USAID - BCRF | <u>18,462</u> | <u>329,737</u> |
| | <u>69,683</u> | <u>369,243</u> |
| 11 Inventories | | |
| Inventories | 251,866 | 281,826 |
| Less: allowance for obsolescence | <u>(9,521)</u> | <u>(9,521)</u> |
| | <u>242,345</u> | <u>272,305</u> |
| 12 Other assets | | |
| Prepayments | <u>8,639</u> | <u>7,132</u> |
| 13 Other receivables | | |
| Bond deposits | 6,154 | 6,154 |
| Interest receivable | 64,016 | 51,511 |
| VAT receivable | 4,145 | - |
| Other receivables | <u>50</u> | <u>53</u> |
| | <u>74,365</u> | <u>57,718</u> |

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

14 Property, plant and equipment

| | Land & buildings \$ | Motor vehicles \$ | Furniture, fittings & equipment \$ | Total \$ |
|-----------------------------|------------------------|----------------------|---------------------------------------|-------------|
| Cost | | | | |
| Balance at 1 January 2017 | 1,222,063 | 392,818 | 1,273,867 | 2,888,748 |
| Acquisitions | 43,000 | 284,353 | 6,373 | 333,726 |
| Disposals | - | (146,204) | - | (146,204) |
| Balance at 31 December 2017 | 1,265,063 | 530,967 | 1,280,240 | 3,076,270 |
| Acquisitions | - | - | 21,262 | 21,262 |
| Balance at 31 December 2018 | 1,265,063 | 530,967 | 1,301,502 | 3,097,532 |
| Accumulated depreciation | | | | |
| Balance at 1 January 2017 | (870,634) | (392,818) | (1,103,157) | (2,366,609) |
| Depreciation | (8,274) | (39,096) | (83,973) | (131,343) |
| Disposals | - | 146,204 | - | 146,204 |
| Balance at 31 December 2017 | (878,908) | (285,710) | (1,187,130) | (2,351,748) |
| Depreciation | (8,274) | (61,662) | (61,907) | (131,843) |
| Balance at 31 December 2018 | (887,182) | (347,372) | (1,249,037) | (2,483,591) |
| Carrying amount | | | | |
| At 1 January 2017 | 351,429 | - | 170,710 | 522,139 |
| At 31 December 2017 | 386,155 | 245,257 | 93,110 | 724,522 |
| At 31 December 2018 | 377,881 | 183,595 | 52,465 | 613,941 |

Included in acquisitions are donated assets amounting to \$14,803 (2017:\$290,726).

15 Trade and other payables

| | 2018 \$ | 2017 \$ |
|-----------------|----------------|----------------|
| Trade creditors | 193,273 | 60,376 |
| Accruals | 16,800 | 16,350 |
| Other creditors | 29,875 | 30,097 |
| | <u>239,948</u> | <u>106,823</u> |

16 Project advances

| | | |
|--|------------------|------------------|
| FRCS Stock disaster relief and re-stocking | 800,352 | 1,558,018 |
| CBHFA | 32,506 | 73,798 |
| PDMP | 20,345 | 68,236 |
| Dengue Awareness | - | 7,363 |
| Others | <u>237,897</u> | <u>60,197</u> |
| | <u>1,091,100</u> | <u>1,767,612</u> |

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|------------|------------|
| 17 Deferred income – donated assets | | |
| Cost | | |
| Donated assets as at beginning of year | 1,217,316 | 926,590 |
| Additions | 14,805 | 290,726 |
| Donated assets as at end of year | 1,232,121 | 1,217,316 |
| Accumulated amortisation | | |
| Amortisation as at beginning of year | (805,886) | (687,801) |
| Amortisation | (111,907) | (118,085) |
| Amortisation as at end of year | (917,793) | (805,886) |
| Carrying amount | | |
| As at 1 January | 411,430 | 238,789 |
| As at 31 December | 314,328 | 411,430 |
| Current | 85,591 | 108,377 |
| Non current | 228,737 | 303,053 |
| | 314,328 | 411,430 |
| 18 Employee entitlements | | |
| Annual leave | 27,019 | 34,639 |

19 Contingent liabilities and commitments

Commitments and contingent liabilities amounted to Nil (2017:Nil).

20 Related parties

a) Transactions with related parties

The Society actively solicits support and assistance from their volunteers and acquires goods and services from commercial enterprises of which some members of the National Board of the Fiji Red Cross Society are servants or may have a beneficial interest. The Society believes the extent of these transactions are not material in relation to the financial statements and that the terms and conditions of these transactions have been to the advantage of the Society.

b) Key management personnel

During the year the following persons were identified as key management personnel with the greatest authority and responsibility for the planning, directing and controlling the activities of the Society.

Society members

Name

William Wylie Clarke
 Vinod Patel (resigned on June 2nd 2018)
 Epeli Lesuma
 Lakhon Kumar
 Francis Chung

Sala Toganivalu Lesuma
 Meliki Tuinamuana
 Praveen Naidu
 Filipe Nainoca -Director General, Ex-Officio
 Tulsi Ram

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2018

20 Related parties (continued)

(b) Key management personnel (continued)

National Management Team

Name

Filipe Nainoca Romit Maharaj Bridget Blumel
 Setareki Vatucaawaqa Eseroma Ledua Maciu
 Nokelevu Marica Kepa Mohammed Riaz Maciu
 Bolaitamana Mitieli Duvuloco Niumai Kavoa
 Jekope Rabaleinatosi Nete Logavatu
 Ana Kotoiwasawasa Cynthia Irvine

Title

Director General
 Acting Financial Controller Events and Marketing
 Manager Manager Programmes Operations
 Manager
 Disaster Coordinator Health & Care Coordinator
 Safety Coordinator
 DSC Coordinator Northern Division DSC Coordinator
 Western Division Youth Coordinator
 Recovery Coordinator BRCF Coordinator
 Communication Coordinator Accountant

The aggregate compensation of key management personnel comprises of short term benefits only and is set out below:

| | 2018 \$ | 2017 \$ |
|---------------------|------------|------------|
| Short term benefits | 494,802 | 426,778 |

21 Principal activities

The principal activities of the Society during the financial year were providing humanitarian and community services.

22 Registered Office

The Society's registered office and head office is located at 21 and 22 Gorrie Street, Suva.

23 Events subsequent to balance date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the members of the Society, to affect significantly the operations of the Society, the results of those operations, or the state of the affairs of the Society, in future financial years.



Disclaimer

The additional financial data presented on pages 16 to 24 is in accordance with the books and records of Fiji Red Cross Society, which have been subjected to the auditing procedures applied in our audit of the Society for the year ended 31 December 2018. It will be appreciated that our audit procedures did not cover all details of the additional financial information. Accordingly, we do not express an opinion on this financial information and no warranty of accuracy or reliability is given.

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than Fiji Red Cross Society) in respect of this information, including any errors or omissions therein, arising through negligence or otherwise however caused.

7 May, 2019
Suva, Fiji

KPMG
KPMG
Chartered Accountants

BRANCHES & DISSEMINATION STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|---------------|---------------|
| Income | | |
| ICRC – IHL Grant | 69,752 | 35,482 |
| | <u>69,752</u> | <u>35,482</u> |
| Expenditure | | |
| Administration fees | - | 11,297 |
| IHL Grant expenses | 46,678 | 12,966 |
| Salaries and wages | 20,977 | 10,199 |
| FNPF | <u>2,097</u> | <u>1,020</u> |
| | <u>69,752</u> | <u>35,482</u> |
| Surplus income over expenditure | - | - |

The branches and dissemination statement of income is to be read in conjunction with the disclaimer set out on page 15.

ORGANISATIONAL DEVELOPMENT FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|---------------|-----------------|
| Income | | |
| Disaster Response | 31,052 | - |
| General Donation | - | - |
| Travel Reimbursement | - | - |
| | <u>31,052</u> | <u>-</u> |
| Expenditure | | |
| Governance/Financial Management Workshop | 31,052 | 39,616 |
| Salaries and wages | - | - |
| FNPF | - | - |
| | <u>31,052</u> | <u>39,616</u> |
| Deficit income over expenditure | <u>-</u> | <u>(39,616)</u> |

The organisational development fund statement of income is to be read in conjunction with the disclaimer set out on page 15.

DIVISIONAL SERVICE CENTRE FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|-----------------|-----------------|
| Income | | |
| Course fees – First Aid | - | 596 |
| Travel reimbursement | 527 | - |
| | <u>527</u> | <u>596</u> |
| Expenditure | | |
| Electricity and water | 75 | - |
| First Aid course expense | - | 60 |
| FNPF | 1,381 | 2,281 |
| Salaries and wages | 13,806 | 22,812 |
| Telephone, fax and internet | 20 | - |
| Vehicle running expenses | 3,567 | 3,477 |
| | <u>18,849</u> | <u>28,630</u> |
| Deficit income over expenditure | <u>(18,322)</u> | <u>(28,034)</u> |

The divisional service centre fund statement of income is to be read in conjunction with the disclaimer set out on page 15.

DISASTER RELIEF FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|------------------|------------------|
| Income | | |
| Grant – Australian Red Cross-Disaster Management- DM | 338,008 | 274,877 |
| –IFRC USAID Building Resilient Community Project | 596,227 | 377,009 |
| –Fiji Community Development Program | – | 797,877 |
| –ARC Development Grant | 660,399 | 14,402 |
| Donation – Disaster Relief Response | 955,402 | 1,914,135 |
| | <u>2,550,036</u> | <u>3,378,300</u> |
| Expenditure | | |
| Administration fees | 52,677 | 87,032 |
| Australian Red Cross-Disaster Management Program | 213,289 | 161,442 |
| IFRC USAID Building Resilient Community Project | 469,795 | 249,392 |
| Fiji Community Development program | – | 708,653 |
| FNPF | 40,433 | 57,499 |
| Salaries and wages | 404,328 | 574,993 |
| Australian Red Cross TC Winston Recovery | 500,890 | 1,818 |
| Disaster response expense | 868,624 | 1,537,471 |
| | <u>2,550,036</u> | <u>3,378,300</u> |
| Surplus income over expenditure | <u>–</u> | <u>–</u> |

The disaster relief fund statement of income is to be read in conjunction with the disclaimer set out on page 15.

YOUTH PROGRAMME STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

Income

Membership fees
Youth Development Grant

Expenditure

FNPF
Salaries and wages
Junior Red Cross club / Youth activities
Youth Forum / Leadership training

Deficit income over expenditure

| | 2018 \$ | 2017 \$ |
|--|------------|------------|
| | - | 26 |
| | - | 10,906 |
| | - | 10,932 |
| | 2,244 | 1,897 |
| | 22,440 | 18,975 |
| | 67 | 3,200 |
| | - | 22,928 |
| | 24,751 | 47,000 |
| | (24,751) | (36,068) |

The youth programme statement of income is to be read in conjunction with the disclaimer set out on page 15.

MARKETING & EVENTS STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

Income

| | 2018 \$ | 2017 \$ |
|------------------------|----------------|---------------|
| Annual national appeal | 26,502 | 12,034 |
| Corporate donation | 6,805 | 5,100 |
| General donation | 9,463 | 14,583 |
| Red Cross Ball | 109,147 | - |
| | <u>151,917</u> | <u>31,717</u> |

Expenditure

| | | |
|-------------------------------|----------------|---------------|
| Salary & Wages | 34,611 | 38,701 |
| FNPF | 3,466 | 3,353 |
| Annual report | 9,350 | 15,245 |
| Catering | - | - |
| Advertising/Staff recruitment | - | 6,997 |
| Promotion & Publication | 1,172 | - |
| General Expenses | 3,463 | 2,359 |
| Advertising & Promotion | 5,504 | - |
| Volunteer Allowance | 680 | 1,797 |
| Training & Development | 1,143 | - |
| Travel & Accommodation | 8,889 | 1,197 |
| Fees & charges | 28,021 | - |
| Red Cross Ball | 63,022 | - |
| Subscription | 400 | 350 |
| Printing/Postage/Stationery | 525 | 45 |
| National appeal expense | 1,070 | 8,395 |
| | <u>161,316</u> | <u>78,439</u> |

Deficit income over expenditure

| | | |
|--|----------------|-----------------|
| | <u>(9,399)</u> | <u>(46,722)</u> |
|--|----------------|-----------------|

The marketing and events fund statement of income is to be read in conjunction with the disclaimer set out on page 15.

SAFETY & RETAIL SHOP STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|------------|------------|
| Sales | 110,146 | 119,803 |
| Opening stock | 272,305 | 177,258 |
| Purchases | 27,003 | 192,816 |
| | 299,308 | 370,074 |
| Closing stock | (246,844) | (272,305) |
| | 52,464 | 97,769 |
| Gross profit from trading | 57,682 | 22,034 |
| Other Income | | |
| Course fees | 231,189 | 175,384 |
| Hire: Wheelchairs & Crutches | - | 3,679 |
| Other income | 3,024 | 13,894 |
| | 291,895 | 214,991 |
| Expenditure | | |
| First aid courses | 25,618 | 23,467 |
| First aid resource materials | 2,696 | 1,158 |
| Doubtful Debts | - | - |
| Freight charges | 1,889 | - |
| FNPF | 6,336 | 5,760 |
| Salaries and wages | 59,255 | 57,600 |
| Branch Commission | - | 598 |
| Stock obsolescence | 17,663 | 730 |
| Bad Debts | - | - |
| Printing/Postage/Stationery | 3,367 | 6,271 |
| Instructor training | 750 | 1,840 |
| Instructor Incentive | 7,329 | 5,000 |
| Volunteer Allowance | 5,100 | 4,560 |
| | 130,003 | 106,984 |
| Surplus income over expenditure | 161,892 | 108,007 |

The safety and retail shop trading account statement of income is to be read in conjunction with the disclaimer set out on page 15.

HEALTH AND CARE STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|---|----------------|----------------|
| Income | | |
| Grant | | |
| - Ministry of Health Global Fund – TB Project | - | 5 |
| - ARC – CBHFA | 393,624 | 213,766 |
| - Non Communicable Disease | - | 8,940 |
| Other Income | - | 26 |
| | <u>393,624</u> | <u>222,737</u> |
| Expenditure | | |
| Administration fees | 25,324 | 11,075 |
| Australian Red Cross – CBHFA | 282,499 | 138,184 |
| FNPF | 7,800 | 5,867 |
| Non Communicable Disease | - | 8,940 |
| Salaries and wages | 78,001 | 58,666 |
| | <u>393,624</u> | <u>222,732</u> |
| Surplus income over expenditure | <u>-</u> | <u>5</u> |

The health and care statement of income is to be read in conjunction with the disclaimer set out on page 15.

GENERAL FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2018

| | 2018 \$ | 2017 \$ |
|--|------------------|----------------|
| Income | | |
| Mileage Reimbursement | 62,369 | - |
| Bank interest income | 1,391 | 489 |
| Foreign Exchange Gain | - | 14,324 |
| General travel reimbursements | 41,364 | 27,934 |
| Administrative reimbursements | 78,000 | 108,687 |
| Amortisation of deferred income | 111,907 | 118,085 |
| Interest received | 144,552 | 115,854 |
| Rental income | 119,636 | 138,902 |
| Gain on sale of assets | - | 62,183 |
| Other Income | 43,435 | 78,247 |
| Shared office & services cost | 22,296 | - |
| | <u>624,950</u> | <u>664,705</u> |
| Expenditure | | |
| Audit/Accounting Fees | 9,074 | 11,207 |
| Cleaning | 8,189 | 5,528 |
| Computer expenses | - | 98 |
| Depreciation | 131,843 | 131,343 |
| Electricity and water | 29,302 | 18,983 |
| FNPF | 26,418 | 15,908 |
| Generator expenses | 1,378 | 1,622 |
| General | 3,959 | 8,166 |
| Insurance | 31,138 | 31,417 |
| Bank fees | 1,191 | 1,238 |
| National Board and Council meetings | 7,488 | 6,266 |
| Freight charges | 25 | - |
| Pension | 440 | 520 |
| Printing, postage and stationery | 4,980 | 395 |
| Advertising, staff recruitment and training | 3,827 | 4,751 |
| Subscription | 5,429 | 5,911 |
| Telephone, facsimile and internet | 45,767 | 36,910 |
| Training, travel and accommodation | 1,824 | 9,913 |
| Staff amenities | 6,651 | 3,713 |
| Rent and rates | 3,848 | 6,463 |
| Repairs and maintenance | 19,962 | 9,975 |
| Office Equipment | 1,925 | 1,679 |
| Salaries and wages | 319,432 | 221,886 |
| Overseas travel | 55,206 | 85,344 |
| Volunteer allowances | 570 | - |
| Vehicle running expenses | 59,315 | 23,087 |
| Withholding Tax Expense | - | 16,214 |
| Fringe Benefit Tax | - | 1,083 |
| | <u>779,181</u> | <u>659,620</u> |
| (Deficit)/Surplus income over expenditure | <u>(154,231)</u> | <u>5,085</u> |

The general fund statement of income is to be read in conjunction with the disclaimer set out on page 15.

Directory

NATIONAL OFFICE

22 Gorrie Street,
P.O. Box 569, Suva.
Phone: 331 4133
Mobile: 999 2505
Fax: 330 3818
Website: www.fijiredcross.org
E-mail: communications@redcross.com.fj
Facebook: Fiji Red Cross Society
Twitter: @fijiredcross

DIVISIONAL SERVICE CENTRE (WEST)

1 Vomo Street,
P.O. Box 3921, Lautoka.
Mobile: 999 2462
Email: dscwest@redcross.com.fj

DIVISIONAL SERVICE CENTRE (NORTH)

Siberia Road,
P.O. Box 822, Labasa.
Mobile: 9989538
Email: dscnorth@redcross.com.fj

BRANCHES

BA

Koronubu Street,
P.O. Box 541, Ba.
Phone: 667 4919/9980005

BUA

4503962/ Contact DSC (North) for services

LABASA

Tuatua Road,
P.O. Box 822, Labasa.
Phone: 99985769/4503961

LAUTOKA

1 Vomo Street,
P.O. Box 3921, Lautoka.
Phone: 666 4072/4503967

LEVUKA

Beach Street,
P.O. Box 90, Levuka.
Phone: 344 0013 or contact National Office for services

NADI

Hospital Road,
P.O. Box 3766, Nadi.
Phone: 670 1969/4504030

NALAWA

Vunikavikaloa Arya Primary School,
P.O. Box 477, Rakiraki
Phone: 4503970

RAKIRAKI

C/- Musa Suleiman Building, Ra.
P.O. Box 1037, Rakiraki.
Phone: 629 9523/Contact DSC (West) for services

RABI

Phone: 4503968/Contact DSC (North) for services

ROTUMA

Contact National Office for services

SAVUSAVU

P.O. Box 532, Savusavu.
Phone: 4501776/ Contact DSC (North) for services

SEAQAQA

P.O. Box 209, Seaqaqa.
Contact DSC (North) for services

SIGATOKA

Contact DSC (West) for services

SUVA

Contact National Office for Services

TAVEUNI

P.O. Box 229,
Waiyevo, Taveuni.
Contact DSC (North) for services

TAVUA

P.O. Box 157, Tavua.
Phone: 668 1584



always there