

always there



# ANNUAL REPORT 2019

# Fundamental Principles



## Humanity

The International Red Cross and Red Crescent Movement, born from the desire to bring assistance, without discrimination, to the wounded on the battlefield, endeavours, in its international and national capacity, to prevent and alleviate human suffering wherever it may be found. Its purpose is to protect life and health and to ensure respect for the human being. It promotes mutual understanding, friendship, cooperation and lasting peace amongst all peoples.



## Impartiality

It makes no discrimination as to nationality, race, religious beliefs, class or political opinion. It endeavours to relieve the suffering of individuals; being guided solely by their needs, and to give priority to the most urgent cases of distress.



## Neutrality

In order to continue to enjoy the confidence of all, the Movement may not take sides in hostilities or engage at any time in controversies of a political, racial, religious or ideological nature.



## Voluntary Service

It makes no discrimination as to nationality, race, religious beliefs, class or political opinion. It endeavours to relieve the suffering of individuals; being guided solely by their needs, and to give priority to the most urgent cases of distress.



## Unity

There can be only one Red Cross or one Red Crescent Society in any one country. It must be open to all. It must carry on its humanitarian work throughout its territory.



## Independence

The Movement is independent. The National Societies, while auxiliaries in the humanitarian services of their governments and subject to the laws of their respective countries, must always maintain their autonomy so that they may be able at all times, to act in accordance with the principles of the Movement.



## Universality

The International Red Cross and Red Crescent Movement, in which all Societies have equal status and share equal responsibilities and duties in helping each other, is worldwide.



# Acronyms

|               |  |
|---------------|--|
| <b>AGM</b>    | Annual General Meeting   |
| <b>ARC</b>    | Australian Red Cross   |
| <b>AUSAID</b> | Australian Aid   |
| <b>BOCA</b>   | Branch Organisational Capacity Assessment                      |
| <b>BRCF</b>   | Building Resilient Communities in Fiji                         |
| <b>CBHFA</b>  | Community-Based Health and First Aid                           |
| <b>CCST</b>   | Country Cluster Support Team                                   |
| <b>CEO</b>    | Chief Executive Officer  |
| <b>DG</b>     | Director General   |
| <b>ERT</b>    | Emergency Response Training                                    |
| <b>EFL</b>    | Energy Fiji Limited  |
| <b>FRCS</b>   | Fiji Red Cross Society   |
| <b>GESI</b>   | Gender Equality & Social Inclusion                             |
| <b>ICRC</b>   | International Committee of Red Cross                           |
| <b>IHL</b>    | International Humanitarian Law                                 |
| <b>IFRC</b>   | International Federation of Red Cross & Red Crescent Societies |
| <b>JRC</b>    | Junior Red Cross   |
| <b>NB</b>     | National Board   |
| <b>NC</b>     | National Council   |
| <b>NFIs</b>   | Non Food Items   |
| <b>NO</b>     | National Office  |
| <b>NZRC</b>   | New Zealand Red Cross  |
| <b>RFL</b>    | Restoring Family Links   |
| <b>TC</b>     | Tropical Cyclone   |
| <b>TD</b>     | Tropical Depression  |
| <b>USAID</b>  | United States Agency for International Development             |
| <b>VCA</b>    | Vulnerability Capacity Assessment                              |
| <b>WASH</b>   | Wash, Sanitation & Hygiene                                     |
| <b>7FP</b>    | 7 Fundamental Principles                                       |





# Fiji Red Cross Society Locations





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## Legend

- Fiji Red Cross Branches
- Divisional Offices
- National Office
- Maritime Office
- Current Container Location
- Current Warehouse
- Location of 4 new Containers
- New Office/Storage space
- Extra Storage and Office Space

# Message from the President and Director General



**Ms. Sala Toganivalu Lesuma**  
President



**Ms. Ilisapeci Rokotunidau**  
Director General

As the newly elected President and Director General of the Fiji Red Cross Society, it is our privilege to present to you the 2019 Annual Report.

At a time when the Red Cross, Red Crescent Movement is actively encouraging the appointment of more women in leadership roles, we are pleased to join the biggest humanitarian organisation.

This annual report details our efforts in 2019 by working with our communities and stakeholders through the disaster risk management cycle from preparing communities and Branches to assisting the most vulnerable during a disaster.

Many of the funded projects came to an end during 2019 and they were:

- the Recovery efforts after Tropical Cyclone Winston (Australian Red Cross funded Recovery)
- Community-Based Health and First Aid (ARC funded CBHFA)
- Disaster Management (ARC funded Disaster Management)
- Building Resilient Communities in Fiji (USAID funded BRCF)
- with Gender, Equality and Social Inclusion and Youth as the cross-cutting issues in programme implementation

Due to the massive destruction brought by TC Winston and the considerable time spent on recovery and the mammoth task of rebuilding through recovery, timelines had to be extended.

The National Board endorsed the extension of the 2015 – 2019 Strategic Plan to the end of Year 2020. Looking ahead, we look forward to the Strategy 2030 which will be a core document to guide the activities of the Society into the next decade.

On behalf of the members of the National Board, we acknowledge the contribution of all peoples and organisations who have supported the work of the Fiji Red Cross. We would not have been able to achieve our targets if not for the effort, time and heart of our volunteers who continue to inspire us all.

To all other members of the community who have in some way assisted the Fiji Red Cross we thank you for your effort and know that your involvement has been encouraging.

We trust that we will continue this partnership and collaboration as we walk to the future together and look forward to a challenging year ahead.





*FRCS Disaster Assistance to the affected communities*



# The Year 2019









# Changes in the Governance Team



## Ms. Sala Toganivalu Lesuma is new FRCS President

Ms Sala Toganivalu Lesuma is the new Fiji Red Cross Society President, succeeding Mr William Wyle Clarke who held the position of President for three-year terms. Ms Toganivalu Lesuma was the former Vice President for the FRCS National Board. She currently work as the Pacific Marketing Manager for Tower Insurance. She was unanimously welcomed at the Annual FRCS National Council Meeting in Suva in June 2019.



## Ms. Rokotunidau appointed as the new Director General

Ms Ilisapeci Rokotunidau was appointed and commenced work in November 2019; succeeding Mr Filipe Nainoca. Ms Rokotunidau is a qualified teacher and has held leadership roles in the civil service. She also worked with the Fiji Community Development Programme, AusAid funded programme and with the University of the South Pacific's School of Social Science.



## Other Board Appointments

New Board members welcomed into the Fiji Red Cross family are: Former Bank of South Pacific Director Finance and BSP Life Group, Mr Kevin McCarthy; Humanitarian with AusAID Facility, Mr Temo Sasau and Labasa School Teacher, Mr Dineshwar Prasad.



## Mr. Nainoca calls it a day

Mr Filipe Nainoca completed his term as the Director General after 7 years. Mr Nainoca joined in June 2012. During his term, he saw many developments, including the establishment of the Rabi Island branch and the development of a branch on the island of Lakeba.





*Community Evacuation Drill*



# Governance Statement

## Our Vision

A resilient Fiji, free from vulnerabilities; where people are ready to offer impartial and voluntary assistance to those in need.

## Our Mission

To build safe, healthy and resilient communities by working with our partners and empowering volunteers in humanitarian service and advocacy.

## Our Values

The Fiji Red Cross is committed to the following values:

- The seven Fundamental Principles of the Red Cross and Red Crescent Movement
- Professionalism, transparency and accountability
- Teamwork and collaboration
- Innovation, learning, continuous improvement and growth
- Integrity, honesty and commitment
- Diversity and unity in our workforce and programmes
- Dignity and respect for all, including the elderly and those with disabilities
- Gender equality in our workforce and our programmes
- Safety, well-being and the rights of children protected at all times
- Taking time to celebrate the contribution of the Red Cross and Red Crescent Movement, its staff, volunteers and supporters

*The Fiji Red Cross Society was established in 1952 as a branch of the British Red Cross. It was recognized as an independent National Society in 1971. The Society is officially recognized by the government of Fiji as a voluntary relief organisation and auxiliary to public authorities as the only Red Cross Society in Fiji.*

## Our Commitment

The Fiji Red Cross makes the following commitment to the people of Fiji. It will:

- Promise a lifelong commitment to the people of Fiji
- Provide immediate assistance to those most in need
- Build the resilience and well-being of Fiji's vulnerable communities
- Value and work with local volunteers to respond to the needs of communities
- Involve local people by using community-centred and participatory approaches to our work
- Work in partnership with community, government and other civil society organisations
- Use humanitarian diplomacy and advocacy to achieve change at a policy and programme level





*National Street Appeal 2019*



# Governance Structure

## The Annual General Meeting (AGM)

The 2019 National Council held its AGM on the 1st of June 2019. The audited 2018 financial accounts, presented by the Treasurer, were ratified and the following Board appointments were made:

1. Ms Sala Toganivalu Lesuma was elected as National President of the FRCS; succeeding Mr William Wylie Clarke.
2. Mr Kevin McCarthy, Mr Temo Sasau and Mr Dineshwar Prasad were appointed as new Board members.

The accounting firm KPMG was re-appointed as the independent Auditor of the National Society. The accounts for the 16 individual FRCS branches, were presented by the respective Branch Presidents and the same were properly accepted at the AGM. The Fiji Red Cross Governance Structure is made up as follows:

### National Council

#### Patron:

His Excellency the President Major – General (Ret'd) Jioji Konusi Konrote CF, OF (Mil), MC, SBStJ, MSD, OMRI, NOC

National Board President, National Board Vice President, Treasurer, Branch Representatives to the Board, Honorary Members and the National Office Ex –Officio

### National Board

#### National President

Mr William Wylie Clarke  
(Started 9th July 2016, retired 1st June, 2019)  
Ms Sala Toganivalu Lesuma  
(Elected 1st June, 2019)

#### Vice President

Ms Sala Toganivalu Lesuma (18th December 2018 to 1st June 2019)

### Treasurer

Mr Francis Chung

### Youth Commission Chairperson & Youth Representative to the Board

Mr Epeli Lesuma

### Members

Ms Meliki Tuinamuana  
Mr Dineshwar Prasad (**newly elected**)  
Mr Kevin McCarthy (**newly elected**)  
Mr Praveen Naidu  
Mr Temo Sasau (**newly elected**)  
Mr Tulsi Ram  
Mr Filipe Nainoca (Director General, Ex Officio) (June 2012 – September 2019)  
Ms Ilisapeci Rokotunidau (Director General, Ex Officio) (November 2019 and ongoing)

### Finance Commission Chairperson

Mr Francis Chung

### Members

Ms Josephine Yee Joy  
Mr Digby Bossley  
Mr Amitesh Kumar (Resigned 25th November, 2019)

### Youth Commission

#### Chairperson

Mr Epeli Lesuma

### Members

Mr Akuila Tuinasau – Vice Chairperson (Lautoka Branch)  
Ms Evia Cirivakabola – Secretary (Tavua Branch)  
Ms Nunia Ahkee – Member (Savusavu Branch)  
Ms Emily Radua – Member (Levuka Branch)

### Honorary Members:

Mr Paul Jaduram  
Dr Robin Yarrow  
Mr Sashi Singh  
Adi Davila Toganivalu  
Ratu Epeli Nailatikau  
Mr Nitin Gandhi





*The National Council (NC) is the highest forum of the Fiji Red Cross Society (FRCS) and constitutionally meets once a year for its Annual General Meeting (AGM). The NC provides the overarching governance and guidance and ensures that the National Board (NB) is well equipped to manage the FRCS discharge on its obligations. It is also responsible for the appointments of the: Patron, Auditor, Legal Advisor, and Honorary members, and for the election of members of the National Board, the President, Vice President, and the Treasurer.*

# 2019 Board



**Mr. William Wylie Clarke**  
National President  
(9th July 2016  
retired 1st June 2019)  
Principal at Howards  
Lawyers, Suva, Fiji



**Ms. Sala Toganivalu Lesuma**  
National President  
(Elected 1st June 2019)  
Currently the Pacific  
Marketing Manager  
Tower Insurance



**Mr. Francis Chung**  
Treasurer  
Director of Kontiki Finance,  
Dominion Finance,  
Solander Pacific and Crab  
Company of Fiji



**Mr. Epeli Lesuma**  
Youth Commission  
Delegate  
Stakeholder Engagement  
Officer at the Fiji Higher  
Education Commission



**Mr. Tulsi Ram**  
Board Member  
Retired Acting CEO of  
Rakiraki and CEO of  
Sigatoka Town Council



**Mr. Kevin McCarthy**  
Board Member  
Retired, Former Country  
Manager, Bank of the  
South Pacific, Fiji.



**Mr. Dineshwar Sharma**  
Board Member  
Head Teacher of Navoalevu  
Primary School, Labasa



**Mr. Temo Sasau**  
Board Member  
Program Officer – North,  
Fiji Program Support Facility  
(FPSF).



**Ms. Meliki Tuinamuana**  
Board Member  
Director – Taxation &  
Business Advisory at Price  
WaterCoopers



**Mr. Praveen Naidu**  
Board Member  
Head Teacher of Rabulu  
Sanatan Primary School  
in Tavua



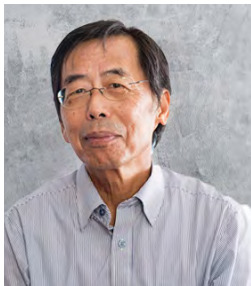
**Mr. Filipe Nainoca**  
Ex-Officio  
(Director General FRCS)  
(June 2012 - September  
2019)



**Ms. Ilisapeci Rokotunidau**  
Ex – Officio  
(Director General FRCS)  
(November 2019 - Ongoing)



# Finance Commission



**Mr. Francis Chung**  
Chairperson

Director of Kontiki Finance, Dominion Finance, Solander Pacific and Crab Company of Fiji



**Ms. Josephine Yee Joy**  
Member

Retired, Former Executive General Manager Corporate Support and Acting CEO, Air Pacific



**Mr. Digby Bossley**  
Member

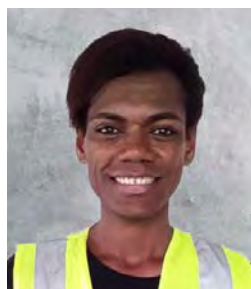
Company Owner for Bossley & Associates. A Trustee to the JP Bayly Board of Trustees

## Youth Commission



**Mr. Epeli Lesuma**  
Chairperson

Stakeholder Engagement Officer at the Fiji Higher Education Commission



**Mr. Akuila Tuinasau**  
Vice Chairperson

Lautoka Branch Volunteer



**Ms. Evia Cirivakabola**

Secretary  
Tavua Branch Volunteer



**Ms. Nunia Ahkee**  
Member

Savusavu Branch Volunteer



**Ms. Emily Radua**  
Member

Levuka Branch Volunteer

# Our Capacity

## The FRCS is made up of 5 different sections:

### Administration



The Administration Office under the responsibility of the Director General, comprises the Personal Assistant to the Director General, the Human Resources Officer, the Planning, Monitoring, Evaluation and Reporting (PMER) Coordinator and the Gender, Equality and Social Inclusion (GESI) officer. The Office provides strategic and operational leadership over the other broad functions of the FRCS Secretariat and its network.

*We understand the community's priorities because we are part of the community and draw our strength from the volunteers we empower and the people we serve. This means that we are always there. Our programmes are delivered through a network of 16 branches and 2 Divisional Centres which are dedicated to building safe, healthy and resilient communities, in tandem with local communities and our partners.*

### Finance



The Finance section ensures that the organisation is adequately resourced at all times. Key support areas include planning, budgeting, cash flow management, properties and inventory management and supporting external audit compliance. The section headed by a Financial Controller, comprises an Accountant, a Treasury Officer, a Finance Officer, an IT officer and a Finance Volunteer.

### Marketing & Events & Communications



The Marketing and Events is responsible for marketing all aspects of the Society's activities including revenue generating products and services. The Unit serves as the primary contact for all fundraising issues, media relations and communications. It develops strategies to ensure that the products and services are relevant and competitive and also to market FRCS to the



community at large. Under Communications the Unit regulates the establishment and management of FRCS's official media accounts and platforms.

## Operations



This is one of the key support sections of the FRCS, and it is responsible for the upkeep and management, of the facilities that hold stocks of non-food items (NFI's) that may be distributed after a disaster, the vehicles (fleet), general stores, the properties and physical structures located across the country.

## Programmes

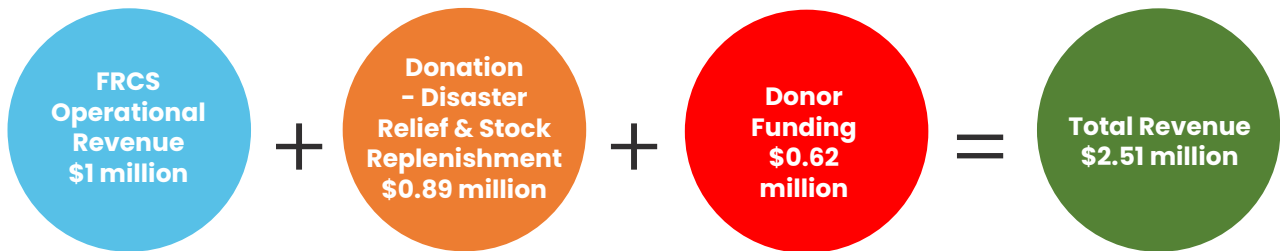


The core function of the Programme Team is to assess, deliver and work with communities on progressively building capacities to strengthen the volunteer base. They work closely with the 2 Divisional Services Coordinators based in the North and West to ensure delivery of activities at the Branch and community levels.

The team comprises the Health, Youth, and 3 Disaster Management Officers.

# Financial Overview

The financial statements of the Fiji Red Cross Society incorporates the core income generating operations and that which is funded by our partners.



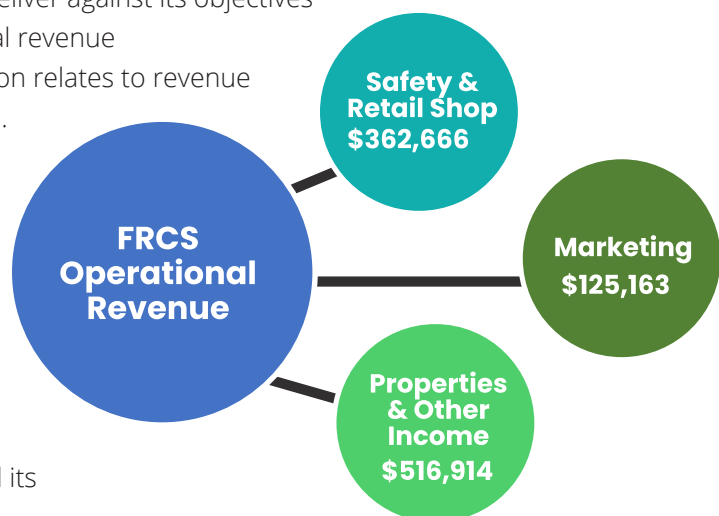
The Society reported a total revenue of \$2.51 million of which \$1.51 million relates to the funding provided by our partners to our operations into our communities. The society reported a deficit of \$47,017.

|                                   | 2019<br>\$ | 2018<br>\$ |
|-----------------------------------|------------|------------|
| Revenue                           | 2,514,444  | 4,022,861  |
| Expenditure                       | 2,739,167  | 4,213,614  |
| Deficit from operating activities | (224,723)  | (190,753)  |
| Net Finance Income                | 177,705    | 145,942    |
| Deficit for the year              | (47,017)   | (44,811)   |

## Operational Revenue Source

The Society's business divisions continued to deliver against its objectives to help support the society's operations.. A total revenue of \$2.51 million was reported, of which \$1 million relates to revenue generated from the society's business divisions.

Our Safety & Retail reported an annual surplus of \$183,313, an increase of \$21,421 from the previous year. This represents another successful year mainly through our strong delivery of first aid courses and sale of high quality First Aid and ambulatory items. The Society made significant investment in the form of training and development for staff and its core business areas.





We also engaged with our clients in building relationships to help us better align and work together in the delivery of services.

The Marketing department generated a surplus of \$19,477 compared to a deficit of \$9,399 in the previous year; an improvement of 307%. The Society hosted the Red Cross Ball for the second time since its revival in 2018 after a lapse of 15 years. The event proved to be successful with the support from corporate organizations and individuals..

The Properties department generated rental revenue of \$129,604 during the year, an increase of \$9,968 from the previous year; directly related to the revised rental rate negotiated with our tenant upon renewal of agreement. The Society gained \$13,006 from its indirect cost recovery module that was implemented in the previous year. Logistic needs were reviewed and motor vehicles that were not required were sold to avoid the related high maintenance cost.

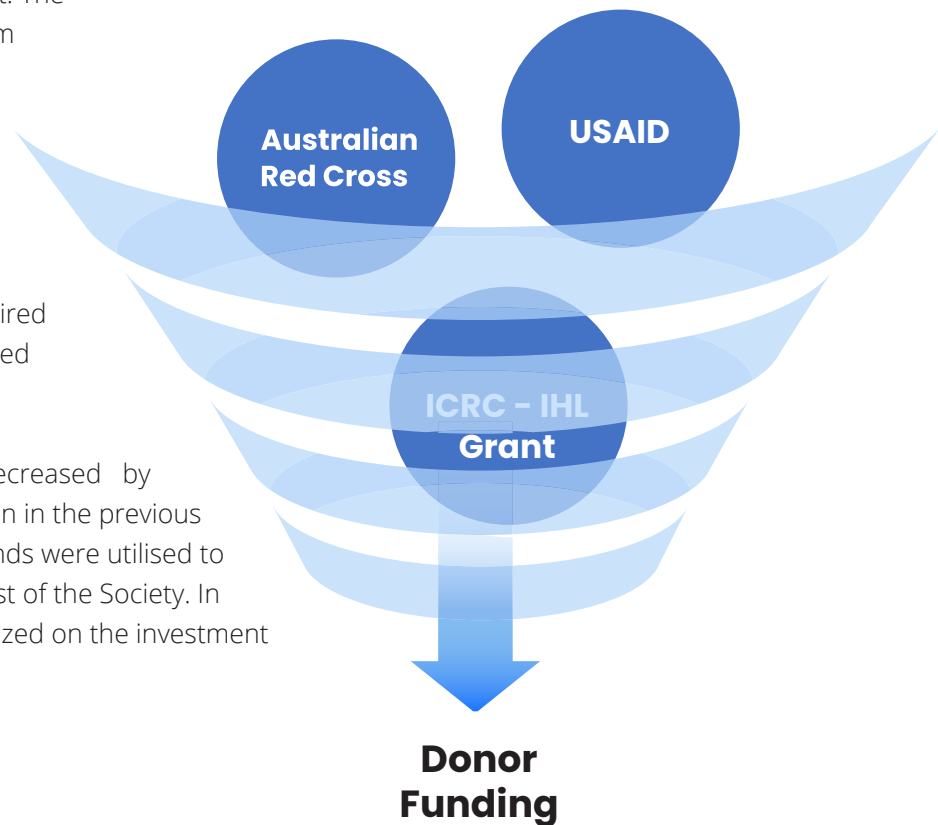
Our investment portfolio decreased by \$621,793, from \$4.24 million in the previous year to \$3.7 million. The funds were utilised to support the operational cost of the Society. In doing so, the society capitalized on the investment

opportunities to obtain the best return on capital invested despite the withdraws that were made. Investment income totalled \$177,115 compared to \$144,552 in the previous year, an increase by 22%.

### Donor Funding Source

Revenue for Donor funded operations totalled to \$0.62 million, a \$0.44 million decrease from the previous year. The Society successfully completed projects funded by ARC and USAID in this financial year.

Financial Support from our partners solely for disaster relief work totalled to \$0.89 million. These funds are provided for replenishment of NFIs in our prepositioned containers and response operations.



## Overall Expenditure

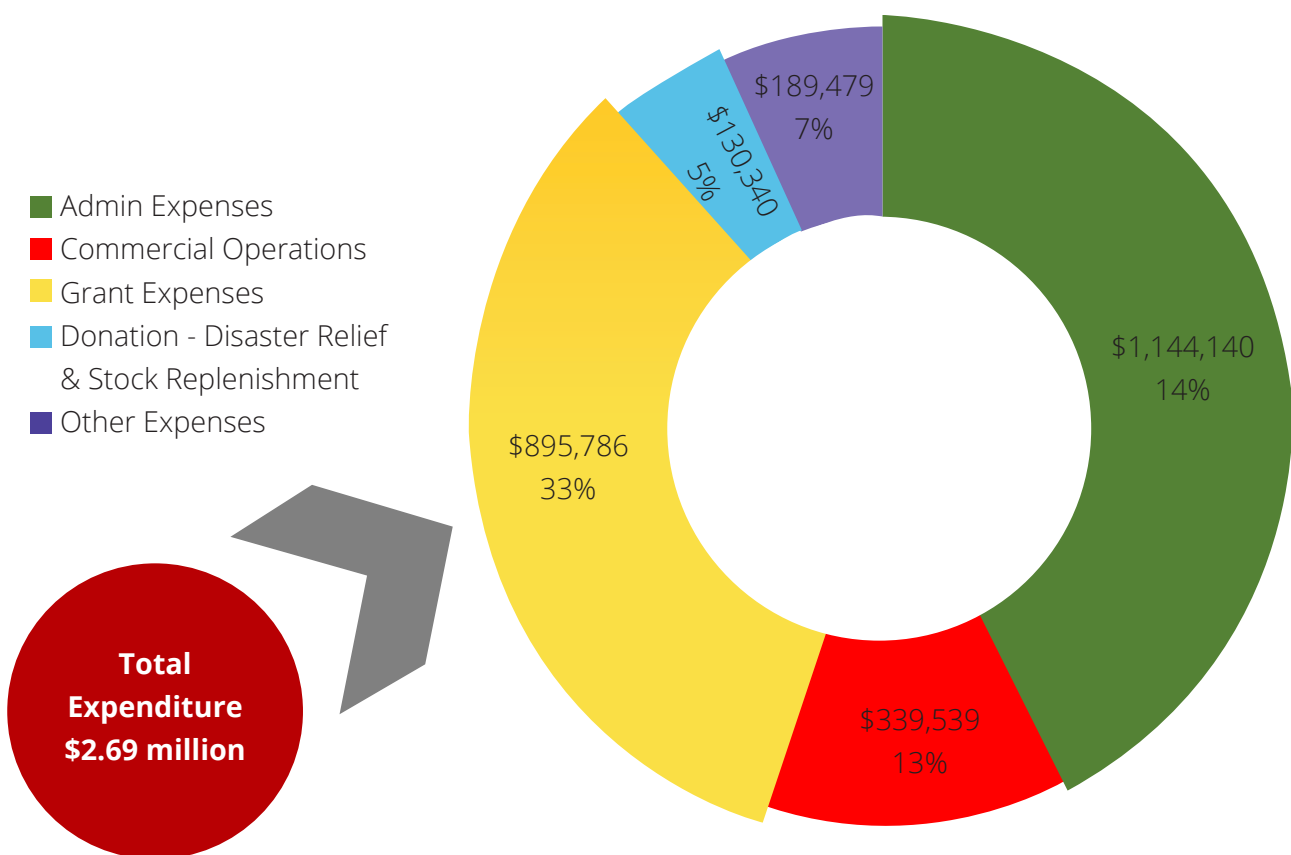
Total expenditure for the Society was \$2.69 million, a decrease of 35% compared to the previous year of \$4.16 million. This was mostly due to a decrease of 50% in expenditure related to donor funded projects and replenishment of NFIs.

Commercial operations made up 13% of the total expenditure; an increase by \$19,037 compared to \$320,499 in the previous year. Total expenditure covered the business divisions that generate income and manage the society's assets.

Administration cost made up 42% of total expenditure, a decrease of \$79,647 compared to \$1.22 million in the previous year. Human Resource costs significantly contributed to the decrease, as majority of the project staff completed their contracts. Finance, Information Technology and other utility expenses were other components of the administration cost.

## Acknowledgement

The Society receives substantial support in the form of volunteering from various individuals. We consider this support priceless and without which, we would not be able to deliver on our core business. The society also receives in-kind donations and good will which are not reflected in these financial statements but contributes in our service delivery.





# Our Strategy

## FRCS Strategic Plan 2015 – 2019

The development of the FRCS Strategy started in 2014 and continued in 2015. The FRCS Strategic Plan 2015 -2019 summarises the commitment to building a resilient Fiji.

The plan builds on our strength as a volunteer-based community organisation and uses our international experience to deliver real and lasting change in Fijian communities.

**The Plan has 3 strategic goals. These goals include:**

**Strategic Goal 1** – Building Resilient Communities  
– This is our mission and the core of our work.

**Strategic Goal 2** – Build a Strong Fiji Red Cross Society – This frames how we plan to strengthen our internal governance and management systems.

**Strategic Goal 3** – Humanitarian Influence – This is aimed at promoting and strengthening our humanitarian influence locally, regionally and internationally to benefit vulnerable people.



*Disaster Assistance*

# Strategic Goal 1

## Resilient Communities

### Programme Overview

2019 was a success and this was made possible through donor funded programmes, which helped endure the period and all its challenges. The synergy effort of FRCS staff, branch community volunteers, stakeholders, the IFRC and the intended beneficiaries in the communities, also contributed.

*Strengthen the resilience of communities and respond to the needs of the vulnerable during times of disaster and emergency.*

The programme focused on few key areas namely: the recovery efforts after Tropical Cyclone Winston (ARC funded), Community-Based Health and First Aid (ARC funded), Disaster Management (ARC funded) and Building Resilient Communities in Fiji (USAID funded). GESI and Youth considerations were the cross-cutting but integral aspects of the Programmes.



Fire Case Assistance





*FRCS Wasavulu Community Evacuation drill*



## Disaster Management and Climate Change Programme

**Objective/Outcome: Increase the resilience of targeted communities to mitigate against and adapt to the impacts of disaster and climate change**

The FRCS has assisted communities in disaster preparedness through community-based training and disaster response measures. With a network of trained volunteers, established office facilities and prepositioned stock of NFIs across the country, the Fiji Red Cross had the capacity and means to respond rapidly to situations.

Training programmes such as community-based Evacuation Drills and Emergency Response Training were carried out whereby 168 across the country were trained.

Through its Recovery programme, services such as the water-spring protection, the instalment of rainwater harvesting tanks and the construction of communal toilets in communities were made possible (refer to Annex 1 and 2). Also 231 individuals were trained in First Aid. (refer to Annex 3)

A further initiative towards building resilient communities is in the WASH Programme. (refer to Annex 4).



*FRCS team distributing NFIs and rebuilding houses after a disaster*



## Health and Care Programme

### Objective/Outcome: Improve the health and well - being of vulnerable people in targeted communities

Under the Health and Care programme, the FRCS works in partnership with governmental and non-governmental service providers to achieve this goal.

The FRCS continued to support local communities implement community-health action plans that respond to needs identified through the integrated Programming. FRCS was able to expand its partnership to 2 more communities in the Central Division.



*FRCS Levuka branch volunteers visiting people living with disability in Tokou village on the island of Ovalau*

Other services and activities carried out through the Health and Care programme were:

- The provision of construction material for vegetable garden nurseries in 3 communities.
- The provision of training in proper waste management and provision of construction materials for incinerators.
- The facilitation of hygiene campaigns for the prevention of the spread of infectious diseases.
- The piloting of NCD programme approaches through the training of community-based volunteers (refer to Annex 4).
- The provision of advocacy and support to persons living with disabilities and persons needing post- hospital care.
- The provision of volunteer assistance to the Ministry of Health during the outbreak of Measles from November 2019.



*Evacuation Drill training being conducted in Nadavacia on the island of Koro*

## Gender Equality & Social Inclusion (GESI) in Programmes

The aspect of Gender Equality & Social Inclusion (GESI), is an integral part of programme design and delivery of humanitarian response. The need for having GESI in FRCS operations is advocated by volunteers in their line of work within their communities.

In 2019, 16 gender champions and 8 GESI technical working group members were identified and registered. These groups who make up the GESI field teams received support of the Fiji Police Force (Sexual Offence Unit) in community-based advocacy.

The collection and analysis of disaggregated data in the area of GESI, during field work operations, enhanced the ability and position to advocate, disseminate and apply the seven fundamental principles of the Red Cross Movement with the GESI perspective healthily integrated.(refer to Annex 4)

Other activities in the year that supported advocacy on GESI issues include the; International Women's Day; revision of the FRCS Gender Policy and revision of the Gender technical working group's terms of reference. The GESI 16 Days of Activism enabled branches to collaborate with other organizations such as the Fiji Women Crisis Centre, Empower Pacific and the Ministry of Women.



*Volunteers in deliberation during the 2019 Nadi branch AGM*



## Youth Programme

**Objective/Outcome: To increase the capacity of young people to live healthy, safe, value rich and engaged lives**

Young people play a crucial role in the delivery of humanitarian services. This category of volunteers comprise persons within the age range of 18 – 35 years, from diverse gender and ethnic backgrounds. The intension is to groom these volunteers to become more visible and effective contributors to the social economic live within their local communities.

**Some of the core activities carried out are as follows:**

### Youth Link

The Junior Red Cross Club and Club 25 programmes are aimed at capacity-building for primary and secondary school students in the core humanitarian work of the FRCS. Some specific areas are: disaster preparedness, climate change adaptation and mitigation, healthy living, first aid, and the support of public appeals for blood donations.

Local communities may also register with schools that are involved so that many school-age children in the communities may participate and benefit.



*Group activities*

### Youth Engagement & Development

The National Youth Forum is an annual event that caters for diversity; enabling volunteers to interact for more effective and efficient service delivery in core service areas.

The 2019 National Youth Forum, held at the Centre of Appropriate Technology and Development (CATD) campus from 2nd to 7th May, attracted 41 participants, comprising of Youth Officers and Youth volunteers. Also in attendance were youth representatives from 13 other National Societies from the South Pacific region who also attended during the Pacific Youth Network (PYN).

### Youth Leadership

The Youth Commission is a body of youth representatives from the sub-national level (branch and divisions) elected to represent at national and international forums within the Red Cross & Red Crescent movement.

The Youth Commission met twice in the year, revising its terms of reference and initiating the adoption of the National Youth Action Plan. The meetings also resolved and appointed core volunteers within the Commission to oversee the efficient and effective implementation of its plans and efforts at the sub-national level.



*RFL session*

## First Aid Safety Programme

**Objective/Outcome: Reduce the risk and effect of accidents in Fiji and increase our commercial and safety – based activities**

The FRCS has experienced First Aid trainers working closely with other programmes to deliver first aid to the communities and corporate organisations. In 2019, First Aid Training was provided to individuals from learning institutions, government departments and the private sector. A total of 4,501 people became certified First Aiders in their various spheres.

There has been a steady increase in first aid training over the 3 years as illustrated below.

|  | 2019         | 2018         | 2017         |
|--|--------------|--------------|--------------|
| <b>Total number of people trained in First Aid</b> | <b>4,501</b> | <b>4,424</b> | <b>3,864</b> |

Please refer to annex 5 for the full details.

### Community-Based First Aid

First Aid is a vital initial step for providing effective and swift action that helps reduce serious injury and improves chances of survival. First Aid is an important competency to increase the efficacy of disaster preparedness. Community Based First Aid Training is tailor- made for individuals in the communities. In 2019, 220 individuals completed this training

(Refer to Annex 9)



*Workplace First Aid training sessions*





Community awareness on the island of Vio



# Strategic Goal 2

## Strong Fiji Red Cross Society

### Our People

Our people performed outstandingly throughout the year in many circumstances. They delivered with passion and with humility.

The year started with 51 staff and ended with 37. The decline was due to the completion and closure of many funded programmes and the related positions. Such programmes were:

- The Australian Red Cross (ARC) funded - T.C Winston Recovery and the Community Based Health and First Aid (CBHFA),
- The USAID funded - Building Resilient Communities in Fiji (BRCF) Programme.

*Build a well-structured, learning and sustainable organisation with strong branches that support our people and our programmes.*

### Professional Development

#### Climate Ready Project Preparation Training

The Society had an opportunity to participate in the above training held in Suva on August, 2019. This training was fully funded by the USAID Programme. The five FRCS staff that attended also had the opportunity to learn and enhance their skills in writing of project proposals.

#### First Aid Instructor Training

A regional First Aid instructor's professional development workshop, was organized in partnership with the IFRC Pacific Office and the New Zealand Red Cross, participants were from Vanuatu Red Cross Society, Kiribati Red Cross Society and 14 from FRCS.



*Taking a break from the walkathon*





*First Aid training in session*

## ICRC First Aid Workshop

The FRCS Safety Coordinator attended a First Aid Workshop held in September 2019. The focus was on how to become a successful First Aid Programme Manager.

## Volunteer Management

In 2019, the FRCS took on a more active role in promoting the engagement and development of its volunteers through its Volunteer Recruitment Process (VRP). The VRP was developed from an organizational survey conducted in 2012. Volunteer retention and engagement were identified as crucial factors to the sustainability of the organization. The VRP was piloted in three branches in the Western Division. The exercise identified key challenges and opportunities for branch and organizational development. The VRP has the potential of being a significant contribution to the HR recruitment process of the FRCS.



*High Tea Fundraiser*



*Evacuation drill in practice*

Volunteers are the backbone of the Red Cross and Red Crescent movement. They are the first to go into communities to reach out with help, conduct awareness programmes and gather information.

Some key core activities conducted by volunteers include:

- Branch office clean up campaigns
- Assisted the National office during disaster response with the distribution of NFIs
- Visited homes of the elderly
- Conducted road shows and branch visits
- Conducted health awareness program in identified communities of the new National Society Strategic Plan.

## Organizational Capacity Assessment and Certification (OCAC)

The FRCS took a more proactive role towards organizational development in 2019, choosing to engage the Organizational Capacity Assessment and Certification (OCAC) tool to assess its current organizational capacities and vulnerabilities. The result of the OCAC process will provide a more strategic outlook in the planning and formation



*Assessment and Planning during training*



*OCAC meeting*

## Branch Organizational Capacity Assessment (BOCA)

The Branch Organizational Capacity Assessment (BOCA) was first conducted for the FRCS in 2017 for all of its 16 branches, facilitated specifically by the USAID Programme Building Resilient Communities Fiji (BRCF) Project. The BOCA provides a clearer understanding of the aspects of branch management towards ensuring healthy growth and development. Other areas that were assessed were in volunteer engagement, information management, leadership and Volunteer retention. In November 2019, a Regional Training of BOCA Facilitators was conducted in Suva.



*FRCS team in action during the 2019 OCAC meeting*



*Emergency Operations team in action during TC Sarai*





*Regional Training of BOCA Facilitators*



## Our Infrastructure

### Branches

The Fiji Red Cross Society has a presence in all 14 Provinces of Fiji; both cities; 13 municipalities and 8 Islands across the country. With 16 Branches; and the recent establishment of 3 maritime offices in Kadavu, Koro and Lakeba; the National Society continues to grow its presence.



*Rakiraki branch volunteers*

### Divisional Services Centres

The Divisional Service Centres are located in Labasa and Lautoka division. These offices also play the crucial role of coordinating, monitoring and reporting programme and activities in the various division.



*Volunteers on the move*

### Prepositioned Containers

There are 33 locations/sites strategically located and stocked with relief Non-Food Items (NFIs). The NFIs comprise of a pre-determined combination of standardised items, deemed essential as first response resources. The Logistics team at the national office coordinate with 16 Branches to ensure efficiency and effective management of NFIs.



*Prepositioned Container*



*Volunteers on the move*





*Distribution of Non Food Items (NFIs) to communities affected by Disasters*

# Strategic Goal 3

## Humanitarian Influence

### Promoting the role of Red Cross

The Fiji Red Cross Society and its partners the IFRC and the ICRC purposefully promote the role of the Red Cross & Red Crescent movement. In 2019, the Society embarked on several national and divisional events to support the sustainability of its programmes in communities. These events were:

*Strengthen Red Cross and Red Crescent influence and support for our work*

1. **World Red Cross Day** on the 8th of May;
2. **The Red Cross Charity Ball**, hosted at the Grand Pacific Hotel on the 6th of July
3. **The Divisional High Tea**, hosted in Lautoka and Labasa
4. **The National Appeal Month** (shaking cans) in September.

While these events targeted fundraising, they played a significant role in marketing of the FRCS. Through these events, beneficiaries have been able to get a better understanding and appreciation of core services.



Charity Ball Fundraiser





*Launch of the 2019 National Appeal*



*Shaking cans*



*Community discussions*

## Partnership and Advocacy

A key to its capacity to effectively deliver on its core services, is the partnership between FRCS and stakeholders, government Ministries, corporate organisations and donors.

Such relationships exist and continue to be nurtured through sharing of information and resources, and being part of important national, regional and international forums in Disaster Management and related fields.



*High Tea fundraising at the Tanoa Hotel in Lautoka*



*The UN Women Fiji Multi-Country Office Representative Sandra Bernklau donating a cheque of \$24,200 FJD to DG FRCS – Filipe Nainoca to assist in the training of market vendors in First Aid.*

## International Humanitarian Law and Humanitarian Principles

Reinforcing on the importance of humanitarian principles and the international humanitarian law, is a regular item feature in the advocacy, training and remedial activities provided to staff and volunteers. This is done successfully in a few ways, as follows:

1. Dissemination and Media Workshops conducted at Branches.
2. Staff and volunteer induction before any response is made to an emergency or an incident.
3. Social media awareness.  
(Facebook, Twitter and Instagram pages)
4. Media Awareness – (written articles, supplements and press conferences).
5. Publications – (newsletters and annual reports).



*FRCS branch-volunteers undergo Dissemination and Media Workshop*

## Auxiliary Role

In supporting the FRCS enhance the quality and relevance of the services, it works closely with relevant government Ministries to develop its role and relationship with core partners. The FRCS works closely with stakeholders, government Ministries, corporate organisations and donors.

With a mandated seat within the National Disaster Management Council, the FRCS role in the Disaster Management is assured. These positions also places great responsibility in terms of FRCS capacity and obligation to the wider community and Government in terms of disaster preparedness and response. Other roles carried out by the Fiji Red Cross is its support to the Ministry of Health and Medical Services in carrying out services such as: blood drives, community advocacy and pre and post hospital care in vulnerable communities. The Society also works closely with Provincial Administrators, Divisional and District Offices.



*(Front L-R): H.E. Ambassador Nazhat Khan, FRCS Director General Ms Rokotunidau & FRCS National President, Ms Sala Toganivalu Lesuma. (Back L-R) Fiji's Representative to the UN in Geneva, Deputy Permanent Representative, Mr Anare Leweniqila, Mr Epeli Lesuma (FRCS Board Member) and Mr Vueti May, First Secretary, at the closing meeting of the 33rd International Conference at the Centre International de Conférences, Geneva - CICG.*





*National Disaster Week held in Taveuni*



*FRCS Youth Delegate Mr Epeli Lesuma presented during the 33rd International Conference*

## Global Influence

To enhance, magnify and bolster the FRCS position in the Red Cross and Red Crescent Movement, the FRCS continues to participate in wider global forums.

## 33rd International Conference

The FRCS was represented at the International Federation of Red Cross and Red Crescent Societies Statutory Meetings 2019 in Geneva by its President Ms Sala Toganivalu Lesuma, Director General, Ms Ilisapeci Rokotunidau, and the Chair of the Youth Commission, Mr Epeli Lesuma. The FRCS delegation was engaged at the Pacific Leaders Forum, Global Youth Forum and at meetings with the International Committee of the Red Cross; including IFRC President, Francesco Rocca.



*FRCS Governance members with IFRC Secretary General, Mr As Sy at the 2019 International Conference*

## Centenary of the International Federation of Red Cross and Red Crescent Societies

Movement, Youth leaders and volunteers from 140 countries, gathered in Solferino (17th to 23rd June 2019), Northern Italy for the event. The FRCS Youth Coordinator and the Lautoka Branch Youth Officer, attended this event.



*FRCS Youth delegates to Solferino*



# Financial Contents

FOR THE YEAR ENDED 31ST DECEMBER, 2019

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FIJI RED CROSS SOCIETY

**STATEMENT BY THE NATIONAL BOARD**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

On behalf of the National Board of Fiji Red Cross Society ('the Society'), we state that in our opinion the accompanying financial statements of the Society, set out on pages 4 to 16 are drawn up so as to present fairly the state of affairs of the Society as at 31 December 2019 and the results of the Society, its changes in funds and its cash flows for the year then ended.

**Society members**

The names of the Society's members in office during the year and up to the date of this report are:

| Society members                                       | Appointed         | Resigned            |
|---|-------------------|---------------------|
| William Clarke  | 23rd May 2015     | 1st June 2019       |
| Lakhan Kumar  | 23rd May 2015     | 1st June 2019       |
| Sala Toganivalu Lesuma (President)                    | 9th July 2016     |                     |
| Meliki Tuinamuana                                     | 9th July 2016     |                     |
| Praveen Naidu   | 9th July 2016     |                     |
| Epeli Lesuma  | 18th August 2016  |                     |
| Filipe Nainoca - Director General, Ex-Officio         | June 2012         | 30th September 2019 |
| Ilisapeci Rokotunidaui - Director General, Ex-Officio | 4th November 2019 |                     |
| Francis Chung   | 3rd June 2017     |                     |
| Tulsi Ram   | 2nd June 2018     |                     |
| Kevin McCarthy  | 1st June 2019     |                     |
| Dineshwar Sharma                                      | 1st June 2019     |                     |
| Temo Sasau  | 1st June 2019     |                     |

Dated at Suva this 3<sup>rd</sup> day of July 2020.

Signed in accordance with a resolution of the National Board.



-----  
Sala Toganivalu Lesuma  
President



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Francis Chung  
Treasurer



## **Independent Auditors' Report to the members of Fiji Red Cross Society**

### **Report on the audit of the Financial Statements**

#### **Qualified Opinion**

We have audited the accompanying financial statements of Fiji Red Cross Society ("the Society") which comprise the statement of financial position as at 31 December 2019, the statements of income, changes in funds and cash flows for the year then ended, and notes, comprising significant accounting policies and other explanatory information as set out in notes 1 to 23.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements give a true and fair view of the financial position of the Society as at 31 December 2019, and of its financial performance and its cash flows for the year then ended in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities (IFRS for SMEs).

#### **Basis for Qualified Opinion**

Income from sources other than specific grants, donation – disaster relief stock replenishment, rental income, sale of inventory and amortization of deferred income, are significant sources of revenue for the Society. The Society has determined that it is impracticable to establish sufficient controls over the collection of these revenues prior to entry into its financial records.

Accordingly, as the evidence available to us regarding revenue from these sources was limited, our audit procedures with respect to some income had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion whether income from sources other than specific grants, donation – disaster relief stock replenishment, rental income, sale of inventory and amortization of deferred income is complete.

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

#### **Other Information**

Management is responsible for the other information. The other information comprises the information included in the Directors' report, but does not include the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. As described in the Basis for Qualified Opinion section above, we were unable to obtain sufficient appropriate evidence about the income from sources other than specific grants, donation – disaster relief stock replenishment, rental income, sale of inventory and amortization of deferred income, are significant sources of revenue for the Society. Accordingly, we were unable to conclude whether or not the other information is materially misstated with respect to this matter.



**Independent Auditors' Report to the members of Fiji Red Cross Society (continued)****Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with International Financial Reporting Standards for Small and Medium-sized Entities, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

**Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards on Auditing (ISAs) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

3 July 2020  
Suva, Fiji

  
KPMG  
Chartered Accountants

FIJI RED CROSS SOCIETY

**STATEMENT OF INCOME**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|  | <b>Note</b> | <b>2019</b><br>\$ | <b>2018</b><br>\$ |
|--|-------------|-------------------|-------------------|
| Revenue                                  | 2           | 2,191,432         | 3,770,598         |
| Cost of sales                            |             | (39,886)          | (53,021)          |
| <b>Gross Profit</b>                      |             | 2,151,547         | 3,717,577         |
| Other income                             | 3           | 320,185           | 252,263           |
| Administrative expenses                  | 4           | (42,546)          | (34,234)          |
| Other expenses                           | 6           | (2,653,908)       | (4,126,359)       |
| <b>Results from operating activities</b> |             | (224,722)         | (190,753)         |
| Finance income                           | 7           | 177,705           | 145,942           |
| <b>Deficit before tax</b>                |             | (47,017)          | (44,811)          |
| Income tax expense                       | 1(i)        | -                 | -                 |
| <b>Deficit for the year</b>              |             | (47,017)          | (44,811)          |

The statement of income is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 16.



FIJI RED CROSS SOCIETY

**STATEMENT OF CHANGES IN FUNDS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|                                      | Note | 2019<br>\$ | 2018<br>\$ |
|--------------------------------------|------|------------|------------|
| <b>General fund</b>                  |      |            |            |
| Balance at the beginning of the year |      | 439,452    | 484,263    |
| Deficit of income over expenditure   |      | (47,017)   | (44,811)   |
| Balance at the end of the year       |      | 392,435    | 439,452    |
| <b>Disaster relief fund</b>          |      |            |            |
| Balance at the beginning of the year |      | 3,453,058  | 3,453,058  |
| Surplus of income over expenditure   |      | -          | -          |
| Balance at the end of the year       |      | 3,453,058  | 3,453,058  |
| <b>Capital reserve</b>               |      |            |            |
| Balance at the beginning of the year |      | 139,999    | 139,999    |
| Balance at the end of the year       |      | 139,999    | 139,999    |

The statement of changes in funds is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 16.

FIJI RED CROSS SOCIETY

**STATEMENT OF FINANCIAL POSITION**

AS AT 31ST DECEMBER, 2019

|                                      | <b>Note</b> | <b>2019</b>      | <b>2018</b>      |
|--------------------------------------|-------------|------------------|------------------|
|                                      |             | <b>\$</b>        | <b>\$</b>        |
| <b>Current assets</b>                |             |                  |                  |
| Cash and cash equivalents            |             | 233,307          | 298,098          |
| Term deposits                        | 9           | 3,705,003        | 4,326,796        |
| Trade receivables                    | 10          | 115,249          | 140,720          |
| Inventories                          | 11          | 207,851          | 242,345          |
| Other assets                         | 12          | 8,529            | 8,639            |
| Other receivables                    | 13          | 167,830          | 74,365           |
| <b>Total current assets</b>          |             | <b>4,437,769</b> | <b>5,090,963</b> |
| <b>Non-current assets</b>            |             |                  |                  |
| Property, plant and equipment        | 14          | 537,596          | 613,941          |
| <b>Total non-current assets</b>      |             | <b>537,596</b>   | <b>613,941</b>   |
| <b>Total assets</b>                  |             | <b>4,975,365</b> | <b>5,704,904</b> |
| <b>Current liabilities</b>           |             |                  |                  |
| Trade and other payables             | 15          | 62,682           | 239,948          |
| Project advances                     | 16          | 683,418          | 1,091,100        |
| Deferred income – donated assets     | 17          | 66,281           | 85,591           |
| Employee entitlements                | 18          | 13,949           | 27,019           |
| <b>Total current liabilities</b>     |             | <b>826,330</b>   | <b>1,443,658</b> |
| <b>Non current liabilities</b>       |             |                  |                  |
| Deferred income – donated assets     | 17          | 163,543          | 228,737          |
| <b>Total non-current liabilities</b> |             | <b>163,543</b>   | <b>228,737</b>   |
| <b>Total liabilities</b>             |             | <b>989,873</b>   | <b>1,672,395</b> |
| <b>Net assets</b>                    |             | <b>3,985,492</b> | <b>4,032,509</b> |
| <b>Society's funds</b>               |             |                  |                  |
| General fund                         |             | 392,435          | 439,452          |
| Disaster relief fund                 |             | 3,453,058        | 3,453,058        |
|                                      |             | 3,845,493        | 3,892,510        |
| Capital reserve                      | 8           | 139,999          | 139,999          |
|                                      |             | <b>3,985,492</b> | <b>4,032,509</b> |

The statement of financial position is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 16.



FIJI RED CROSS SOCIETY

**STATEMENT OF CASH FLOWS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|   | Note | 2019<br>\$       | 2018<br>\$       |
|---|------|------------------|------------------|
| <b>Cash flows from operating activities</b>         |      |                  |                  |
| Cash receipts from donors and customers             |      | 2,035,728        | 3,513,870        |
| Cash payments to suppliers and employees            |      | (2,807,771)      | (3,931,952)      |
| Interest received                                   |      | 99,462           | 133,437          |
| <b>Net cash used in operating activities</b>        |      | <u>(672,581)</u> | <u>(284,645)</u> |
| <b>Cash flows from investing activities</b>         |      |                  |                  |
| Net investments in term deposits                    |      | 621,793          | (77,529)         |
| Payments for property plant and equipment acquired  |      | (26,003)         | (6,459)          |
| Proceeds from sale of plant and equipment           |      | 12,000           | -                |
| <b>Net cash from/(used in) investing activities</b> |      | <u>607,790</u>   | <u>(83,988)</u>  |
| <b>Net decrease in cash and cash equivalents</b>    |      | (64,791)         | (368,633)        |
| Cash and cash equivalents at beginning of year      |      | <u>298,098</u>   | <u>666,731</u>   |
| <b>Cash and cash equivalents at end of year</b>     |      | <u>233,307</u>   | <u>298,098</u>   |

The statement of cash flows is to be read in conjunction with the notes to and forming part of the financial statements set out on pages 8 to 16.

FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**1 Summary of significant accounting policies****General information**

Fiji Red Cross Society ("the Society") is a Society domiciled in Fiji. The financial statements were authorised for issue by the National Board on 3<sup>rd</sup> July, 2020.

Set out below is a summary of the significant accounting policies adopted by the Society in the preparation of the financial statements.

**(a) Basis of preparation and accounting policies**

The financial statements have been prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities (IFRS for SMEs) as issued by the International Accounting Standards Board. The financial statements are presented in Fiji Dollars, which is the Society's functional currency and have been rounded to the nearest dollar.

The financial statements have been prepared on the basis of historical costs and do not take into account changing money values or current valuations of non-current assets.

The accounting policies have been consistently applied and are consistent with those of the previous year.

**(b) Cash and cash equivalents**

Cash and cash equivalents comprises of cash on hand and at bank.

**(c) Foreign currency transactions**

Foreign currency transactions are translated to Fiji dollars at the rates of exchange ruling at the date of transactions. Amounts receivable and payable by the Society at balance date in foreign currencies are converted to Fiji dollars at the rates of exchange ruling at that date.

Foreign exchange differences arising on translation are recognised in profit or loss.

**(d) Trade and other receivables**

Trade and other receivables are stated at their amortised cost less allowance for impairment losses. The collectability of debts is assessed at balance date and allowance is made for any impairment.

**(e) Term deposits**

Term deposits with financial institutions are measured at amortised cost. Interest income is recognised in profit or loss using the effective interest method.

**(f) Inventories**

The Society holds inventories of donated items from various organisations as well as purchased inventories. Purchased inventories, which comprise medical welfare and safety inventories, are recorded at the lower of cost and net realisable value. Cost has been assigned to inventory quantities on hand at balance date using the weighted average cost method.



FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**1 Summary of significant accounting policies (continued)****(g) Property, plant and equipment****(i) Acquisition**

Property, plant and equipment are measured at cost less accumulated depreciation and impairment losses.

**(ii) Depreciation**

Property, plant and equipment are depreciated over their estimated useful lives. The straight line method of depreciation is used and depreciation rates have been applied as follows:

**(g) Property, plant and equipment (continued)****(ii) Depreciation**

|                                   | Rate       |
|-----------------------------------|------------|
| Building                          | 2.5%-10%   |
| Furniture, fittings and equipment | 10%-33.33% |
| Motor Vehicles                    | 20%        |

Freehold land is not depreciated.

**(iii) Impairment of assets**

At each reporting date, property, plant and equipment is reviewed to determine whether there is any indication that the assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

**(h) Trade and other payables**

Trade and other payables are stated at amortised cost.

**(i) Income tax**

In accordance with Part 7 sub-section 2 of the Income Tax (Exempt Income) Regulations 2016, the Society is exempt from income tax.

**(j) Deferred income**

Deferred income represents grants and the value of assets donated or acquired as a condition of donated funds and affiliation fees received in advance. The carrying value assigned for such donated assets is typically assessed at fair value at date of acquisition. Donated assets are capitalised and deferred income recorded for the same amount. The deferred income is initially amortised over the expected useful life of the asset and reviewed on completion of the project to determine whether any remaining deferred income should be released. Grants and affiliation fees are recognised as income as described in Note 1(l) below.

**(k) Employee entitlements**

The obligation for employee entitlements relating to amounts expected to be paid to employees for annual leave is measured as the leave earned but unpaid as at balance date.

FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**1 Summary of significant accounting policies (continued)****(i) Income recognition**

Revenue from sale of goods comprises revenue earned from the sale of first aid kits, medical equipment and ambulatory equipment. Sales revenue is recognised when collectability is probable and on delivery of the goods to the customer. Course fees are recognised as the related courses are provided. Grant revenue comprises amounts received and receivable from various donor organisations and is initially deferred in Project advances and recognised in income in the period in which related expenses are incurred. Rental income is recognised on a straight line basis over the lease term.

Income from donations is generally recognised when received. When there are conditions attached to the donation, the income is recognised as the conditions are met.

**(m) Project advances**

Project advances represents grants received or receivable. A grant that does not impose specified future performance conditions on the Society is recognized in profit or loss when the grant proceeds are receivable. A grant that imposes specified performance conditions on the Society is recognized in profit or loss only when the performance conditions are met. Public donations are recognized in profit or loss unless they relate to specific disasters for which a related performance condition is either explicitly or implicitly implied, in which case the donations are considered to be treated in the same way as grants with specific performance conditions. Grants received before the revenue recognition criteria are satisfied are recognized as a liability. Grants are measured at the fair value of the asset received or receivable.

**(n) Comparative information**

Comparative information has been restated where necessary to achieve consistency in disclosure with current financial year amounts.

**2 Revenue**

|   | <b>2019</b>      | <b>2018</b>      |
|---|------------------|------------------|
|   | <b>\$</b>        | <b>\$</b>        |
| <b>Red Cross Ball</b>                   | 99,494           | 109,147          |
| Amortization of deferred income         | 84,505           | 111,907          |
| Course fees                             | 241,956          | 231,189          |
| Annual national appeal                  | 18,879           | 26,502           |
| Grant Revenue                           | 237,635          | 494,855          |
| Rental income                           | 129,604          | 119,636          |
| Sale of inventory                       | 116,905          | 110,916          |
| Disaster relief and stock replenishment | 1,247,295        | 2,550,036        |
| General donations                       | 15,159           | 16,410           |
|   | <u>2,191,432</u> | <u>3,770,598</u> |



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

### 3 Other income

#### 4 Administrative expenses

## 5 Personnel expenses

## 6 Other expenses

## 7 Finance income

## 8 Capital reserve

The capital reserve arose from the sale of building in Rodwell Road, Suva a number of years ago.

FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**9 Term deposits**

|         | <b>2019</b> | <b>2018</b> |
|---------|-------------|-------------|
|         | <b>\$</b>   | <b>\$</b>   |
| Current | 3,705,003   | 4,326,796   |

Term deposits are for a period of up to 12 months and are invested at rates between 2.25% to 6.5% per annum.

**10 Trade receivables**

|                                |                |                |
|--------------------------------|----------------|----------------|
| Other trade receivables        | 117,856        | 143,327        |
| Less: allowance for impairment | (2,607)        | (2,607)        |
|                                | <u>115,249</u> | <u>140,720</u> |

**Trade receivables is made up of:**

|                             |               |               |
|-----------------------------|---------------|---------------|
| Trade receivables           | 70,328        | 73,644        |
| Project advance receivable: |               |               |
| ICRC – IHL                  | –             | 51,221        |
| USAID – BCRF                | 47,528        | 18,462        |
|                             | <u>47,528</u> | <u>69,683</u> |

**11 Inventories**

|                                  |         |         |
|----------------------------------|---------|---------|
| Inventories                      | 217,372 | 251,866 |
| Less: allowance for obsolescence | (9,521) | (9,521) |
|                                  | 207,851 | 242,345 |

**12 Other assets**

|             |              |              |
|-------------|--------------|--------------|
| Prepayments | <u>8,529</u> | <u>8,639</u> |
|-------------|--------------|--------------|

**13 Other receivables**

|                     |                |               |
|---------------------|----------------|---------------|
| Bond deposits       | 4,949          | 6,154         |
| Interest receivable | 157,982        | 64,016        |
| VAT receivable      | 4,849          | 4,145         |
| Other receivables   | 50             | 50            |
|                     | <u>167,830</u> | <u>74,365</u> |



FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**14 Property, plant and equipment**

|                                 | <b>Land &amp;<br/>buildings<br/>\$</b> | <b>Motor<br/>vehicles<br/>\$</b> | <b>Furniture, fittings<br/>&amp; equipment<br/>\$</b> | <b>Total<br/>\$</b> |
|---------------------------------|--|----------------------------------|---|---------------------|
| <b>Cost</b>                     |  |                                  |   |                     |
| Balance at 1 January 2018       | 1,265,063                              | 530,967                          | 1,280,240   | 3,076,270           |
| Acquisitions                    | -                                      | -                                | 21,262  | 21,262              |
| Disposals                       | -                                      | -                                | -   | -                   |
| Balance at 31 December 2018     | 1,265,063                              | 530,967                          | 1,301,502   | 3,097,532           |
| Acquisitions                    | -                                      | -                                | 26,003  | 26,003              |
| Disposals                       | -                                      | (84,375)                         | -   | (84,375)            |
| Balance at 31 December 2019     | 1,265,063                              | 446,592                          | 1,327,505   | 3,039,160           |
| <b>Accumulated depreciation</b> |  |                                  |   |                     |
| Balance at 1 January 2018       | 878,908                                | 285,710                          | 1,187,130   | 2,351,748           |
| Depreciation                    | 8,274                                  | 61,662                           | 61,907  | 131,843             |
| Disposals                       | -                                      | -                                | -   | -                   |
| Balance at 31 December 2018     | 887,182                                | 347,372                          | 1,249,037   | 2,483,591           |
| Depreciation                    | 8,275                                  | 59,254                           | 34,819  | 102,348             |
| Disposals                       | -                                      | (84,375)                         | -   | (84,375)            |
| Balance at 31 December 2019     | 895,457                                | 322,251                          | 1,283,856   | 2,501,564           |
| <b>Carrying amount</b>          |  |                                  |   |                     |
| At 1 January 2018               | 386,155                                | 245,257                          | 93,110  | 724,522             |
| At 31 December 2018             | 377,881                                | 183,595                          | 52,465  | 613,941             |
| At 31 December 2019             | 369,606                                | 124,341                          | 43,649  | 537,596             |

Included in acquisitions are donated assets amounting to nil (2018:\$14,803).

**15 Trade and other payables**

|                 | <b>2019<br/>\$</b> | <b>2018<br/>\$</b> |
|-----------------|--------------------|--------------------|
| Trade creditors | 29,830             | 193,273            |
| Accruals        | 10,000             | 16,800             |
| Other creditors | 22,852             | 29,875             |
|                 | <u>62,682</u>      | <u>239,948</u>     |

FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**16 Project advances**

|  | <b>2019</b>    | <b>2018</b>      |
|--|----------------|------------------|
|  | <b>\$</b>      | <b>\$</b>        |
| FRCS Stock disaster relief and re-stocking | 620,259        | 800,352          |
| CBHFA                                      | -              | 32,506           |
| PDMP                                       | -              | 20,345           |
| Others                                     | 63,159         | 237,897          |
|  | <u>683,418</u> | <u>1,091,100</u> |

**17 Deferred income - donated assets****Cost**

|  |                  |                  |
|--|------------------|------------------|
| Donated assets as at beginning of year | 1,232,121        | 1,217,316        |
| Additions                              | -                | 14,805           |
| Donated assets as at end of year       | <u>1,232,121</u> | <u>1,232,121</u> |

**Accumulated amortisation**

|                                      |                    |                  |
|--------------------------------------|--------------------|------------------|
| Amortisation as at beginning of year | (917,793)          | (805,886)        |
| Amortisation                         | (84,504)           | (111,907)        |
| Amortisation as at end of year       | <u>(1,002,297)</u> | <u>(917,793)</u> |

**Carrying amount**

|                   |                |                |
|-------------------|----------------|----------------|
| As at 1 January   | <u>314,328</u> | <u>411,430</u> |
| As at 31 December | <u>229,824</u> | <u>314,328</u> |
| Current           | 66,281         | 85,591         |
| Non current       | <u>163,543</u> | <u>228,737</u> |
|                   | <u>229,824</u> | <u>314,328</u> |

**18 Employee entitlements**

|              |        |        |
|--------------|--------|--------|
| Annual leave | 13,949 | 27,019 |
|--------------|--------|--------|

**19 Contingent liabilities and commitments**

Commitments and contingent liabilities amounted to Nil (2018:Nil).

**20 Related parties****(a) Transactions with related parties**

The Society actively solicits support and assistance from their volunteers and acquires goods and services from commercial enterprises of which some members of the National Board of the Fiji Red Cross Society are servants or may have a beneficial interest. The Society believes the extent of these transactions are not material in relation to the financial statements and that the terms and conditions of these transactions have been to the advantage of the Society.



FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**20 Related parties (continued)****(b) Key management personnel**

During the year the following persons were identified as key management personnel with the greatest authority and responsibility for the planning, directing and controlling the activities of the Society.

**National Board Members****Name**

|                      |  |
|----------------------|--|
| William Wylie Clarke | Sala Toganivalu Lesuma                               |
| Epeli Lesuma         | Meliki Tuinamuana                                    |
| Lakhan Kumar         | Praveen Naid   |
| Francis Chung        | Ilisapeci Rokotunidau – Director General, Ex-Officio |
| Tulsi Ram            | Kevin McCarthy                                       |
| Dineshwar Sharma     | Filipe Nainoca- Former Director General, Ex-Officio  |
| Temo Sasau           |  |

**Finance Commission Members****Name**

|               |                   |
|---------------|-------------------|
| Francis Chung | Josephine Yee Joy |
| Digby Bossley |                   |

**National Management Team****Name****Title**

|                       |  |
|-----------------------|--|
| Ilisapeci Rokotunidau | Director General, Ex-Officio (Appointed on 4th November 2019)    |
| Filipe Nainoca        | Director General, Ex-Officio (Resigned on 30th September 2019)   |
| Romit Maharaj         | Financial Controller   |
| Bridget Blumel        | Events and Marketing Manager                                     |
| Setareki Vatucawaqa   | Manager Programmes (Resigned on 30th April 2019)                 |
| Eseroma Ledua         | Operations Manager   |
| Maciu Nokelevu        | Disaster Coordinator   |
| Marica Kepa           | Health & Care Coordinator  |
| Mohammed Riaz         | Safety Coordinator   |
| Maciu Bolaitamana     | DSC Coordinator Western Division (Resigned on 7th November 2019) |
| Mitieli Duvuloco      | DSC Coordinator Northern Division                                |
| Niumai Kavoa          | Youth Coordinator  |
| Jekope Rabaleinatosi  | Recovery Coordinator   |
| Nete Logavatu         | BRCF Coordinator   |
| Ana Kotoiwasawasa     | Communication Coordinator  |
| Cynthia Irvine        | Accountant   |

The aggregate compensation of key management personnel comprises of short term benefits only and is set out below:

|                     | <b>2019</b> | <b>2018</b> |
|---------------------|-------------|-------------|
|                     | <b>\$</b>   | <b>\$</b>   |
| Short term benefits | 461,260     | 494,802     |

FIJI RED CROSS SOCIETY

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

**21 Principal activities**

The principal activities of the Society during the financial year were providing humanitarian and community services.

**22 Registered Office**

The Society's registered office and head office is located at 21 and 22 Gorrie Street, Suva.

**23 Events subsequent to balance date**

The World Health Organisation announced the spread of COVID-19 virus to be a pandemic on 11 March 2020. The impact of the spread of this virus is disrupting travel and businesses in Fiji and throughout the world. It is not clear at the time of finalising these financial statements, the impact this will have on services provided by the Society during 2020/2021. Management and the Board are monitoring developments on an ongoing basis. Other than this, there has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely to affect significantly the operations of the organisation, the results of those operations, or the state of the affairs of the organisation, in subsequent financial years.



### Disclaimer

The additional financial data presented on pages 18 to 26 is in accordance with the books and records of Fiji Red Cross Society, which have been subjected to the auditing procedures applied in our audit of the Society for the year ended 31 December 2019. It will be appreciated that our audit procedures did not cover all details of the additional financial information. Accordingly, we do not express an opinion on this financial information and no warranty of accuracy or reliability is given.

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than Fiji Red Cross Society) in respect of this information, including any errors or omissions therein, arising through negligence or otherwise however caused.

3 July, 2020  
Suva, Fiji

  
KPMG  
Chartered Accountants



FIJI RED CROSS SOCIETY

# ORGANISATIONAL DEVELOPMENT FUND

## STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|                                 | 2019          | 2018          |
|---------------------------------|---------------|---------------|
|                                 | \$            | \$            |
| <b>Income</b>                   |               |               |
| Disaster Response               | 47,596        | 31,052        |
|                                 | <u>47,596</u> | <u>31,052</u> |
| <b>Expenditure</b>              |               |               |
| Advertising                     | 813           | -             |
| National Council                | 32,067        | 31,052        |
| Perdiem-Staff                   | 3,104         | -             |
| Recruitment                     | 5,000         | -             |
| Travel                          | 2,732         | -             |
| Venue hire                      | 200           | -             |
| Accommodation                   | 3,680         | -             |
|                                 | <u>47,596</u> | <u>31,052</u> |
| Surplus income over expenditure | <u>-</u>      | <u>-</u>      |

The Organisational Development Fund statement of income is to be read in conjunction with the disclaimer set out on page 17.

FIJI RED CROSS SOCIETY

## DIVISIONAL SERVICE CENTRE FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|  | Note | 2019<br>\$      | 2018<br>\$      |
|--|------|-----------------|-----------------|
| <b>Income</b>                              |      |                 |                 |
| Course fees – First Aid                    |      | 600             | -               |
| Travel reimbursement                       |      | -               | 527             |
| Other income                               |      | 6,286           | -               |
|  |      | <u>6,886</u>    | <u>527</u>      |
| <br>Expenditure                            |      |                 |                 |
| Electricity and water                      |      | 139             | 75              |
| FNPF                                       |      | 2,015           | 1,381           |
| Salaries and wages                         |      | 20,143          | 13,806          |
| Telephone, fax and internet                |      | -               | 20              |
| Vehicle running expenses                   |      | 11,904          | 3,567           |
| Small equipment                            |      | 519             | -               |
| Rates                                      |      | 370             | -               |
|  |      | <u>35,090</u>   | <u>18,849</u>   |
| <br><b>Deficit income over expenditure</b> |      | <u>(28,204)</u> | <u>(18,322)</u> |

The divisional service centre fund statement of income is to be read in conjunction with the disclaimer set out on page 17.

FIJI RED CROSS SOCIETY

**BRANCHES & DISSEMINATION  
STATEMENT OF INCOME**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|  | <b>2019</b>   | <b>2018</b>   |
|--|---------------|---------------|
|  | <b>\$</b>     | <b>\$</b>     |
| <b>Income</b>                          |               |               |
| ICRC – IHL Grant                       | 54,525        | 69,752        |
|  | <u>54,525</u> | <u>69,752</u> |
| <b>Expenditure</b>                     |               |               |
| Administration fees                    | 3,846         | -             |
| IHL Grant expenses                     | 29,014        | 46,678        |
| Salaries and wages                     | 19,700        | 20,977        |
| FNPF                                   | 1,965         | 2,097         |
|  | <u>54,525</u> | <u>69,752</u> |
| <b>Surplus income over expenditure</b> | <u>-</u>      | <u>-</u>      |

The branches and dissemination statement of income is to be read in conjunction with the disclaimer set out on page 17.



FIJI RED CROSS SOCIETY

## DISASTER RELIEF FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|  | Note | 2019<br>\$       | 2018<br>\$       |
|--|------|------------------|------------------|
| <b>Income</b>  |      |                  |                  |
| Grant - Australian Red Cross-Disaster Management- DM |      | 223,172          | 338,008          |
| -IFRC USAID Building Resilient Community Project     |      | 401,157          | 596,227          |
| -ARC Development Grant                               |      | 496,388          | 660,399          |
| Donation -Disaster Relief Response                   |      | 126,578          | 955,402          |
|  |      | <u>1,247,295</u> | <u>2,550,036</u> |
| <b>Expenditure</b>                                   |      |                  |                  |
| Administration fees                                  |      | 40,954           | 52,677           |
| Australian Red Cross-Disaster Management Program     |      | 92,214           | 213,289          |
| IFRC USAID Building Resilient Community Project      |      | 304,036          | 469,795          |
| FNPF   |      | 26,650           | 40,433           |
| Salaries and wages                                   |      | 328,062          | 404,328          |
| Australian Red Cross TC Winston Recovery             |      | 393,115          | 500,890          |
| Disaster response expense                            |      | 62,264           | 868,624          |
|  |      | <u>1,247,295</u> | <u>2,550,036</u> |
| <b>Surplus income over expenditure</b>               |      | <u>-</u>         | <u>-</u>         |

The disaster relief fund statement of income is to be read in conjunction with the disclaimer set out on page 17.

FIJI RED CROSS SOCIETY

**MARKETING & EVENTS  
STATEMENT OF INCOME**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|   | <b>2019</b>    | <b>2018</b>    |
|---|----------------|----------------|
|   | <b>\$</b>      | <b>\$</b>      |
| <b>Income</b>                                     |                |                |
| Annual national appeal                            | 18,879         | 26,502         |
| Corporate donation                                | 5,632          | 6,805          |
| General donation                                  | 9,527          | 9,463          |
| Red Cross Ball                                    | 99,494         | 109,147        |
| Other income                                      | 23,456         | -              |
|   | <u>156,988</u> | <u>151,917</u> |
| <b>Expenditure</b>                                |                |                |
| Salary & Wages                                    | 47,189         | 34,611         |
| FNPF  | 4,719          | 3,466          |
| Annual report                                     | -              | 9,350          |
| Catering  | 150            | -              |
| Perdiem staff                                     | 300            | -              |
| Promotion & Publication                           | -              | 1,172          |
| General Expenses                                  | -              | 3,463          |
| Advertising & Promotion                           | 5,688          | 5,504          |
| Volunteer Allowance                               | 740            | 680            |
| Training & Development                            | -              | 1,143          |
| Travel & Accommodation                            | 936            | 8,889          |
| Fees & charges                                    | -              | 28,021         |
| Red Cross Ball                                    | 44,445         | 63,022         |
| Subscription                                      | -              | 400            |
| Printing/Postage/Stationery                       | 18,556         | 525            |
| National appeal expense                           | 5,829          | 1,070          |
| Equipment   | 1,312          | -              |
| High tea expenses                                 | 5,108          | -              |
| Other expenses                                    | 2,539          | -              |
|   | <u>137,511</u> | <u>161,316</u> |
| <b>Surplus/ (Deficit) income over expenditure</b> | <u>19,477</u>  | <u>(9,399)</u> |

The marketing and events fund statement of income is to be read in conjunction with the disclaimer set out on page 17.

FIJI RED CROSS SOCIETY

# YOUTH PROGRAMME STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|  | Note | 2019<br>\$      | 2018<br>\$      |
|--|------|-----------------|-----------------|
| <b>Income</b>                            |      |                 |                 |
| Junior Youth Members fee                 |      | 158             | -               |
| Other Income                             |      | 10,903          | -               |
|  |      | <u>11,061</u>   | <u>-</u>        |
| <b>Expenditure</b>                       |      |                 |                 |
| FNPF                                     |      | 2,266           | 2,244           |
| Salaries and wages                       |      | 22,660          | 22,440          |
| Junior Red Cross club / Youth activities |      | -               | 67              |
| Catering                                 |      | 2,702           | -               |
| Contingency Expenses                     |      | 100             | -               |
| Accommodation                            |      | 2,153           | -               |
| Perdiem                                  |      | 471             | -               |
| Perdiem- Volunteers                      |      | 1,388           | -               |
| Promotional Material                     |      | 400             | -               |
| Travel                                   |      | 3,349           | -               |
| Venue hire                               |      | 750             | -               |
| Internet                                 |      | 11              | -               |
| Project Activity                         |      | 185             | -               |
|  |      | <u>36,435</u>   | <u>24,751</u>   |
| <b>Deficit income over expenditure</b>   |      | <u>(25,374)</u> | <u>(24,751)</u> |

The youth programme statement of income is to be read in conjunction with the disclaimer set out on page 17.



FIJI RED CROSS SOCIETY

**SAFETY & RETAIL SHOP  
STATEMENT OF INCOME**

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|  | <b>2019</b>      | <b>2018</b>      |
|--|------------------|------------------|
|  | <b>\$</b>        | <b>\$</b>        |
| <b>Sales</b>                           | 116,905          | 110,146          |
| Opening stock                          | 242,344          | 272,305          |
| Purchases                              | 5,393            | 27,003           |
|  | <u>247,737</u>   | <u>299,308</u>   |
| Closing stock                          | <u>(207,851)</u> | <u>(242,344)</u> |
|  | <u>39,886</u>    | <u>52,464</u>    |
| Gross profit from trading              | 77,018           | 57,682           |
| <b>Other Income</b>                    |                  |                  |
| Course fees                            | 241,356          | 231,189          |
| Other income                           | 26,543           | 3,024            |
|  | <u>344,917</u>   | <u>234,213</u>   |
| <b>Expenditure</b>                     |                  |                  |
| First aid courses                      | -                | 21,118           |
| First aid resource materials           | -                | 2,696            |
| Perdiem -Staff                         | 24,630           | -                |
| Freight charges                        | 661              | 1,889            |
| FNPF                                   | 8,269            | 6,336            |
| Salaries and wages                     | 82,695           | 59,255           |
| Branch Commission                      | 592              | -                |
| Stock obsolescence                     | 16,715           | 17,663           |
| Printing/Postage/Stationery            | 11,128           | 3,367            |
| Instructor training                    | 4,208            | 750              |
| Instructor Incentive                   | -                | 7,329            |
| Volunteer Allowance                    | 5,320            | 5,100            |
| Venue hire                             | 642              | -                |
| Travel & Accommodation                 | 4,094            | -                |
| Mileage                                | 743              | -                |
| Catering                               | 820              | -                |
| Other expenses                         | 1,086            | -                |
|  | <u>161,604</u>   | <u>125,503</u>   |
| <b>Surplus income over expenditure</b> | <u>183,313</u>   | <u>161,892</u>   |

The safety and retail shop trading account statement of income is to be read in conjunction with the disclaimer set out on page 17.

FIJI RED CROSS SOCIETY

## HEALTH AND CARE STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|                                 | 2019    | 2018    |
|---------------------------------|---------|---------|
|                                 | \$      | \$      |
| <b>Income</b>                   |         |         |
| Grant                           | 135,513 | 393,624 |
| -ARC- CBHFA                     | 135,513 | 393,624 |
| <b>Expenditure</b>              |         |         |
| Administration fees             | 21,535  | 25,324  |
| Australian Red Cross - CBHFA    | 77,222  | 282,499 |
| FNPF                            | 3,341   | 7,800   |
| Salaries and wages              | 33,415  | 78,001  |
|                                 | 135,513 | 393,624 |
| Surplus income over expenditure | -       | -       |

The health and care statement of income is to be read in conjunction with the disclaimer set out on page 17.

FIJI RED CROSS SOCIETY

## GENERAL FUND STATEMENT OF INCOME

FOR THE YEAR ENDED 31ST DECEMBER, 2019

|   | 2019             | 2018             |
|---|------------------|------------------|
|   | \$               | \$               |
| <b>Income</b>                               |                  |                  |
| Mileage Reimbursement                       | 30,779           | 62,369           |
| Bank interest income                        | 330              | 1,391            |
| General travel reimbursements               | 47,892           | 41,364           |
| General reimbursements                      | 36,000           | 78,000           |
| Amortisation of deferred income             | 84,505           | 111,907          |
| Interest received                           | 177,115          | 144,552          |
| Rental income                               | 129,604          | 119,636          |
| Other Income                                | 114,154          | 43,435           |
| Shared office & services cost               | 13,006           | 22,296           |
| Gain on sale                                | 11,009           | 11,019           |
|   | <u>644,393</u>   | <u>624,950</u>   |
| <b>Expenditure</b>                          |                  |                  |
| Audit/Accounting Fees                       | 8,703            | 9,074            |
| Cleaning                                    | 9,844            | 8,189            |
| Depreciation                                | 102,348          | 131,843          |
| Electricity and water                       | 33,103           | 29,302           |
| FNPF  | 34,990           | 26,418           |
| Generator expenses                          | 2,632            | 1,378            |
| General                                     | (770)            | 3,959            |
| Insurance                                   | 30,149           | 31,138           |
| Bank fees                                   | 3,071            | 1,191            |
| National Board and Council meetings         | 14,004           | 7,488            |
| Freight charges                             | 20               | 25               |
| Pension                                     | 240              | 440              |
| Printing, postage and stationery            | 460              | 4,980            |
| Advertising, staff recruitment and training | 1,572            | 3,827            |
| Subscription                                | 6,158            | 5,429            |
| Telephone, facsimile and internet           | 48,521           | 45,767           |
| Training, travel and accommodation          | 2,072            | 1,824            |
| Staff amenities                             | 8,004            | 6,651            |
| Rent, rates and leases                      | 5,577            | 3,848            |
| Repairs and maintenance                     | 10,946           | 19,962           |
| Office Equipment                            | 1,562            | 1,925            |
| Salaries and wages                          | 343,084          | 319,432          |
| Overseas travel                             | 109,215          | 55,206           |
| Volunteer allowances                        | 3,398            | 570              |
| Vehicle running expenses                    | 48,994           | 59,315           |
| Staff medical                               | 1,144            | -                |
| Consultants Fees                            | 11,580           | -                |
|   | <u>840,622</u>   | <u>779,181</u>   |
| <b>Deficit income over expenditure</b>      | <u>(196,229)</u> | <u>(154,231)</u> |

The general fund statement of income is to be read in conjunction with the disclaimer set out on page 17.



# Annexes

## Annex 1

### WASH Implementation

#### Spring Water Protection

Spring Water Implementation for 4 of the 8 target communities:

1. Koro Island: Tuatua and Kade
2. Taveuni – Lavena
3. Nalawa – Vanuakula

#### Communal Toilets

Communal Toilets were constructed for all 8 communities

1. Koro Island: Tuatua and Kade
2. Taveuni – Lavena and Navakawau
3. Nalawa – Vanuakula and Nadavacia
4. Vanuabalavu – Muamua and Boitaci

#### Rainwater Harvesting Tanks

Rainwater Harvesting Tanks installed for all 8 communities

1. Koro Island: Tuatua and Kade
2. Taveuni – Lavena and Navakawau
3. Nalawa – Vanuakula and Nadavacia
4. Vanuabalavu – Muamua and Boitaci

## Annex 2

### Shelter Implementation

Evacuation Center Retrofit & Refurbishment was implemented in 6 of the 8 target communities

1. Koro Island: Tuatua and Kade
2. Taveuni – Lavena and Navakawau
3. Vanuabalavu – Muamua and Boitaci

Nurseries – Lavena/Muamua/Boitaci/Navakawau

Incinerators – Lavena/Navakawau

#### The Recovery efforts after Tropical Cyclone Winston (Australian Red Cross funded Recovery) Programme Reach

| Community Name | Male | Female                 | Total       |
|----------------|------|------------------------|-------------|
| Vanuakula      | 83   | 70                     | 153         |
| Nadavacia      | 18   | 16                     | 34          |
| Tuatua         | 139  | 126                    | 265         |
| Kade           | 106  | 88                     | 194         |
| Lavena         | 166  | 141                    | 307         |
| Navakawau      | 281  | 234                    | 515         |
| Muamua         | 38   | 45                     | 83          |
| Boitaci        | 40   | 33                     | 77          |
|                |      | <b>Total Pop Reach</b> | <b>1624</b> |

## Annex 3

### Pacific First Aid Training Numbers Reached

| COMMUNITY                   | FEMALE     | MALE       | TOTAL      |
|-----------------------------|------------|------------|------------|
| Kade                        | 8          | 9          | 17         |
| Tuatua                      | 23         | 27         | 50         |
| Boitaci                     | 6          | 2          | 8          |
| Muamua                      | 16         | 17         | 33         |
| Nadavacia                   | 12         | 9          | 21         |
| Vanuakula                   | 12         | 17         | 29         |
| Lavena                      | 9          | 10         | 19         |
| Navakawau                   | 5          | 8          | 13         |
| Western Branches Volunteers | 24         | 17         | 41         |
| <b>TOTAL</b>                | <b>115</b> | <b>116</b> | <b>231</b> |

## Annex 4

# BRCF Narrative Final Report

## BRCF Narrative Final Report

### Programme summary

The BRCF project key activities during the reporting period are tabulated in the following:

Outcome 1: To increase capacity and resilience of target communities in disaster preparedness

Table 1

| Community Action Plan                                       | Focus Key Areas                  | Achievements   | Number of people benefitted   | Contribution to Community Resilience  |
|---|----------------------------------|--|---|---|
| Construction of footpath in the village                     | Disaster preparedness and gender | Completion of footpath in the village of Narocake, Nukulau and Naividamu   | Narocake – 250<br>Nukulau – 169<br>Naividamu – 265<br><u>TOTAL - 684</u>            | <ul style="list-style-type: none"> <li>• This asset will ease their accessibility around the village.</li> <li>• During the disaster evacuation drill, this footpaths were used as main access to the evacuation centre.</li> <li>• The elderly and people with disability can relocate much faster than before.</li> </ul> |
| Assist 6 families to connect to the Water Authority of Fiji | WASH                             | The whole village of Narewa finally connected to the main WAF reticulation system in 2018. During the IVCA Training, 6 elderly families were unable to connect. The project decided to support them so they could access this basic amenity. | 6 elderly couples and a whole village.  | <ul style="list-style-type: none"> <li>• The village now has consistent supply of treated water.</li> <li>• This development has helped to reduce exposure to water borne diseases.</li> </ul>  |
| Assist 6 families in the construction of flush toilets      | WASH                             | The beneficiaries were identified through the IVCA in the village of Sasa.   | 6 elderly couples   | <ul style="list-style-type: none"> <li>• The 6 families now have access to safe and accessible sanitation facilities.</li> </ul>  |
| Installation of water tanks                                 | WASH                             | The water tanks were installed in Rabi, Naiqaqi, Vio Island and Jubairata Village because of the issue of access to water.   | Vio – 214<br>Rabi – 2370<br>Naiqaqi – 190<br>Jubairata – 300<br><u>TOTAL - 3074</u> | <ul style="list-style-type: none"> <li>• The assets enable communities to access clean drinking water.</li> <li>• Allows access to flush toilets.</li> </ul>  |



| Community Action Plan      | Focus Key Areas                  | Achievements  | Number of people benefitted | Contribution to Community Resilience   |
|----------------------------|----------------------------------|---|-----------------------------|--|
| First Aid Training         | Disaster Preparedness and Gender | All the 15 communities undertook this training and they are certified first aiders.   | All the 15 communities.     | <ul style="list-style-type: none"> <li>Ensured that first aid knowledge and the skills is with the community members.</li> </ul>   |
| Evacuation Drill Training  | Disaster Preparedness and Gender | All the 15 communities have undergone this training and they are being issued with their disaster preparedness plan and disaster kit. | All the 15 communities.     | <ul style="list-style-type: none"> <li>Training of leaders to know their roles and to understand the importance of their responsibility when it comes to disaster.</li> <li>A systematic and a more coordinated approach has allowed the community to identify the different roles and responsibility at different stages of the process.</li> </ul> |
| NCD Training and Screening | Health                           | The trainings were conducted by the Health Officers based in the division.  | All the 15 communities      | <ul style="list-style-type: none"> <li>Training was conducted for community based volunteers.</li> <li>Screening was conducted with the support of Ministry of Health.</li> </ul>  |

## Annex 5

### First Aid training yearly comparison

| Course                             | 2019         | 2018         | 2017         |
|------------------------------------|--------------|--------------|--------------|
| Pacific First Aid & CPR            | 3439         | 3559         | 3094         |
| Refresher CPR                      | 589          | 363          | 163          |
| First Aid & Water Safety           | 197          | 107          | 64           |
| Mind That Child                    | 267          | 268          | 186          |
| First Aid in Situation of Violence | -            | -            | -            |
| People Saver                       | 9            | -            | 72           |
| Oxygen Administration              | -            | -            | 20           |
| Basic Sea Safety                   | -            | 06           |              |
| Cardio Pulmonary Resuscitation     | -            | 18           | -            |
| Outdoor First Aid                  | -            | -            | -            |
| Elementary First Aid               | -            | -            | -            |
| First Aid @ Sea                    | -            | -            | -            |
| First Aid Awareness                | -            | -            | 213          |
| Advance First Aid & CPR / AED      | -            | -            | -            |
| Pacific Sports First Aid           | -            | 42           | 19           |
| Refresher First Aid & CPR          | -            | 61           | 33           |
| <b>Total</b>                       | <b>4,501</b> | <b>4,424</b> | <b>3,864</b> |

## Annex 6

### Areas covered by FRCS First Aid Team January to December 2019

| Location           | Total Participants Trained |
|--------------------|----------------------------|
| Rakiraki           | 48                         |
| Tavua              | 10                         |
| Ba                 | 91                         |
| Lautoka            | 1041                       |
| Nadi               | 785                        |
| Sigatoka           | 105                        |
| Pacific Harbour    | 36                         |
| Suva               | 1677                       |
| Labasa             | 244                        |
| Savusavu           | 70                         |
| Nausori            | 47                         |
| Levuka             | 26                         |
| Mamanuca's         | 122                        |
| Koro Island        | 46                         |
| Vanuabalavu Island | 40                         |
| Lakeba Island      | 26                         |
| Taveuni            | 62                         |
| Rotuma             | 25                         |

#### January to December 2019

**Reached out to:** 4,501 people

**Total certified first aiders:** 4,501

Total Female: 2,146

Total Male: 2,355



## Annex 7

### Beneficiary Story

#### **“First Aid & CPR training helps save lives”, said Tomasi Voli, Naividamu Village Headman, Macuata.**

First aid training provides correct knowledge and skills for handling emergency situations. Trainees learn how to respond in an emergency without feeling nervous or afraid. With experience, they take better control of the situation at hand and by applying their learning are able to save lives.

The Fiji Red Cross Society Building Resilience Community Fiji Project conducted a First Aid training in Naividamu village in Macuata. The village is located about 42.2km from Labasa Town which is an hour's drive to the Labasa hospital. The training lasted 2 days.

Naividamu village headman, Mr Tomasi Voli, who has been in that position since 2007, described the first aid training by saying that it helps saves lives. It's the immediate action taken that can help prevent the symptoms from getting worse, and the pain and the suffering of the victim can also be controlled.

“Since we travel a distance to reach the Labasa hospital, First-aid training provided us the knowledge to provide help in time and can triple the chances of survival of a heart attack victim if help is provided on time by trained individuals. I witnessed 2 incidences in our village, where 2 First-aid trained members of our community saved 2 precious lives. The first instance was when our community nurse, Mr Sunia Raikesa saved a 13 year old boy's life. It happened one evening during our usual social gathering in the village. The 13 year old boy was brought into the building by some villagers, lifeless. Mr Raikesa, who was in the room that day, immediately responded by telling us to clear the area so that he can attend to the boy. He checked for breathing and continued with chest compressions and rescue breathing, working feverishly yet staying calm and confident. He continued until the boy started breathing again and regained consciousness. It was a miracle”, said Mr Tomasi Voli.

“The second incident was when a first-aid trained woman helped her husband by applying bandaging to his wound and prevented him from losing a lot of blood while at their plantation. The third occasion which I only heard about from my relatives, was about my son, a trained first aider who saved a man from a heart attack in Labasa town. He saved that man's life through his first aid knowledge and training. We are far from hospital but we have so many in our village who are first responders. These stories will go down in our history books and we will never forget the benefits of these training as long as we live”, Mr Voli added.

Mr Voli acknowledged the Fiji Red Cross Society for seeing the need and providing the training that has made a difference in their lives.



*Naividamu Footpath project*



*13th year old boy who was saved*

## Annex 8

### Beneficiary Story

**“Our women and children do not have to suffer any more from water shortage and dirty water”, Petero Waisea, Village Headman, Lavena Village, Taveuni.**

“When we were young, we used to walk 25 kilometres to fetch water for our family”. This was a routine for Maria Viema, a 52 year old villager of Lavena Village in Taveuni. The village is located near the Bouma waterfalls.

Taveuni is the third largest island in Fiji and is located at the northern end of the Koro Sea. Lavena village is located on the north of the island and it takes one hour to travel by bus to reach the Matei Airport, and two hours bus ride to reach Waiyevo, where the hospital and jetty are located.

“Our forefathers erected an open source water dam to supply water to the villagers, and we have been using it for the last 40 years”, said Maria. We were challenged with water shortage because our population increased in numbers and also, we now have a newly built primary school beside our village. The water source was unprotected and resulted in a dirty water supply. “This affected our health and our children were getting sick regularly, which contributed to their poor attendance in school”, said Maria.

The villagers have always dreamt of having a new dam to cater for the 307 people living in the village, which consists of 166 male and 141 females. This includes 79 boys, between the age of 0 to 18, and 71 girls respectively.

Eager to see the end of water woes for the elderly like Maria, the Fiji Red Cross Recovery Program helped support the construction of their new spring water protected dam. “Now we no longer have shortage of water or dirty water”, said Maria.

Today, Maria Viema and other women like her, do not have to walk far to fetch clean water, as they can access water from their own homes. “If there is a traditional function in the village, we do not have to store water in containers or buckets like we used to in the past. This is because we have a sufficient water supply, which enables us to access clean water every day. We are very lucky and thankful to the support of the Fiji Red Cross Society Recovery Program”, said Maria.

The Village Headman, Petero Waisea, who has been holding the position for the last 4 years, acknowledged the work of the Fiji Red Cross Society saying, “Our dream became a reality in 2019, when our new water dam was completed. It brought the villagers together. Everyone in the village was happy, and we cannot thank Fiji Red Cross enough, for the assistance they brought to our door steps. Our people, especially our women and children, do not have to suffer any more from water shortage nor dirty water”.



*Water Spring Protection project conducted in Lavena village*

## Annex 9

### Beneficiary Story

**“The Integrated Vulnerability Capacity Assessment (IVCA) helped us identify risks, priorities and enabled us to design & develop activities responsive to the needs of the community. Whatever we plan and do, we ensure that it will benefit our future generation”. Esira Tiri, Village Headman, Wasavulu, Labasa.**

Wasavulu village is located outside of Labasa town in Vanualevu, the second largest island in Fiji. Our village is situated in a flood prone area. In 2003, it was hit by an unexpected and devastating flood, which destroyed all our homes including our belongings. We were forced to swim to higher ground for safety. As a result of the flood, our village elders met and agreed to the construction of an evacuation centre, to assist us during a disaster. We worked with numerous non-profit organisations and government agencies, in the hope to find a solution to combat floods or any disaster that would affect our community.

In 2009, we worked with the Fiji Red Cross Society who brought us training and resources to help us prepare for a disaster. One of those, was the Integrated Vulnerability Capacity Assessment (IVCA), which enabled us to identify and prioritise appropriate action, to reduce risk in our community. It also assisted us in the design and the development of activities that support and respond to the needs of our people and neighbouring villages, and settlements.

After our double story evacuation centre was erected, Fiji Red Cross CBHFA Program, donated materials for the construction of footpaths around the village, leading up to the evacuation centre. It helped the villagers, and especially our school children during the rainy season, to keep their feet from getting muddied as they walk to the main road to catch their school bus. The footpath also assisted people with disabilities and the elderly, to have safe access to the evacuation centre during a disaster.

Our drainage was improved, and we requested Government's assistance in putting in culverts, to avoid water flowing into the village. These are some of the examples of solutions, raised through the IVCA training, and implementation of our community action plan. It helped us prepare for disasters, ensuring the safety of future generations.

We were also privileged to have received evacuation training in disaster preparedness. It gave us a community disaster plan, and roles for the disaster committee to do.

We continue to acknowledge the work of the Fiji Red Cross, and will always welcome any community engagement from them, especially, training that would increase our knowledge and change our attitude towards disaster preparedness and healthy living. We have seen the difference in the services provided by Fiji Red Cross and other non-profit organisations. “It is obvious that Fiji Red Cross walks the talk, especially, in their service delivery and care for the vulnerable”, said Esira.

Twenty six households at Wasavulu village benefited from Fiji Red Cross Society CBHFA Program comprising of 40 males and 42 females.





*House tied down and IVCA training in Wasavulu village*

# Directory

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## **BRANCHES**

### **BA**

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always there